

The minutes were approved

Proposed: Cllr Clark

Seconded: Cllr Robinson

Resolved: All in favour

18.39. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

A representative from the Recreation and Open Spaces group asked if the press release had been circulated to the Councillors. The Clerk confirmed that it had.

18.40. Consideration of Requests from Interested Parties

There were none.

18.41. Reports

18.41.01. Mayor's Report

The Mayor's report was received.

18.41.02. District Councillors Report

18.42. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Hutton

Seconded: Cllr Robinson

Resolved: All in favour

18.43. Town Matters

18.43.01. To consider how OTC supports the Open Spaces and Recreation Group with the bid for purchasing Fletton Field and how much financial support OTC will give.

Following a discussion regarding what the benefits of having the field would be to the town and how much money the Council were prepared to put in the bid. It was agreed that OTC commit £95,000 towards the bid for Fletton Field and that up to half of the total number of Trustees are Oundle Town Councillors and that the Oundle Town Mayor is the Chair of the Trust.

Proposed: Cllr Hutton

Seconded: Cllr Chesser

Resolved: All in favour

18.43.02. To receive an update on North Bridge

The Working party are meeting tomorrow to look at possible alternative routes when the weight restriction is imposed.

18.43.03. To receive a letter from the Post Office informing us of the decision following the public consultation to move the Post Office.

Noted.

18.43.04. To receive an update on Oundle Speedwatch.

Cllr Clark has completed the Speedwatch training. The Oundle Speedwatch Group has the camera in July and September. The Police have some speed signs to stick to go on wheelie bins 30mph and 20mph. The Speedwatch group are going to find out the cost of purchasing a mobile flashing speed

JH

sign for the town.

18.43.05. To agree to set up a working party to review the parking options in the Town.

The working party will consist of Cllr Robinson, Cllr Chapple Cllr Hutton

18.43.06. To consider and agree to subsidise the cost for Call Connect bus service.

It was agreed that the Council subsidise the cost of £3,583 for the bus service. It was agreed that the Clerk ask to spread the amount over 6 monthly payments.

Proposed: Cllr Robinson

Seconded: Cllr Chapple

Resolved: All in favour

18.44. Council Matters

18.44.01. To receive the Clerks monthly report.

The Clerks report was received.

18.44.02. To approve the Terms of Reference for Committees and Working Parties

The Terms of Reference were approved for the Committees.

Proposed: Cllr Robinson

Seconded: Cllr Chapple

Resolved: All in favour

18.45. GDPR Compliance

18.45.01. To appoint the Northants CALC DPO Service as the Council's Data Protection Officer.

Northants CALC DPO Service was approved.

18.45.02. To adopt the Data Map.

The Data Map was adopted

18.45.03. To adopt the Data Protection Policy, Subject Access Request Procedure, Data Breach Policy and Records Retention Policy.

The policies were adopted.

18.45.04. To adopt the Privacy Notices.

The Privacy Notices were adopted.

Items 18.45.01 to 18.45.04 were approved.

Proposed: Cllr Robinson

Seconded: Cllr Clark

Resolved: All in favour

18.45.05. To receive completed Security Compliance Checklists from all Councillors.

The completed checklists were received.

18.45.06. To note that the Council is already registered as a Data Controller with the ICO.

The registration was noted.

18.46. Financial Matters

18.46.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for April and May 2018

All accounts were approved.

The monthly bank balances as at 30th April were as follows:

Natwest Current Account £4,958.27, Natwest Reserve Account £286,108.79 and Scottish Widows Account £189,211.20

The monthly bank balances as at 31st May were as follows:

Natwest Current Account £6,162.01, Natwest Reserve Account £262,144.69 and Scottish Widows Account £189,212,76.

Proposed: Cllr Robinson

Seconded: Cllr Clark

Resolved: All in favour

18.46.02. Payments for May 2018

PROPOSITION: 'That the schedule of payments for May 2018 as presented at this item are paid up and that all related documentation and cheques are signed'.

The payments for May were approved and attached to the minutes.

Proposed: Cllr Hutton

Seconded: Cllr Clark

Resolved: 5 in favour 1
abstention

18.46.03. To receive the minutes from the Finance and General Purposes and Personnel Committee meeting held on 12th June 2018.

The minutes from the meeting were received.

18.46.04. To approve the quote for CCTV in Fletton House.

The quote was approved.

Proposed: Cllr Robinson

Seconded: Cllr Chesser

Resolved: All in favour

18.46.05. To approve the quote to pollard the Willow tree on Rockingham Hills.

The quote of £1,054 was approved.

Proposed: Cllr Cark

Seconded: Cllr Robinson

Resolved: All in favour

18.46.05. To approve the quote to install bunting in the town.

The quote was not approved. It was suggested that the Clerk ask the Fire brigade if they can help.

18.47. Communication and Marketing Working Party

18.47.01. To approve the July Oundle Oracle.

The Oracle was approved.

Proposed: Cllr Clark

Seconded: Cllr Robinson

Resolved: All in favour

18.47.02. To consider the aims of the Communication and Marketing Working Party.

To engage a wider variety of people in OTC's affairs.

To attempt to inform all 6500 people living in Oundle.

To consider how to reflect openness of the Council body.

To be the communication conduit for Council.

The Council agreed the aims of the Communication and Marketing Working Party.

- 18.47.03 To discuss the future of the Oundle Oracle.
The Council agreed that the working party could look at other options for newsletters and to improve communication between OTC and the people of the town.

18.48. Planning Matters

- 18.48.01. To receive the minutes from the Planning Committee meeting held on 5th June 2018.
The minutes were received.

