



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 20th July at 7.30pm in the Oundle Suite.

Members Present: Cllrs D Chapple, I Clark, P Davis, L Holland, J Hutton, R Reichhold and V Chesser.

In attendance: Emma Baker – Town Clerk
Alan Williamson Heartstart
Paul Eveleigh Save Fletton Field Group
4 Members of the public

21.38. Apologies for Absence

21.38.01. To receive apologies for absence.

Apologies were received from Cllrs King, ~~Chesser~~ and Fuller

21.38.02. To accept apologies for absence.

The apologies were accepted.

21/7/21.

21.39. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

21.39.01. To declare any Disclosable Pecuniary Interests. Cllr Clark as a resident St Peter's Road item 21.48.03

21.39.02. To declare any Other Interests.

21.39.03. To consider any requests for Dispensation.

21.39.04. To report any gifts or hospitality accepted over the value of £50.00.

21.39.05. To report any inappropriate gifts or hospitality offered.

21.40. Minutes of Previous Meetings

21.40.01. PROPOSITION: *'To approve and sign the minutes of the Annual meeting of the Full Council meeting held on 15th June 2021 as an accurate record.'*
(*Standing Order 12*).

Proposed: Cllr Chesser

Seconded: Cllr Davis

Resolved: All in favour

21.41. Public Participation from Interested Parties or Members of the public

Alan Williamson from Heartstart gave a presentation informing the meeting of the changes to Heartstart and how the group can continue after the British Heart Foundation have decided to discontinue to support it. Following a brief discussion, it was agreed to put this as an item on the September full council meeting.

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A resident reported on a series of potholes and pavement issues in Oundle. It was agreed that a site meeting would be arranged with Sarah Barnwell from Northants Highways.

21.42. Consideration of Requests from Interested Parties

There were none

21.43. Town Matters

21.43.01. To receive an update on Fletton Field.

The update was received. Paul Eveleigh gave a presentation on the plans for the future of Fletton Field. Paul is chair of the Save Fletton Field group who have been putting together the future plans. It was agreed that we need to know what NNC are going to do with the land and what the timescale was for the decision to be made. At this point it was agreed that item 21.45.04 would also be discussed. It was agreed that it would be a good idea to find out if NNC would gift the land to OTC for the Queen's Diamond Jubilee.

21.43.02. To receive a report regarding issues with sewage coming up through a drain in Ashton Road following heavy rainfall.

The report was received. It was agreed that the Clerk ask Cllr Helen Harrison for an update. A member of the public informed the meeting that Anglian Water would be visiting the site next week.

21.43.03. To receive letter from Glapthorn Parish Council regarding Oundle Doctors Surgery not having face to face appointments and consider possible actions

It was agreed that OTC write to the CEO of Lakeside Surgeries in support of Glapthorn Parish Council and copy in our MP to help support the campaign. The letter would highlight the need for something to be done if more housing was going to be built in Oundle.

21.43.04. To Receive a suggestion from a resident about listing a marker stone on Glapthorn Road and decide appropriate action.

The resident agreed to investigate the listing procedure and report back at the next meeting in September.

21.43.05. To receive an update on the Glapthorn Road crossing and to decide further action.

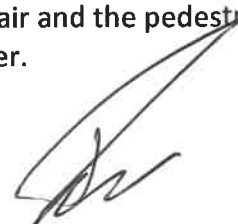
The update was received.

21.44. North Northants Council Matters

21.44.01. To receive an update from Cllr Helen Harrison for the Oundle Ward.

The update was received. Cllr Harrison has been meeting with Oundle residents to discuss their concerns on a range of issues including the planning applications on Stoke Doyle Road and St Christopher's Drive, sewerage issues on Athena Way and Ashton Road, The poor state of the verges along Cotterstock Road and Glapthorn Road, the repainting of Oundle's pedestrian crossings, the poor state of the Longhurst Housing garages off St Peter's Road, and many other issues.

The garages are scheduled for urgent repair and the pedestrian crossings are going to be painted during the summer.



She has also been extremely busy with regards to her role as Executive Member for Adults, Health and Wellbeing which is 40% of the Council's spend.

- 21.44.02. To receive letter from Cllr Howes portfolio lead for Rural Communities and Localism for North Northants Council.
The letter was received. It was agreed that a meeting should be arranged with Cllr Howes and the Rural Coordination Group.

21.45. Council Matters

- 21.45.01. To receive the Clerks Report.
The report was received.

- 21.45.02. To approve the Terms of Reference for the Communications Working Party and the Transport Working Party.

The Terms of Reference were approved.

