



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 18th December 2018 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs J Hutton, P Peel, R Sparkes, T Stagg, V Chesser, C Humphreys, D Chapple, T Robinson, S Oakes and N Oakes

In attendance: Emma Baker – Town Clerk
Cllr Jake Vowles – District Councillor

Absent: Cllr S Baker

18.166. Apologies for Absence

- 18.166.01. To receive apologies for absence.
Apologies have been received from Cllrs Fuller, Glen and Clark
- 18.166.02. To accept apologies for absence.
The apologies were accepted.

18.167. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 18.167.01. To declare any Disclosable Pecuniary Interests.
Cllr Peel Item 18.174.02
- 18.167.02. To declare any Other Interests.
Cllr Robinson item 18.175.01
- 18.167.03. To consider any requests for Dispensation.
None
- 18.167.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 18.167.05. To report any inappropriate gifts or hospitality offered.
None

18.168. Minutes of Previous Meetings – Full Council

- 18.168.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20th November 2018 as an accurate record.'* (*Standing Order 10c*)
The minutes were approved.

Proposed: Cllr Peel

Seconded: Cllr Stagg

Resolved: 11 in favour

JK

18.168.02. PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 4th December as an accurate record.'* (Standing Order 10c).

The members present were amended, as the Mayor was not present at the meeting. Once amended the minutes were approved.

Proposed: Cllr Sparkes **Seconded:** Cllr Robinson **Resolved:** 11 in favour

18.169. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

A member of the Oundle Recreation and Green Spaces group attended updated the Council on the current situation with Fletton Field. The group has not had any further communication with NCC regarding the field. The crowdfunding site is due to close by 31st December 2018. However, it may be started up again when we know more about what NCC is going to do with the field.

18.170. Consideration of Requests from Interested Parties

There were none

18.171. Reports

18.171.01. Mayors Report

The Mayor's report was received.

18.171.02. District Councillors Report

A report was received from Cllr Reichhold

18.172. Town Matters

18.172.01. To receive an update on North Bridge.

Cllr Peel gave an update on the correspondence the working group has had with Northants CC.

Cllr Robinson – gave an update following a meeting with Stagecoach and NCC to discuss the new timetable and reroute of the X4 bus when the weight restriction is in place. It was agreed that the Council would ask that the rerouted bus stop be in West Street.

Proposed: Cllr Stagg **Seconded:** Cllr Chesser **Resolved:** 10 in favour
1 against

18.172.02. To receive an update from Northamptonshire County Council regarding the Library proposal for Northamptonshire.

The information was received.

18.172.03. To receive consultation from NCC regarding the proposed change to the provision of Northamptonshire Libraries and Information Services.

The consultation was received.

18.172.04. To receive the report from Northamptonshire Highways regarding East Northants Traffic Review.

Double yellow lines on Herne Road. In light of the comments raised by residents in the public consultation it was agreed that the Council ask if the

double yellow lines could be changed to a single yellow line.

Proposed: Cllr Hutton

Seconded: Cllr Stagg

Resolved: 11 in favour

18.172.05. To receive consultation from NCC Conservation Northamptonshire – Northamptonshire County Council’s 2019-2020 Budget Consultation.
The consultation was received

18.173. Council Matters

18.173.01. To receive the Clerks Report.
The report was received.

18.174. Financial Matters

18.174.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for November 2018.
The accounts for November 2018 were approved.

Proposed: Cllr Sparkes

Seconded: Cllr Robinson

Resolved: 11 in favour

18.174.02. Payments for November 2018.
PROPOSITION: *‘That the schedule of payments for November 2018 as presented at this item are paid up and that all related documentation and cheques are signed’.*
The payments for November were approved.

Proposed: Cllr Robinson

Seconded: Cllr Stagg

Resolved: 11 in favour

18.174.03. To approve SLCC membership for the Clerk, Deputy Clerk and Finance Officer.
The SLCC memberships were approved

Proposed: Cllr N Oakes

Seconded: Cllr Robinson

Resolved: 11 in favour

18.174.04. To receive the minutes from the Finance and General Purposes Committee held on 11th December 2018.
The minutes from the meeting held on 11th December were received.

18.174.05. To approve the budget for 2019/2020.
The Mayor gave an update from the Finance & General Purposes Committee budget setting meeting. The summary laid out the reasoning for some of the reduction in spending on items in order to keep the precept increase to 2%.
It was agreed that a figure of £50,000 be included in the income and expenditure to reflect the cost of the new workshop.
Following this amendment to the budget the budget was approved. The precept for 2019/2020 will be £459,985.00.

Proposed: Cllr Robinson

Seconded: Cllr N Oakes

Resolved: 11 in favour

18.174.06. To approve the latest training courses for 2019.
The training courses were approved.

Proposed: Cllr N Oakes

Seconded: Cllr S Oakes

Resolved: 11 in favour

18.175. Neighbourhood Plan

18.175.01. To receive an update on the Neighbourhood Plan.

Cllr Peel gave an update on the progress on the NP. The Consultant is completing the SA reports at present. However, a planning consultant is also required to assist with the plan.

It was approved that £8,800 be spent on the work that is required by the Planning Consultant. The Clerk will contact the planning consultant to ask him to continue with the work.

A meeting between the NP working party and ENC is going to be arranged in January 2019.

