



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 19th November 2019 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Members Present: Cllrs C Humphreys, T Robinson, T Stagg, I Clark, M Glen, R Sparkes and D Chapple, P Peel, N Oakes, S Oakes, J Hutton, V Chesser.

In attendance: Emma Baker – Town Clerk

Absent: Cllr S Baker

19.97. Apologies for Absence

- 19.97.01. To receive apologies for absence.
Apologies have been received from Cllr Fuller
- 19.97.02. To accept apologies for absence.
The apologies were accepted.

19.98. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 19.98.01. To declare any Disclosable Pecuniary Interests - None.
- 19.98.02. To declare any Other Interests - Cllr Robinson resident of St Christopher's Drive and Cllr Clark resident of St Peter's Road.
- 19.98.03. To consider any requests for Dispensation - None.
- 19.98.04. To report any gifts or hospitality accepted over the value of £50.00 - None.
- 19.98.05. To report any inappropriate gifts or hospitality offered - None.

19.99. Minutes of Previous Meetings

- 19.99.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 15th October 2019 as an accurate record.'* (*Standing Order 12*).
The minutes were approved.

Proposed: Cllr Stagg **Seconded:** Cllr Peel **Resolved:** All in favour

- 19.99.02. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 5th November 2019 as an accurate record.'* (*Standing Order 12*).
The minutes were approved.

Proposed: Cllr Peel **Seconded:** Cllr N Oakes **Resolved:** All in favour

19.100. Public Participation from Interested Parties or Members of the public

19.101. Consideration of Requests from Interested Parties - None

19.102. Reports

19.102.01. Mayor's Report

The Mayor's report was received.

19.102.02. District Councillors Report

Cllr Reichhold's report was previously circulated to the Councillors as he was unable to attend.

19.103. Town Matters

19.103.01. To consider the recommendations from Transition Oundle for the cycle routes in Oundle.

There was a discussion regarding the costs and where all the money will come from including what S106 money there is and when it needs to be spent. It was agreed that Cllr Hutton and Cllr N Oakes meeting with TO along with the Clerk.

19.103.02. To consider what celebrations the Town Council will provide for the VE Day 75 Year Celebrations.

Cllr Sparkes agreed to discuss with the British Legion at the meeting on 25th November to see how OTC can help with any events arranged. Cllr S Oakes offered to help if required. It was agreed that Cllr Sparkes report back at the next meeting.

19.103.03. To receive an update on the bid request from OTC for Fletton Field and consider next steps as the six month moratorium period is due to expire on 22nd January 2020.

The Clerk to discuss the next steps with Oundle School and ENC regarding the Fletton Field bid and report back to the December.

19.103.04. To consider the actions received concerning New Road Traffic and Safety.
It was agreed that OTC support items 1 and 2 in the proposal but not item 3. The Clerk will report back to the resident.

19.103.05. To consider the report from Northants Highways regarding 'No waiting at any time' restrictions on Cotterstock Road.

The Council are happy to go ahead with the proposed restrictions.

19.104. Council Matters

19.104.01. To receive the Clerks Report.

The report was received.

19.104.02. To receive an update on the renewal of the Rugby Club Lease.

The update was received.

19.104.03. To consider a need to promote candidacy at the May 2020 elections.

It was agreed that the Communication Working Party look at ways of

promoting the 2020 elections.

19.104.04. To consider the NCALC Building Communities Parish and Town Councils in Unitary Northamptonshire document and agree feedback to NCALC. Northants CALC document was noted.

19.104.05. To receive the notes from the Hub meetings.
The notes were received. Cllr Stagg informed the meeting that he had received a report from a resident saying how good the Hub is for people with young children.

19.104.06. To receive an update on Accident in Churchyard.
Update was received.

19.104.07. To receive information about the Parson Latham's Hospital Charity.
Cllr Peel gave an update on the wardened accommodation in Oundle for ladies of a certain age and the grants system they have in place to help with education costs.

19.104.08. To receive the report on Snipe Meadow.
The document was received.

19.105. Financial Matters

19.105.01. To approve the Bank Reconciliation, Balance Sheet and Hub Trading Account for October 2019.

The monthly bank balance as at 31st October 2019 is as follows:
Barclays Account £607,080.86.

Proposed: Cllr Glen **Seconded:** Cllr Peel **Resolved:** All in favour

19.105.02. Payments for November 2019.

PROPOSITION: 'That the schedule of payments for November 2019 as presented at this item are paid up and that all related documentation and cheques are signed'.

Proposed: Cllr Glen **Seconded:** Cllr Peel **Resolved:** All in favour

19.105.03. To receive the minutes from the Finance & General Purposes Committee meeting held on 12th November 2019 including an update on the preparation of the draft budget for 2020/2021.

The minutes were received.

19.105.04. To approve the quote of £2,511.08 for new IT equipment, £174.00 for monthly support of our IT system and £3 per month for Councillor email accounts.

The quote for IT equipment, monthly support and Councillor email accounts was approved.

Proposed: Cllr Peel **Seconded:** Cllr S Oakes **Resolved:** All in favour

19.106. Neighbourhood Plan

19.106.01. To consider response to the Legal Opinion received at the request of the Examiner for the NP.

It was agreed to give authority to Cllr Chapple, Peel and Robinson to collectively draft a response in time to submit to the examiner by Friday 22nd November.

Proposed: Cllr Stagg **Seconded:** Cllr Clark **Resolved:** All in favour

19.106.02. To discuss the ENC response to the request to correct the minutes from the 29th July Planning Policy Committee meeting.