Proposed: Cllr Reichhold **Seconded:** Cllr Hutton **Resolved:** All in favour

- 21.45.03. To consider ways to advertise the 4 vacancies on Oundle Town Council in order to Co-opt new Councillors.

The Mayor informed the meeting that there has been some interest in the vacancies and an advert is going in Oundle Life. He thanked Cllr Holland and Jones for the words that they had written. A short video from them would be published on our social media. It was agreed that the vacancies should be advertised across all our communication platforms.

- 21.45.04. To consider proposal to ask North Northants Council to transfer ownership of Fletton Field to Oundle Town Council in celebration of the Queen's Diamond Jubilee.

It was agreed that the Clerk write to NNC to ask if they will gift the land in celebration of the Queen's Platinum. Chesser Chapple

Proposed: Cllr Chesser **Seconded:** Cllr Chapple **Resolved:** All in favour

- 21.45.05. To receive an update on the plans for a new Transport Study.

The plans for the new Transport Study were received. Latest Advertiser will have some information about the study. The residents will be able to respond to the consultation.

- 21.45.06. To agree permission for Western Power to remove overhead lines to the east of Cotterstock Road in Oundle due to the new development by Vistry Homes Ltd and make a connection where the cable is up and down a free-standing wood pole at the north side of the rugby field.

It was agreed that the site would be looked at during the Estates walkabout and the final decision made at the Estates Committee meeting on Tuesday 27th July.

- 21.45.07. To consider OTC declaring a Climate Emergency, asking the local MP to support the Climate and Ecological Emergency bill in Parliament and promote having done so through our publicity channels.



It was agreed that the Mayor would write an article for the Oundle Advertiser asking for comments from the residents and write something to go on social media. He asked that all Councillors research the CEE bill so that a decision could be made at the September meeting.

- 21.45.08. To consider request from Persimmon Homes to take over management of the open space / play area in the new development off St Christopher's Drive.

It was agreed that the Council would not take over management of the open space / play area in the new development.

21.46. Financial Matters

- 21.46.01. To approve the Bank Reconciliation, Balance Sheet and Budget for June 2021.

The monthly bank balance as of 30th June 2021 is as follows:

Unity Trust Bank £519,835.28.

Proposed: Cllr Hutton **Seconded:** Cllr Clark **Resolved:** All in favour

- 21.46.02. Payments for June 2021.

PROPOSITION: 'That the schedule of payments for June 2021 as presented at this item are paid up and that all related documentation and cheques are signed'.

Proposed: Cllr Clark **Seconded:** Cllr Holland **Resolved:** All in favour

- 21.46.03. To approve quote for £779.70 to fix faults on fire alarm in Fletton House.

The quote was approved.

Proposed: Cllr Clark **Seconded:** Cllr Jones **Resolved:** All in favour

- 21.46.04. To receive internal control check report.

The report was received, and the Councillors thanked.

- 21.46.05. To approve the retrospective approval of the list of payments for July at the September meeting subject to check from Verification Councillors.

It was agreed that the payments be checked by the Verification Councillors and approved at the September meeting.

Proposed: Cllr Clark **Seconded:** Cllr Holland **Resolved:** All in favour

Cllr Chapple declared an interest.

- 21.46.06. To consider grant application from the Museum Trust.

The proposal to pay the solicitors fees for the Museum Trust was amended to say that OTC would pay half the cost of the legal fees.

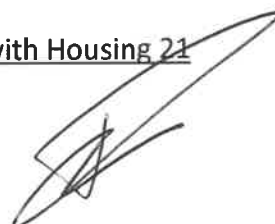
Proposed: Cllr Clark **Seconded:** Cllr Holland **Resolved:** 5 in favour
3 against.

21.47. Planning Matters (DC)

- 21.47.01 To receive the minutes from the Planning Committee meeting held on 6th July 2021.

The minutes were received.

- 21.47.02. To receive an update following the meeting with Housing 21



representatives.

The update was received.

Cllr Clark left the meeting at 9.11pm Cllr Chapple took over chairing the meeting.

21.47.03. To receive information regarding the piece of land on St Peter's Road and consider what action to take.

It was agreed that the response in item 21.48.04. be sent to NNC before any further action would be taken.

Cllr Chesser left the meeting at 9.34pm

21.47.04. To approve response to OTC response to planning application NE/21/00966/REM reserve matters for the development of 130 houses off Cotterstock Road.

It was approved subject to the additional amendments being added.