Proposed: Cllr Chapple

Seconded: Cllr N Oakes

Resolved: 9 in favour

1 against 1 abstention

18.175.02. To approve Oundle Town Council response to the ENC Draft Local Plan consultation.

It was agreed that the response should include some site-specific planning objectives before it is sent to ENC. It was agreed that Cllr Robinson and the Mayor will edit the response to include the information prior to it being submitted by 21st December.

The Council agreed to delegate authority to the Mayor and Cllr Robinson to amend the OTC.

Proposed: Cllr Stagg

Seconded: Cllr N Oakes

Resolved: 11 in favour

18.176. Planning Matters

18.176.01. To receive the minutes from the Planning Committee meeting held on 4th December 2018.

The minutes were received.

Cllr Chapple informed the meeting that the planning application for the care home in Cotterstock Road had been objected to.

18.177. Estates Management

18.177.01. To receive the minutes from the Estates Management Committee meeting held on 27th November 2018

The minutes were received.

18.178. Correspondence for Information

18.178.01. To receive the Updated Oundle to Peterborough Green Wheel Cycle Route Engineering Feasibility Report

The report was received.

18.178.02. A letter of thanks from a resident for the Extraordinary Town meeting.

The Mayor thanked the Councillors who attended the meeting.

18.178.03. To receive the Town & Parish Council Briefing from ENC regarding Unitary proposal and announcing the postponement of elections in 2019.

The proposal was received and will be put on the OTC website, Facebook page and Twitter.

JH

18.178.04. To receive news release from ENC regarding benefit from increase in Business Rates retention.
Received.

18.179. Any Other Relevant Matters for Report Only
There were none.

There being no further business the meeting closed at 9.20pm.

Signature: .....

Dated: 22/1/19.....

OTC Monthly Payments - November 2018

Cheque payment date December 18th

<u>Cheque No</u>	<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£</u>	<u>£(incl VAT)</u>
					14,185.57
<u>CHEQUES</u>					
10551	Trustees of the QVH	Volunteer Action cheque made payable to OTC	£	58.50	
10552	NCC Pension	Monthly Pension - November	£	1,661.32	
10553	Abacus	Stationery	£	99.59	
10554	E Baker	Travel expenses	£	118.80	
10555	BBB Printing	ID Badges	£	14.16	
10556	Bluemoon	IT Support	£	184.56	
10557	Clean4Shaw	Cleaning of SO, CH & FH	£	2,406.00	
10558	Coles	CH Material	£	42.30	
10559	County Life	Christmas advert	£	297.60	
10560	DC Construction	Court House Ceiling repair	£	475.00	
10561	Max R Gee	Disarray Christmas Band	£	300.00	
10562	E-On UK PLC	Un metered Electricity	£	161.92	
10563	EN Council	Snipe Meadow Planning App	£	117.00	
10564	EN Council	Commercial sacks * 2	£	126.50	
10565	Hi Rise Lifts	Lift services CH & FH	£	420.00	
10566	Lisa Allan	Travel expenses	£	28.80	
10567	Lite	Christmas lights	£	17,580.00	
10568	Marlowe Fire & Security	FH Fire Panel Call out	£	882.74	
10569	K Mears	Litter Picking	£	160.00	
10570	Oundle Carpet Weavers	30 bags of salt	£	132.00	
10571	Oundle Spares & repairs	Survey Spray Paint	£	13.19	
10572	PDS Sound	Hire of Sound equipment Christmas market	£	78.23	
10573	The Pension House	Annual Ongoing Maintenance Fee	£	600.00	
10574	Pick Arthey	Fuel	£	136.24	
10575	RVS Group	Photocopies	£	58.13	
10576	RG & MF Sadler Electrical Ltd	Replacement lamps	£	46.98	
10577	Siemens	Franking machine quarterly rental	£	214.02	
10578	Society of Local Council Clerks	Membership	£	695.00	
10579	St Peter's Church	Use of the Church for meeting	£	142.50	
10580	Waterland Associates	Design of the Christmas Market	£	312.00	
10581	J Woollard	Reimbursement of material costs	£	32.97	
10582	Yarwell & Nassington Britannia Band	Carols under the Christmas Tree	£	275.00	
		Total Cheques	£	27,871.05	
<u>DIRECT DEBITS</u>					
	Aviva Pension	Monthly Pension	£	1,410.22	
	Barclaycard	Bank Charges	£	78.25	
	Barton Telecom Services	Telephone monthly fee	£	272.33	
	Biffa	Quarterly wheellie bin service	£	-	
	Brakes	The Hub Food & Drink	£	584.36	
	British Gas	Gas FH	£	-	
	Direct365online	Feminine hygiene disposal	£	-	
	HMC&Revenue	PAYE via Cottons	£	3,382.71	
	Mathew Algie	Coffee m/c rental & Coffee	£	819.95	
	NW	Quarterly bank charges	£	-	
	NW Card	The Hub Food & Office stationery	£	1,469.89	
	Sage	Sage accounts	£	86.40	
	Post By Phone	Postage	£	-	
	SSE Swalec	FH/SO/CH/ER Gas & Electric	£	1,372.50	
	Talk Talk	Broadband at Unit 7	£	34.80	
	Waitrose	The Hub	£	180.67	
	Watering Well	Water for meetings	£	46.19	
	WPS	M Insurance fee	£	1,425.75	
		Total Direct Debits	£	11,164.02	
Signed by 2 councillors			Total Payments	£	53,220.64

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018