18.49. Estate Matters

- 18.49.01. To receive the minutes from the Estates Management Committee held on 22nd May 2018.
The minutes were received.

18.50. Correspondence for Information

- 18.50.01. To receive the NCALC Update for May / June 2018.
The NCALC Update was received.
- 18.50.02. To receive the Town and Parish Council Briefing on the Local Government Reform in Northamptonshire.
The Consultation documents were received.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Hutton

Seconded: Cllr Chapple

Resolved: All in favour.

The meeting closed at 9.05pm

The meeting opened at 9.15pm

18.51. Council Matters

- 18.51.01. To agree to adopt the position statement.
The following statement was adopted.

At a time when there are concerns about the County Council and the move to a Unitary Council, Oundle Town Council must ensure that it delivers the best services to the people of Oundle. Following recent events at Oundle Town Council and the threat of legal proceedings against the Council it seems apparent that the Council needs to reassure the people of Oundle that it has no interest in pursuing any issues that relate to what happened in the past and from now on will be focussing on what is best for the future of Oundle and its residents. Allowing the Council to still be affected by issues that happened over two years ago is not a good use of resources and tax payers' money. Specifically, the Council no longer wishes to pursue the outsourcing of financial services or any investigation of procedures, practices, policies or internal controls and matters related to them that were in place prior to 1 April 2017. The Council needs

to draw a line and make sure that all its resources and energies are properly directed to improving the social, economic and environmental wellbeing of the people of Oundle.

Proposed: Cllr Hutton

Seconded: Cllr Clark

Resolved: 4 in favour 2 against

18.51.02. To agree how to resolve the issues relating to the grievances received.
It was agreed that the Council offer the employee the opportunity of a mediation process to resolve the differences

Proposed: Cllr Hutton

Seconded: Cllr Robinson

Resolved: All in favour

18.51.03. To consider further response to resident complaint as discussed at the meeting held on 8th May 2018.

It was agreed that the Mayor send the resident a letter of apology.

Proposed: Cllr Hutton

Seconded: Cllr Robinson

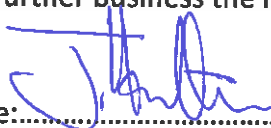
Resolved: all in favour


18.52. Any Other Relevant Matters for Report Only

Cllr Chapple informed the meeting that St Peter's Road was full of potholes.

Cllr Chesser reported that there had been two separate incidences where people had received head injuries in the town.

There being no further business the meeting closed at 9. 19pm.

Signature: .....

Dated: .....

OTC Monthly Payments - May 2018

<u>Cheque No</u>	<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£(incl VAT)</u>
				14,953.75
<u>CHEQUES</u>				
10386	NCC Pension	Monthly Pension - April	£	1,941.34
10387	NCC Pension	Monthly Pension - May	£	2,000.52
10388	NCF WI	Refund of duplicated payment - Inv 15981	£	35.00
10389	R Sparkes	Refund of Hotel costs for Mock Tribunal	£	172.65
10390	Oundle PHAB Club	Grant	£	500.00
10391	Oundle Festival of Literature	Grant	£	200.00
10392	Anglian Water Business	Water rates CH/FH/SO/ER	£	932.38
10393	Aqua Dynamics	FH Drain Cleaning	£	85.00
10394	Arrestapest	Bees & Bird Mites Advise	£	72.00
10395	Bluemoon	IT Support	£	21.84
10396	Clean4Shaw	Cleaning of SO, CH & FH	£	3,980.26
10397	Clyde & Co	VAT on fees only	£	37.48
10398	Cottons	Additional reports for Pension year end	£	90.00
10399	E-On UK PLC	Un metered supplies	£	167.32
10400	Marlowe Fire & Security	Intruder cover annual fee + callout charge	£	1,587.25
10401	Northants CALC	Subscriptions & Audit service	£	1,928.54
10402	Oundle Spares & Repairs	Diesel	£	55.19
10403	Oundle Tyre & Exhaust	Tyre repair	£	20.40
10404	Pick Arthey	Fuel	£	141.52
10405	RVS Group	Photocopies	£	64.04
10406	RG & MF Sadlers	CH & FH repairs	£	1,016.87
10407	Siemens	Franking machine rental	£	160.02
10408	Paul Smith	Re-imburement of Legal Advice costs	£	585.00
10409	Trustees of North Family Pension Scheme	VAT element of rent invoice	£	20.00
10410	Trade UK	Pot hole repair	£	98.00
10411	Waterland Associates	Submission of planning & building regs Workshop	£	1,812.53
		Total Cheques	£	17,725.23
<u>DIRECT DEBITS</u>				
	Aviva Pension	Monthly Pension	£	1,007.37
	Barclaycard	Bank Charges	£	48.13
	Barton Telecom Services	Telephone monthly fee	£	280.21
	Brakes	The Hub Food & Drink	£	869.59
	Direct365online	Feminine hygiene disposal	£	186.06
	HMC&Revenue	PAYE via Cottons	£	2,917.48
	Mathew Algie	Coffee m/c rental & Coffee	£	679.50
	NW Card	The Hub Food & Office stationery	£	1,225.57
	SSE Swalec	FH/SO/CH/ER Gas & Electric	£	1,215.36
	Talk Talk	Broadband at Unit 7	£	32.40
	Waitrose	The Hub	£	119.70
	Watering Well	Water for meetings	£	46.19
	WPS	M Insurance fee	£	1,425.75
		Total Direct Debits	£	10,053.31
Signed by 2 councillors		Total Payments	£	42,732.29

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018