



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Wednesday 15th June 2021 at 7.30pm in the Oundle Suite.

Members Present: Cllrs D Chapple, I Clark, V Chesser, P King, P Davis, L Holland, D Fuller, J Hutton and R Reichhold.

In attendance: Emma Baker – Town Clerk

21.24. Apologies for Absence

- 21.24.01. To receive apologies for absence.
Apologies were received from Cllr Jones
- 21.24.02. To accept apologies for absence.
The apologies were accepted.

22.25. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 21.25.01. To declare any Disclosable Pecuniary Interests. Cllr Clark as a resident St Peter's Road item 21.33.02
- 21.25.02. To declare any Other Interests. Cllr Davis, resident of Clifton Drive. Cllr Reichhold as a resident of adjacent to the Cemetery. Item 21.33.03.01
- 21.25.03. To consider any requests for Dispensation.
- 21.25.04. To report any gifts or hospitality accepted over the value of £50.00.
- 21.25.05. To report any inappropriate gifts or hospitality offered.

21.26. Minutes of Previous Meetings

- 21.26.01. PROPOSITION: *'To approve and sign the minutes of the Annual meeting of the Full Council meeting held on 18th May 2021 as an accurate record.'*
(*Standing Order 12*).

Proposed: Cllr Chesser

Seconded: Cllr Fuller

Resolved: All in favour

21.27. Public Participation from Interested Parties or Members of the public

There were none

21.28. Consideration of Requests from Interested Parties

There were none

21.29. Reports

21.29.01. North Northants Councillor's Report

Cllr Davis asked if we are going to get a North Northants Ward Councillor attend a meeting on a regular basis. The Mayor informed the meeting that it would be demand led.

21.30. Town Matters

21.30.01. To receive an update on Fletton Field.

The update was received. It was also reported that the ACV application has now been approved by NNC.

21.30.02. To receive an update of one-way system in St Osyth's Lane.

The update was received. The Mayor informed the meeting that Transport Working Party are going to look into the one-way system as part of the Transport study. It was agreed that the members of the public should be consulted about the one-way system to get feedback before any decisions are made.

21.30.03. To consider request to run a kiosk selling sweets and ice creams in the town.

It was agreed that the Council would not support this request as this has not been something that the Council has approved in the past and in doing so now would be setting a precedent for others to want to have a stall.

21.31. Council Matters

21.31.01. To receive the Clerks Report.

The report was received.

21.31.02. To consider email from Lord Lieutenant regarding "Plant a Tree for the Jubilee" to mark and celebrate the Queen's Diamond Jubilee and to consider whether the Council will be holding an event during the bank holiday weekend.

It was agreed to set up a Working Party to consider ideas on how to celebrate the Jubilee. Cllrs Fuller, Davis and King volunteered to be on the working party. The suggestion to plant a tree was also supported and it was agreed to discuss this at the next Estates Committee. It was also agreed that the Jubilee celebrations be added to the next Rural Coordination group meeting for discuss to find out what the other parishes were planning.

21.31.03. To approve the Terms of Reference for the Finance and General Purposes Committee, Estates Management Committee and Planning Committee.

The Terms of Reference were approved. The Communications Working Party ToR's to be approved at the July meeting.

Proposed: Cllr Hutton **Seconded:** Cllr Clark **Resolved:** All in favour

21.31.04. To approve that Oundle Town Council confirms it meets the criteria of the General Power of Competence as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and hereby adopts its use.

The General Power of Competence was adopted for another 4 years.

Proposed: Cllr Fuller **Seconded:** Cllr Chapple **Resolved:** All in favour

21.31.05. To receive an update from the Mayor following the meeting with the Oundle Ward North Northants Councillors. (IC)
The update was received. The Mayor informed the Councillors that the meeting with Cllrs Jason Smithers, Annabel de Capell Brooke and Helen Harrison had been very positive. The NNC Ward Councillors and Officers are keen to work with OTC and have a positive relationship. It was agreed that regular reports from the NNC Councillors and attending some OTC meetings during the year is essential to ensure we are all kept informed.

Cllr King declared an interest.

21.31.06. To receive the Land Registry B16-1 notification and consider response.
Cllr Chapple suggested that we should make Highways aware as it could implicate the parking around the property. The Clerk to contact Northants Highways.

21.31.07. To consider procedures for face to face meetings in the Council Chambers during social distancing restrictions.
It was agreed to continue with the current procedures.

21.32. Financial Matters

21.32.01. To approve the Bank Reconciliation, Balance Sheet and Budget for April and May 2021.

The monthly bank balance as at 31st May 2021 is as follows:

Unity Trust Bank £566,814.72

The accounts were approved.

Proposed: Cllr Fuller **Seconded:** Cllr Hutton **Resolved:** All in favour

21.32.02. Payments for May 2021.

PROPOSITION: 'That the schedule of payments for May 2021 as presented at this item are paid up and that all related documentation and cheques are signed'.

The list of payments was approved

Proposed: Cllr Clark **Seconded:** Cllr King **Resolved:** All in favour

21.32.03. To approve the Utility Supplier contract for the next 2 years as recommended by the Finance and General Purposes Committee.

