



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Meeting of the Town Council held on Tuesday 16th July 2019 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs C Humphreys, T Robinson, T Stagg, I Clark, P Peel, M Glen, D Chapple, R Sparkes, N Oakes and S Oakes.

In attendance: Emma Baker – Town Clerk
District Councillor Rupert Reichhold

Absent: Cllr V Chesser

19.40. Apologies for Absence

- 19.40.01. To receive apologies for absence.
Apologies have been received from Cllrs Fuller, Hutton and Baker
- 19.40.02. To accept apologies for absence.
The apologies were accepted.

19.41. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.41.01. To declare any Disclosable Pecuniary Interests.
None
- 19.41.02. To declare any Other Interests.
None
- 19.41.03. To consider any requests for Dispensation.
None
- 19.41.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 19.41.05. To report any inappropriate gifts or hospitality offered.
None

19.42. Minutes of Previous Meetings – Full Council

- 19.42.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 18th June 2019 as an accurate record.'* (*Standing Order 12*)
The minutes were approved.

Proposed: Cllr N Oakes **Seconded:** Cllr S Oakes **Resolved:** 9 in favour

- 19.42.02. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 2nd July 2019 as an accurate record.'* (*Standing Order 12*)
The minutes were approved.

19.43. Public Participation from Interested Parties or Members of the public

For a maximum of 15 minutes.

Member of the Oundle and District Twinning Association attended the meeting to give an overview of how the Association runs and the benefits of having it since it was formed in 1993. He thanked the Council for their support in an official capacity and for the financial support they have given in the past. He informed the Council of what the grant money has been spent on. It was agreed that he attend the next Finance & General Purposes Committee in September.

19.44. Consideration of Requests from Interested Parties

There were none.

19.45. Reports**19.45.01. Mayor's Report**

The Mayor's report was circulated to the Councillors prior to the meeting.

19.45.02. District Councillors Report

Cllr Reichhold gave an update on the recent Sparse group meeting, which was held on 24th June.

19.46. Town Matters**19.46.01. To receive an update on the recently submitted bid for funding for High Streets in a conservation area.**

Cllr Humphreys gave an update on the bid and how well everyone involved had worked together. Even if the bid is not successful, he felt that this would be the beginning for the Council and the Oundle Business Association and other groups working together to improve Oundle.

19.46.02. To receive an update on Fletton Field.

Cllr Robinson gave an update in relation to the information we had received from NCC regarding the disposal of the land for building.

19.46.03. To discuss proposed changes to the winter gritting service in Herne Road.

It was agreed that the Clerk contact Tom Pursglove and Annabel de Capell Brooke and inform them of the problem and ask for their support.

19.46.04. To discuss New Road infrastructure problems.

The road has been closed on a number of occasions to fix a water leak. It was agreed that the Clerk contact Northamptonshire Highways to find out if this recurring problem could be fixed to prevent it from happening again. It was agreed that it would be put on the next agenda.

19.46.05. To discuss issues relating to the New Road garages.

It was agreed that the Clerk contact the owners of the garages to see if they would consider donating the land to Oundle Town Council.



19.47. Council Matters

- 19.47.01. To receive the Clerks Report.
The report was received
- 19.47.02. To agree attendance at the Northants CALC AGM to be held on Saturday 5th October at Moulton Community Centre.
Cllr Stagg and the Clerk will attend the meeting.
- 19.47.03. To receive a folder of documents relating to Oundle Urban District Council Recreation Ground in New Road dating back to 1945.
Noted.
- 19.47.04. To authorise Consent for tree works in vicinity of high voltage overhead lines in the Cemetery on Stoke Doyle Road as requested by Western Power Distribution.
The Council agreed to authorise the work to the tree.

