



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 16th March 2021 at 7.30pm via Zoom.

Members Present: Cllrs T Robinson, D Chapple, I Clark, V Chesser, J Hutton, C Humphreys, P Peel and M Glen.

In attendance: Emma Baker – Town Clerk
5 members of the public
Cllr Rupert Reichhold – ENC Councillor

20.200. Apologies for Absence

- 20.200.01. To receive apologies for absence.
Apologies were received from Cllrs Sparkes and Fuller
- 20.200.02. The apologies were accepted.

20.201. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 20.201.01. To declare any Disclosable Pecuniary Interests.
- 20.201.02. To declare any Other Interests. Cllr Robinson resident of St Christopher's Drive and Cllr Clark a resident of St Peter's Road.
- 20.201.03. To consider any requests for Dispensation.
- 20.201.04. To report any gifts or hospitality accepted over the value of £50.00.
- 20.201.05. To report any inappropriate gifts or hospitality offered.

20.202. Minutes of Previous Meetings

20.202.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 16th February 2021 as an accurate record.'* (*Standing Order 12*).
The minutes were approved.

Proposed: Cllr Robinson **Seconded:** Cllr Chesser **Resolved:** All in favour

20.202.02 PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 23rd February 2021 as an accurate record.'* (*Standing Order 12*).

The minutes were approved.

Proposed: Cllr Robinson **Seconded:** Cllr Humphreys **Resolved:** All in favour

20.202.03 PROPOSITION: *'To approve and sign the minutes of the Extraordinary Full Council meeting held on 9th March 2021 as an accurate record.'* (Standing Order 12).

The minutes were approved.

Proposed: Cllr Chesser **Seconded:** Cllr Robinson **Resolved:** All in favour

20.203. Public Participation from Interested Parties or Members of the public

Concerns were raised regarding speeding in the Market Place. The resident informed the meeting that he had reported this to the PFCC who agreed that more traffic calming measures were needed. More signage to raise awareness could be installed.

20.204. Consideration of Requests from Interested Parties

There were none.

20.205. Reports

20.205.01. Mayor's Report

The Mayor informed the meeting that he had been working on the OTC response to the Local Plan part 2 consultation.

20.205.02. District Councillors Report

Cllr Reichhold referred to an email that he had sent to the Clerk with his response to the Local Plan part 2 consultation. The Clerk apologised as she had not circulated the email prior to the meeting. Cllr Reichhold informed the meeting that this would be his last attendance as a District Councillor. The Mayor thanked him and the other District Councillors for their service to the people of the town.

20.206. Town Matters

20.206.01. To receive an update on the new cycleway on Glapthorn Road and consider approval of additional funds.

The total cost for the project is now £125,014. It was agreed that the work should go ahead so the additional amount of £31,740 was approved.

Proposed: Cllr Peel **Seconded:** Cllr Robinson **Resolved:** All in favour

20.206.02. To receive an update on Fletton Field.

The update was received.

20.206.03. To receive the news that Oundle has been renewed as a Fair-Trade Town.

Noted.

20.207. Council Matters

20.207.01. To receive the Clerks Report.

The report was received.

20.207.02. To consider request from the Oundle Music Trust for the Council to consider allowing the trust to use the Market Place free of charge for the Food Festival.

It was agreed that the OMT would not be charged for the use of the Market Place.



Cllr Chapple and Cllr Robinson declared an interest.

20.207.03. To approve the Museum Trust Constitution.

The constitution was approved.

Proposed: Cllr Hutton **Seconded:** Cllr Chesser **Resolved:** 6 in favour
2 abstentions

20.207.04. To receive the latest information from ENC regarding the 2021 Elections.

The information was received. It was agreed that we publicise the elections as much as possible to encourage people to put themselves forward.

20.208. Financial Matters

20.208.01. To approve the Bank Reconciliation and Balance Sheet for February 2021.

The monthly bank balance as of January 2021 is as follows:

Barclays Account £588,358.84

The accounts were approved.

Proposed: Cllr Robinson **Seconded:** Cllr Hutton **Resolved:** 5 in favour
3 abstentions

20.208.02. Payments for February 2021.

PROPOSITION: *'That the schedule of payments for February 2021 as presented at this item are paid up and that all related documentation and cheques are signed'*.

Approved

Proposed: Cllr Robinson **Seconded:** Cllr Glen **Resolved:** 6 in favour
2 abstentions

20.208.03. To receive the Interim Internal Audit report.

The internal audit report was received.

20.209. Planning Matters

20.209.01. To receive the minutes from the Planning Committee meeting held on 2nd March 2021.

The minutes were received.

20.209.02. To approve the Council's response to the notification the Local Plan Part 2 Pre-submission draft (Regulation 19) consultation.

The response was approved subject to some minor amendments. The Mayor agreed to go through the response before sending to the Clerk for submission.