The recommendation from the Finance and General purposes committee to have a 3 year contract with Crown for gas and 2 year contracts with EDF and Pozitive for the electricity was approved.

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

21.32.04. To receive the draft minutes from the Finance and General Purposes Committee meeting held on 8th June 2021

The minutes were received.

21.32.05. To consider and approve the cost to purchase a Speed Indicator Device and to pay for the licence.

It was agreed that up to £3k plus the cost for the licence could be spent on a SID. It was approved that the funds would come from General reserves.

Cllr Clark left the meeting. Cllr Chapple and Deputy Mayor chaired this part of the meeting.

21.33. Planning Matters (DC)

21.33.01 To receive the minutes from the Planning Committee meeting held on 1st June 2021.

The minutes were received.

21.33.02. To receive the reply to the consultation response from Vistry Homes

The response was received. A date for a meeting with the Mayor and Deputy Mayor and Vistry will be scheduled.

21.33.03. Planning Application

Item	Reference	Details
21.33.03.01	NE/21/00742/FUL Land to Rear of Cemetery, Stoke Doyle Road, Oundle	Erection of 53 no. dwellings with associated open space, parking, landscaping and access.

Cllr Chapple asked all Councillors for their views about the application. Many had concerns with flooding and the increase of traffic over the bridge. There were some comments raised about the development being in the Oundle Neighbourhood plan and how can the Council object to it as they had previously supported it. Taking all comments into account it was agreed that Cllr Chapple would draft the response to the application and circulate it to all Councillors for comments. It would then be approved at the next planning meeting on the 6th July where all Councillors have been invited to attend.

Proposed: Cllr Fuller, **Seconded** Cllr Davis **Resolved:** All in favour.

Cllr Clark returned to the meeting to Chair the rest of the meeting.

21.34. Estate Management Matters (PD)

21.34.01. To receive the minutes from the meeting held on 25th May 2021.

The minutes were received.

21.35. Communications Working Party (IC)

21.35.01. To receive an update from the CWP and consider any requests.

The update was received.

21.36. Correspondence for Information

21.36.01. World Refill Day 16th June information noted.

21.37. Any Other Relevant Matters for Report Only

Cllr King made an observation that the Farmers Market looked better without vehicles on the market place

Cllr Holland asked what the CWP were doing to advertise the vacancies on the Council and Co-opting new Councillors.

Cllr Chapple asked for Co-option of Councillors to be put on the next full council agenda and to consider looking into reducing the number of councillors.

Cllr Chesser informed the meeting that the litter bin on Bassett Ford Road needs emptying.

Cllr Clark informed the meeting that the Transport working party are going to contact Sarah Barnwell about the transport study. It will also be raised at the next Rural Coordination group meeting.

The meeting closed at 9.15 pm.

Signature:.....



Dated:.....

20/7/21

OTC Monthly Payments - May 2021

Unity Bank Online payment date June 17th

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>	
		Total Salary	£ 10,458.17
NCC Pension	Monthly Pension - May	£	1,572.19 ✓
Anglotech	Monthly Photocopier printing costs	£	53.60 ✓
Bluemoon	IT Support	£	410.14 ✓
OATS	Grant	£	1,000.00 ✓
Clean4Shaw	CH, FH, SO Cleaning Contract Jan & May	£	4,608.00 ✓
Colemans	Stationery	£	19.99 ✓
Coles	Maintenance equipment	£	14.35 ✓
DC Construction	SO Toilets repairs	£	75.00 ✓
E-On UK PLC	Unmetered supplies	£	206.58 ✓
Fox Directories	Oundle Advertiser	£	200.00 ✓
S Garret Harvey	Grass Cutting	£	4,332.00 ✓
Marlowe	FH Fire alarm repair	£	168.00 ✓
Kevin Mears	Litter Picking May	£	200.00 ✓
North Northamptonshire CC	Market Place - The Ship premises Licence	£	180.00 ✓
Pick Arthey	Fuel	£	83.44 ✓
QI Marketing	Love Oundle web site build fee	£	4,812.00 ✓
RG & MF Sadlers	CH Repairs	£	1,345.60 ✓
Siemens	Franking machine rental	£	160.02 ✓
Stupots	CH Keys	£	109.83 ✓
Trade UK	Safety Glasses, Gloves, Cable ties	£	111.31 ✓
		Total	£ 19,662.05
<u>Barclays DIRECT DEBITS & Other Payments</u>			
Aviva Pension	Monthly Pension	£	1,463.77
Barclays	Bank Charges	£	112.19
Barclays Debit Card	All	£	298.83
Barton Telecom Services	Telephone monthly fee	£	259.06
Biffa	CH/FH Monthly wheelie bin service	£	167.71
British Gas	FH, SO Electricity & Gas	£	2,451.80
Direct 365	CH Feminine hygiene	£	213.11
HMC&Revenue	P32 PAYE via Cottons	£	2,870.52
QVH	VAT Refund Transfer from OTC	£	752.50
Talk Talk	Broadband at Unit 7	£	41.94
Unity	Bacstel Set up Fee	£	100.00
Unity Debit Card	All	£	28.64
		Total Direct Debits	£ 8,760.07
Total Payments		£	38,880.29

This figure is in addition to "Regular Monthly 2021-22 payments" agreed at FC May 2021