19.48. Financial Matters

- 19.48.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for June 2019.
The accounts were approved.
The monthly bank balances as at 30th June 2019 were as follows:
Natwest Current Account £10,000.00, Natwest Reserve Account £105,426.81 and Barclays Account £396,713.70.
Proposed: Cllr Peel **Seconded:** Cllr Glen **Resolved:** All in favour
- 19.48.02. Payments for July 2019.
PROPOSITION: 'That the schedule of payments for July 2019 as presented at this item are paid up and that all related documentation and cheques are signed'.
The payments were approved
Proposed: Cllr Stagg **Seconded:** Cllr Peel **Resolved:** All in favour
- 19.48.03. To approve expenditure of £1,247.00 + VAT to carry out repairs to the Old Town Hall Clocks and to agree which budget the funds will be taken from.
The expenditure was approved and it was agreed that the money is taken out of general reserves to increase the Town Clock budget
Proposed: Cllr Robinson **Seconded:** Cllr S Oakes **Resolved:** All in favour
- 19.48.04. To approved annual servicing of the Clock at a cost of either £243.00 +VAT per annum or a fixed cost of £729,00 + VAT for 3 years.
It was agreed to take out the servicing contract for 1 year only
Proposed: Cllr Stagg **Seconded:** Cllr S Oakes **Resolved:** All in favour
- 19.48.05. To approve quote for Christmas Lights at £15,290.33 per annum for a 3-year contract as recommended by the Estates Management Committee.
The Christmas Lights expenditure was approved
Proposed: Cllr S Oakes **Seconded:** Cllr Clark **Resolved:** All in favour



19.48.06. To approve further costs for the Cemetery mapping to include training £250.00, converting existing data £340.00 and technical support at a cost of £85.00 annually.

The costs for the mapping was approved.

Proposed: Cllr N Oakes

Seconded: Cllr Clark

Resolved: All in favour

19.48.07. To approve the items to be purchased with funding of £3,000 from the Pathfinder project.

The list of equipment was approved

Proposed: Cllr Robinson

Seconded: Cllr Chapple

Resolved: All in favour

19.48.08. To receive the minutes from the Finance and General Purposes Committee held on 9th July 2019.

The minutes were received.

19.49. Neighbourhood Plan

19.49.01. To receive an update on the Neighbourhood Plan progress and discuss the responses to Sustainability Appraisal and the response to the NP from ENC.
Cllr Peel gave an update on a possible response to the comments raised by ENC. Our Planning Consultant has sent a response to the comments raised by ENC. It was agreed that the Regulation 16 consultation be advertised on our website and social media sites.

19.49.02. To receive notes from the meeting held between ENC Planning Officers and Oundle Neighbourhood Plan Working party to discuss Oundle housing allocation in the Draft Local Plan and ENC response to the Oundle Neighbourhood Plan consultation.
Received.

19.49.03. To agree representatives from OTC to speak at the Planning Policy Committee meeting at ENC on 29th July 2019.
It was agreed that the Mayor speak on behalf of OTC. Cllr Peel agreed to speak as a resident. The clerk will register all speakers with ENC.

19.50. Planning Matters

19.50.01. To receive the minutes from the Planning Committee meeting held on 2nd July 2019.
The planning minutes were received.

19.51. Estate Management Committee

19.51.01. To receive the minutes from the Estates Management Committee meeting held on 25th June 2019.
The minutes were received.

19.52. Correspondence for Information

19.52.01. To receive news release from ENC regarding First meeting of the North Northants Joint Committee that took place on 24th June 2019.
Noted

19.52.02. To receive the Museum Summer Newsletter.

Noted
19.52.03. To receive June Employment Law Update.

Noted
19.52.04. To receive letter from Beth Miller Labour Party's Prospective candidate for Corby and East Northamptonshire.
Noted.

19.53. Any Other Relevant Matters for Report Only

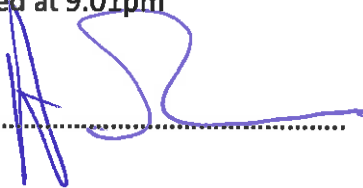
Cllr Peel informed the Councillors that the owner of a piece of unused land has asked for suggestions on what it can be used for.

Cllr Humphreys raise a suggestion that we approach the family Rothschild to ask if they would be willing to give some funding to be spent on North Bridge. To be considered on the next agenda.

Cllr N Oakes informed the meeting that he had received a response from Persimmon Homes regarding issues raised on the housing estate on Creed Road. The letter will be considered at the next Planning Meeting.