It was agreed that OTC give authority to the Mayor to draft a letter of complaint to be sent to the Monitoring Officer.

Proposed: Cllr N Oakes **Seconded:** Cllr Glen **Resolved:** All in favour

19.106.03. To receive an update on the recent ENC Planning Management Committee meeting and to approve any actions that OTC consider must be taken.

The update was received

19.107. Planning Matters

19.107.01. To receive the minutes from the Planning Committee meeting held on 5th November 2019.

The minutes were received. Cllr Chapple informed the meeting that the Planning Committee could not challenge the decision against the Angel decision on planning grounds.

19.107.02. To receive an update on Creed Road Playground.

The update was received however Cllr S Oakes informed the meeting that the play area in question is on Hillfield Road not Creed Road.

19.107.03. To consider any further action regarding the approval of the planning application for the Angel Inn St Osyth's Lane.

The Clerk reported that the Co-op are investigating the planning decision.

19.108. Estates Management Matters

19.108.01 To receive the minutes from the meeting held on 22nd October 2019.

The minutes were received.

19.109. Communications Working Party

19.109.01 To approve the amendments to the Communication Working Party Terms of Reference.

Subject to a minor change the Terms of Reference were approved

Proposed: Cllr Stagg **Seconded:** Cllr Robinson **Resolved:** All in favour

19.110. Correspondence for Information

19.110.01. To receive the Employment Law Update for October 2019

It was received

19.111. Any Other Relevant Matters for Report Only

Cllr Glen raised his concerns that there were not many Councillors in attendance at the Remembrance Service. The Mayor suggested that anyone unable to attend should give their apologies beforehand.

Cllr Humphreys informed the meeting that he had received a response to his email sent to The Rothschild Foundation requesting a grant for improvements to the old Riverside Hotel and the North Bridge. Unfortunately he was informed that Oundle was not within range of the required zone to be eligible for a grant.

The meeting closed at 9.36pm

Signature:.....*ZALF*.....

Dated:.....*17/12/09*.....

OTC Monthly Payments - October 2019

Barclays Online payment date November 21st

Payee	Reason	£(incl VAT)	
		Total Salary	£
			13,918.99
HMRC VAT	VAT for OTC & QVH	£	1,517.25
Queen Victoria Hall	VAT Refund due to QVH	£	378.60
NCC Pension	Monthly Pension	£	1,700.26
OATS	GRANT	£	1,000.00
Oundle Town Cricket Club	GRANT	£	1,000.00
Oundle Church Clock Fund	GRANT	£	300.00
2Commune	UKLC website hosting and license to 5.12.20	£	180.00
Lisa Allan	Travel reimbursements	£	57.00
All Under Cover	Marquee for The Christmas Market	£	712.66
Anglian Water	CH/SO/ER/FH/ Water rates	£	1,291.51
BNP Paribas	Photocopier rental	£	319.91
Bluemoon	Replacement Server & associated Support	£	4,736.04
Royal British Legion Poppy Appeal	Wreath for Remembrance Sunday	£	21.00
CAG Consultant	NP Consultant Fee	£	2,396.40
Clean4Shaw	Cleaning of SO, CH & FH	£	2,304.00
Colemans	Hub Till roll	£	51.98
Coles	CH Repairs	£	60.12
E-On UK Plc	Unmetered supplies	£	206.58
Fox Directories	Oundle Advertiser	£	110.00
Inkwell	Leaflet Design Changes	£	507.00
J Nall Welding & Fabrication	Post hole cover for the church	£	180.00
Local Living	Half page advert	£	300.00
Kevin Mears	Litter Picking Oundle	£	200.00
NCALC	Cemetery Course - LA	£	89.00
Nicholls Joinery Ltd	Oak Posts for St Peters Church	£	1,476.00
Oundle Spares & Repairs	Repairs & Maintenance	£	9.59
Peterborough Opera	Full page advert	£	100.00
PHS Group	CH Annual hairdryer contract	£	427.63
Pick Arthey	Fuel	£	179.18
Plantool	Platform lift hire for the clock repairs	£	307.48
PPL & PRS Ltd	Music Licence	£	1,132.52
Pumpkin Signs & Display	No parking signs	£	102.96
RVS Group	Photocopies	£	48.46
RG & MF Sadler	CH Hareloch Grooming repairs	£	83.56
SLCC	National Conference Plus accomodation EB	£	436.00
Smiths of Derby	Clock repairs	£	1,496.40
Trade Uk	Pot Hole repairer	£	144.96
	Total	£	25,564.05
<u>DIRECT DEBITS</u>	<u>Currently NW</u>		
Aviva Pension	Monthly Pension	£	1,734.70
Barclaycard	Bank Charges	£	81.18
Barclays	Bank Charges	£	32.00
Barclays Debit Card	All	£	1,028.67
Barton Telecom Services	Telephone monthly fee	£	269.08
Brakes	The Hub Food & Drink	£	509.45
British Gas	Various sites	£	3,046.62
HMC&Revenue	PAYE via Cottons	£	3,875.61
Mathew Algie	Coffee m/c rental & Coffee	£	467.06
NCC	Traffic wardens for Remembrance & Christmas	£	339.02
Post By Phone	Franking machine top up	£	100.00
Talk Talk	Broadband at Unit 7	£	37.34
Waitrose	The Hub	£	87.11
	Total Direct Debits	£	11,607.84
	Total Payments	£	51,090.88

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May 2019

DL/Accounts/Accounts Monthly