20.210. Estate Management Matters

20.210.01. To receive the minutes from the meeting held on 23rd February 2021.

The minutes were received.

20.210.02. To consider ideas for the future use of the Hub space in Fletton House.

It was agreed to put an item on the next Estates Committee agenda to discuss ideas for the future of the Hub. The Clerk agreed to write a report for the next full council meeting with ideas for the Hub and how to progress them.

20.211. Rural Coordination Group



- 20.211.01. To receive an update following the meeting held on 8th March 2021.
Cllr Chapple summarised what was discussed at the meeting held on the 8th of March. Fly tipping and traffic issues were identified as issues for the PC's which were also raised at the recent JAG meeting.

20.212. Correspondence for Information

- 20.212.01. To receive NALC Chief Executive's Bulletin.
20.212.02. To receive update from Northants CALC.
20.212.03. To receive the information from Neighbourhood Alert regarding the pilot scheme to support landowners and farmers.
20.212.04. Highways Ebulletin 26th February 2021 Trial of 20mph speed advisory signs. All emails have been circulated previously.

The correspondence was received.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c)

Proposed: Cllr Chapple **Seconded:** Cllr Robinson **Resolved:** 7 in favour
1 against.

The meeting closed at 8.38pm
The meeting opened at 9.16pm

20.213. Confidential Matters

- 20.213.01. To consider response from Courthouse Tenant.
It was agreed that there would be no reduction to the rent from the tenants of the Courthouse.
- 20.213.02. To receive information from OTC insurance company regarding the incident in the public toilets and consider request made by member of the public.
It was agreed the advice from the insurance company was followed.
- 20.213.03. To receive an update on staffing matters and to consider request from member of staff.
The update was received and the request from the member of staff considered. It was agreed to wait until things had got back to normal before making a decision.

20.214. Any Other Relevant Matters for Report Only

Cllr Chapple had asked for an item to be on the agenda at the last meeting, but it was not added. The Clerk asked Cllr Chapple to email her with the item so that she could include it on the April agenda.

Cllr Peel asked when the temporary fencing around the play area on the Persimmon Homes development site would be removed. Cllr Clark informed the meeting that Rebecca had already contacted ENC about this.

The meeting closed at 9.20pm.

Signature:.....

27th April 2021

OTC Monthly Payments - February 2021

Barclays Bank Online payment date March 18th

| <u>Payee</u> | <u>Reason</u> | <u>£(incl VAT)</u> | |
|---|------------------------------------|---------------------|--------------------|
| | | <u>Total Salary</u> | <u>£ 10,886.66</u> |
| NCC Pension | Monthly Pension | £ | 1,582.36 |
| Anglotech | Monthly Photocopier printing costs | £ | 68.33 |
| Bluemoon | IT Support | £ | 413.74 |
| Clean4Shaw | CH, FH, SO Cleaning Contract | £ | 1,168.62 |
| Coles | Materials | £ | 52.94 |
| Doors For Life | Pre School Door Balance of invoice | £ | 1,251.00 |
| E-On UK PLC | Unmetered supplies | £ | 186.59 |
| Fox Directories | Oundle Advertiser | £ | 200.00 |
| Marlowe Fire & Safety | FH Alarm | £ | 328.20 |
| Kevin Mears | Litter picking Monthly | £ | 200.00 |
| Northants CALC | Floodplan Course | £ | 38.00 |
| Pick Arthey | Fuel | £ | 42.45 |
| Pumpkin Signs | Churchyard Sign | £ | 32.82 |
| RG & MF Sadler | CH Electrical works | £ | 497.63 |
| Siemens | Franking machine Quarterly rental | £ | 160.02 |
| T Clarke | CH Replace pump | £ | 1,457.27 |
| | Total | £ | 7,679.97 |
| <u>Barclays DIRECT DEBITS & Other Payments</u> | | | |
| Aviva Pension | Monthly Pension | £ | 1,245.67 |
| Barclays | Bank Charges | £ | 72.69 |
| Barclays Debit Card | All | £ | 670.68 |
| Barton Telecom Services | Telephone monthly fee | £ | 254.62 |
| Biffa | CH/FH Monthly wheelie bin service | £ | 106.80 |
| British Gas | FH, SO Electricity & Gas | £ | 2,117.75 |
| HMC&Revenue | P32 PAYE via Cottons | £ | 3,304.94 |
| Pumpkin Signs | Bollards Churchyard | £ | 144.00 |
| SLCC | Membership - LA | £ | 208.00 |
| Talk Talk | Broadband at Unit 7 | £ | 39.54 |
| Water Logic | Office Water | £ | 63.90 |
| | Total Direct Debits | £ | 8,228.59 |
| | Total Payments | £ | 26,795.22 |

This figure is in addition to "Regular Monthly SO & DD payments 2019-20" agreed at FC May