The meeting closed at 9.01pm

Signature:.....



Dated:.....

17th Sept 19

OTC Monthly Payments - June 2019

Barclays Online payment date July 18th

Payee	Reason	£(incl VAT)	
		Total Salary	£
			15,131.87
Saxby Cider	Refund - Paid to OTC in error	£	105.00
Oundle Museum Trust	Grant	£	1,000.00
Oundle Music Trust	Grant	£	2,000.00
CHAT	Grant	£	2,400.00
Oundle Festival of Literature	Grant	£	500.00
NCC Pension	Monthly Pension	£	1,680.95
Abacus	Stationery	£	196.76
Ableclean	DD adjustment April to June NW to Barclays	£	30.00
Arrestapest	DD adjustment April to June NW to Barclays	£	6.18
E Baker	Re-imburement of mileage	£	222.30
BBB Printing	ID Badge	£	7.58
Bluemoon	IT Support	£	259.80
CAG Consult LLP	Neighbourhood Plan consultant fee	£	2,406.00
Clean4Shaw	Cleaning of SO, CH & FH	£	2,304.00
Colemans	Stationery	£	59.97
Coles	OSM materials	£	49.38
Cllr T Stagg	Re-imburement of mileage	£	25.20
CVL	CCTV Town Centre Annual Fee	£	450.00
RE Dawson Ltd	Sandwich Cemetery seat	£	944.97
DF Stewart Services	SO Toilet blockage	£	96.00
E-On Energy Solutions	Remove damaged column	£	1,348.55
E-On UK PLC	Un metered Electricity	£	406.49
Fox Directories	Oundle Advertiser	£	110.00
S Garrett Harvey	Grass cutting verges	£	2,070.00
Goldsmiths	ER Rental adjustment	£	164.50
LGSS Law	Professional Services	£	274.12
Macemain	Cycle racks	£	9,997.20
Marlowe Fire & Security	FH CCTV & intruder alarm annual fee	£	1,320.00
Kevin Mears	Litter Picking Oundle	£	200.00
Northants CALC	Code of Conduct Training	£	36.00
Oundle Spares & repairs	Materials	£	56.53
Pick Arthey	Fuel	£	104.71
Proludic	RG repairs	£	192.79
PPL PRS	PPL & PRS Annual licence	£	1,093.11
QJ Marketing	www.oundle.info Quarterly fee	£	360.00
RGS Arboreal	Annual Tree Assessment	£	1,260.00
RVS Group	Photocopies	£	111.17
Seatons	Lease renewal fees	£	720.00
SEC Electrical	FH Lighting issue	£	152.88
Siemens	Franking machine rental	£	160.02
Smiths Fire	Replacement fire extinguisher	£	60.00
Sam Stopford Sackville	Professional Fees	£	55.00
Stu Pots	Keys & Batteries	£	45.44
Trade UK	Pot hole repairer	£	87.65
Queen Victoria Hall	On Going Provision	£	4,000.00
		£	-
		Total	£ 39,130.25
DIRECT DEBITS	Currently NW		
Aviva Pension	Monthly Pension	£	1,686.20
Barclaycard	Bank Charges	£	88.09
Barclays Debit Card	Tesco	£	5.00
Barton Telecom Services	Telephone monthly fee	£	270.98
Biffa	Quarterly wheelie bin service	£	395.46
Brakes	The Hub Food & Drink	£	1,054.62
Direct365online	Feminine hygiene disposal	£	119.39
HMC&Revenue	PAYE via Cottons	£	3,573.96
Mathew Algie	Coffee m/c rental & Coffee	£	658.50
NW Bank	NW Bank Charges	£	42.00
NW Card	The Hub Food & Office stationery	£	885.59
PWLB	QVH 6 monthly repayment	£	11,396.60
SSE Swalec	FH Electric	£	592.56
Talk Talk	Broadband at Unit 7	£	34.80
Waitrose	The Hub	£	115.08
Watering Well	Water for meetings	£	15.11
		Total Direct Debits	£ 20,933.94
	Total Payments	£	75,196.06

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May 2019