



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 18th June 2019 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs J Hutton, C Humphreys, T Robinson, V Chesser, T Stagg, D Chapple, R Sparkes, N Oakes and S Oakes.

In attendance: Emma Baker – Town Clerk
District Councillor Rupert Reichhold

Absent:

19.19. Apologies for Absence

- 19.19.01. To receive apologies for absence.
Apologies have been received from Cllrs Fuller, Glen, Clark, Baker and Peel
- 19.19.02. To accept apologies for absence.
The apologies were accepted.

19.20. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.20.01. To declare any Disclosable Pecuniary Interests.
- 19.20.02. To declare any Other Interests.
Cllr Robinson as a resident of St Christopher's Drive - Item 19.28.
Cllr Chapple former member of the Glapthorn Neighbourhood Plan working group and a Councillor on Glapthorn Parish Council – Item 19.28.
Cllr Sparkes and Cllr Chesser item 19.26.02.
- 19.20.03. To consider any requests for Dispensation.
None
- 19.20.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 19.20.05. To report any inappropriate gifts or hospitality offered.
None

19.21. Minutes of Previous Meetings – Full Council

- 19.21.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 23rd May 2019 as an accurate record.'* (*Standing Order 12*)
The minutes were approved.

Proposed: Cllr Robinson

Seconded: Cllr Humphreys

Resolved: All in favour

19.22. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

There were none

19.23. Consideration of Requests from Interested Parties

There were none.

19.24. Reports

19.24.01. Mayor's Report

A written report had been circulated to the Councillors prior to the meeting. The Mayor gave a verbal update on the content of the report at the meeting.

19.24.02. District Councillors Report

Cllr Reichhold briefed the Council about the Transformation Committee, ENC of which he is a member. The committee will be overseeing the transformation to the North Northamptonshire Unitary Council, which will come into operation in April 2021.

The Joint Committee for the NN Unitary Council comprises of 3 senior Councillors from each district and borough. Cllr Reichhold also informed the meeting that he continues to represent ENC on the LGA SPARSE Rural Group. The next meeting will be held on 24th June. The ENC Planning Policy Committee is due to discuss the Draft Local Plan Part 2 on Housing delivery in Oundle on 29th July. This will be a public meeting and will be represented by members of the Neighbourhood Plan working party and District Councillors for Oundle.

19.25. Town Matters

19.25.01. To receive an update on North Bridge.

The North Bridge update was received.

19.25.02. To consider ideas for Conservation High Street funding.

Cllr Humphreys and Cllr Hutton will attend the Oundle Business Association meeting to discuss the bid ideas on Wednesday 19th June.

The Clerk will ensure that a meeting to approve the bid will be arranged in time to meet the deadline.

19.26. Council Matters

19.26.01. To receive the Clerks Report.

The report was received.

19.26.02. To consider letter received from CHAT regarding Oundle Town Council nominations for Trustees.

It was agreed that Cllr Sparkes be the representative for OTC on CHAT.

19.26.03. To consider Planning Notice received from Architect regarding access request to the Angel Inn, St Osyth's Lane.

It was agreed that the Council supports the comments made by the Planning Committee held on 4th June.

Proposed: Cllr Robinson

Seconded: Cllr Chapple

Resolved: 7 in favour
2 against



- 19.26.04. To receive letter from Freedom Leisure regarding Summer activities for young people during the Summer holidays.
The letter was received.
- 19.26.05. To approve revised Standing Orders.
The standing orders were approved.
Proposed: Cllr Hutton **Seconded:** Cllr Robinson **Resolved:** All in favour
- 19.26.06. To receive an update on Boardwalk in Snipe Meadow.
The update was received. Work has started to remove the damaged boardwalk, however it is a slow process and will take a couple of weeks to remove fully.