Proposed: Cllr Davis **Seconded:** Cllr Jones **Resolved:** All in favour

Cllr Clark returned to the meeting at 9.41pm

Cllr Reichhold left the meeting at 9.42pm

21.48. Estate Management Matters (PD)

21.48.01. To receive the minutes from the meeting held on 22nd June 2021.
The minutes were received.

21.48.02. To consider options for improving the basketball area on Recreation Ground and approve quote.

This was deferred until after the Estates walkabout and added to the September agenda.

21.48.03. To consider whether the Christmas Market should go ahead on 4th December and whether there should be any restrictions on numbers of stalls.

It was agreed that we would like it to go ahead but would need to consider what restrictions may be in place and whether we have to pay any costs leading up to it.

21.48.04. To receive an update from the Hub working party and approve the recommendation for a Mums and Tots group to use the Hub from September.

It was agreed that we go ahead with the free trial for the Mums and Tots group in September.

21.49. Communications Working Party (IC)

21.49.01. To approve costs to purchase "Love Oundle" Stickers.

It was approved that £300 would be spent on car stickers.

Proposed: Cllr Clark **Seconded:** Cllr Holland **Resolved:** All in favour

21.49.02. To approve the cost to add calendars to the OTC website for rooms for hire in Fletton House and the QVH.



The quote of £300 for calendars for the website was approved
Proposed: Cllr Clark **Seconded:** Cllr Jones **Resolved:** All in favour

21.50. Rural Coordination Group

21.50.01. To receive minutes from the RCG meeting held on 1st July.
The minutes were received and it was agreed that the group would invite Rob Bridge and Cllr David Howes to the next meeting.

21.51. Correspondence for Information

21.51.01. Employment Law Update – June 2021

21.52. To consider and approve the concept and contents of a proposed letter from The Mayor.

It was agreed to send the letter.

21.53. Any Other Relevant Matters for Report Only

None

The meeting closed at 9.57 pm.

Signature:.....

Dated:.....21/9/21.....

OTC Monthly Payments - June 2021

Unity Bank Online payment date July 22nd

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>	
		Total Salary	£
			10,725.06
NCC Pension	Monthly Pension - June	£	1,572.19 ✓
NCC Pension	Monthly Pension - July	£	1,572.19 ✓
Aspiring Trees	Ivy removal from school	£	550.00 ✓
Anglian Water	FH Water rates	£	293.98 ✓
Bluemoon	IT Support	£	428.14 ✓
City Locks	Change Locks FH, CH	£	1,065.60 ✓
Clean4Shaw	CH, FH, SO Cleaning Contract Jan & May	£	2,380.44 ✓
Coles	CH Annex repairs	£	54.48 ✓
DC Construction	Bunting installation	£	500.00 ✓
E-On Energy	Street Light Maintenance	£	77.75 ✓
Elco Heating	FH Boiler annual contract	£	1,046.52 ✓
Fox Directories	Oundle Advertiser	£	250.00 ✓
S Garret Harvey	Grass Cutting	£	2,166.00 ✓
GBSG	ER Intruder Alarm Maintenance	£	187.96 ✓
John Dawson Associates	H&S Re FH, CH, QVH	£	229.95 ✓
Marlowe	FH Intruder Alarm repair	£	2,003.28 ✓
Kevin Mears	Litter Picking May	£	200.00 ✓
Ncalc	Councillor Training - PD	£	44.00 ✓
Pick Arthey	Fuel	£	161.04 ✓
PlugTest	PAT Testing	£	316.80 ✓
RPM Ltd	RG Cableway Replacement	£	1,236.00 ✓
SLCC	Cyber Awareness Course	£	58.80 ✓
Smiths Fire	CH Replacement Fire Extinguisher	£	81.00 ✓
Total Promotions	Sweatshirts, Polo shirts, Hi Vis	£	265.04 ✓
	Total	£	16,741.16
<u>Barclays DIRECT DEBITS & Other Payments</u>			
Aviva Pension	Monthly Pension	£	1,537.00
Barton Telecom Services	Telephone monthly fee	£	267.99
Biffa	CH/FH Monthly wheelie bin service	£	674.36
British Gas	FH, SO Electricity & Gas	£	2,539.51
Direct 365	CH Feminine hygiene	£	132.88
HMC&Revenue	P32 PAYE via Cottons	£	3,204.99
PWLB	QVH Loan	£	11,396.60
Pitney Bowes	Franking machine postage	£	70.00
Talk Talk	Broadband at Unit 7	£	41.94
Unity Bank Charges	Monthly Bank Charges	£	49.19
Unity Debit Card	All	£	324.09
	Total Direct Debits	£	20,238.55
	Total Payments	£	47,704.77

This figure is in addition to "Regular Monthly 2021-22 payments" agreed at FC May 2021