19.27. Financial Matters

- 19.27.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for April and May 2019.
The accounts were approved.
The monthly bank balances as at 31st May 2019 were as follows:
Natwest Current Account £10,000.00, Natwest Reserve Account £121,690.38 and Barclays Account £416,045.06.
Proposed: Cllr Robinson **Seconded:** Cllr Hutton **Resolved:** All in favour
- 19.27.02. Payments for May 2019.
PROPOSITION: 'That the schedule of payments for May2019 as presented at this item are paid up and that all related documentation and cheques are signed'.
The payments were approved
Proposed: Cllr N Oakes **Seconded:** Cllr S Oakes **Resolved:** All in favour
- 19.27.03. To approve expenditure for replacement wooden bollards in the Churchyard and to agree where the funds are obtained.
The expenditure was approved and it was agreed that funds would be taken from general reserves to pay for the new bollards.
Proposed: Cllr Robinson **Seconded:** Cllr Stagg **Resolved:** All in favour
- 19.27.04. To approve Clerks attendance at the SLCC Conference in October 2019 (£375).
The course costs were approved.
Proposed: Cllr Chapple **Seconded:** Cllr Hutton **Resolved:** All in favour
- 19.27.05. To receive the Internal Audit Report.
The report was received. The Council agreed it was a good audit report and that the success was due to the hard work of the Finance team.
- 19.27.06. To receive the minutes from the Finance and General Purposes Committee held on 11th June 2019.
The minutes were received.

19.28. Neighbourhood Plan

- 19.28.01. To receive an update from the Neighbourhood Plan Working Party.

The update was received and the time scales for progression through the process agreed with.

19.29. Communications Working Party

19.29.01. To approve the July Oundle Oracle.

It was agreed that Cllr Hutton write a small article about his time as Mayor and that an explanation for the surplus funds at the end of the year be included.

The Oracle was approved subject to the two amendments mentioned above.

19.30. Planning Matters

19.30.01. To receive the minutes from the Planning Committee meeting held on 4th June 2019.

The planning minutes were received. The Clerk will contact Ashton Parish Council to find out if they received notification of the planning application for the bridge.

19.31. Estate Management Committee

19.31.01. To receive the minutes from the Estates Management Committee meeting held on 28th May 2019.

The minutes were received.

19.32. Correspondence for Information

19.32.01. To receive Town & Parish Council briefing from ENC regarding Unitary delivery programme update.

Noted

19.32.02. To received Northants CALC Update for May / June 2019.

Noted

19.32.03. To receive mini update from Northants CALC.

Noted

19.33. Any Other Relevant Matters for Report Only

Cllr Chesser gave an update about the meeting at Fletton House with the PFCC and Chief Constable.

Cllr Chesser & Cllr Hutton met with the resident to discuss their request to purchase OTC Land at the side of their property.

Radio Northampton will be broadcasting from the Hub on Wednesday 20th June in the morning to report on the refill.org scheme the Hub has signed up to.

There being no further business the meeting closed at 8.44pm.

Signature: .....

Dated: 16-7-19.....

OTC Monthly Payments - May 2019

Barclays Online payment date June 20th

Payee	Reason	£(incl VAT)	
		Total Salary	£
			15,788.96
NCC Pension	Monthly Pension	£	1,680.95
Abacus	Stationery	£	142.15
Bluemoon	IT Support	£	49.80
Clean4Shaw	Cleaning of SO, CH & FH	£	2,304.00
Fox Directories	Oundle Advertise	£	110.00
Goldsmiths	ER Rental adjustment	£	350.00
Lisa Allan	Eye Test	£	30.00
Inception Planning	Neighbourhood Plan	£	7,256.64
Kevin Mears	Litter Picking Oundle	£	200.00
Oundle Spares & repairs	Materials	£	7.90
Pick Arthey	Fuel	£	111.20
RVS Group	Photocopies	£	154.20
Sam Stopford Sackville	Professional Fees	£	165.00
Stu Pots	Keys & Batteries	£	47.70
Woodbine	Reindeer & Sleigh for December market	£	336.00
	Total	£	12,945.54
DIRECT DEBITS	Currently NW		
Aviva Pension	Monthly Pension	£	1,418.24
Barclaycard	Bank Charges	£	74.80
Braclays Debit Card	Tesco	£	1.72
Barton Telecom Services	Telephone monthly fee	£	272.27
Brakes	The Hub Food & Drink	£	610.09
British Gas	Gas FH	£	1,838.83
Direct365online	Feminine hygiene disposal	£	193.81
HMC&Revenue	PAYE via Cottons	£	3,974.35
Hudson Energy Supplies		£	276.71
Mathew Algie	Coffee m/c rental & Coffee	£	1,020.18
NW Card	The Hub Food & Office stationery	£	972.62
SSE Swalec	FH/SO/CH/ER Gas & Electric	£	1,376.58
Talk Talk	Broadband at Unit 7	£	34.80
Waitrose	The Hub	£	153.45
Watering Well	Water for meetings	£	49.32
	Total Direct Debits	£	12,267.77
	Total Payments	£	41,002.27

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May 2019


