



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 16th November 2021 at 7.30pm in the Oundle Suite.

Members Present: Cllrs D Chapple, I Clark, L Holland, J Hutton, R Reichhold, P King, V Chesser, J Arnold, L Jones and R Desbois.

In attendance: Emma Baker – Town Clerk

21.80. Apologies for Absence

- 21.80.01. To receive apologies for absence.
Apologies were received from Cllr Fuller and Cllr Davis
- 21.80.02. To accept apologies for absence.
The apologies were accepted.

21.81. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 21.81.01. To declare any Disclosable Pecuniary Interests.
Cllr Clark Item 21.92.
- 21.81.02. To declare any Other Interests.
- 21.81.03. To consider any requests for Dispensation.
- 21.81.04. To report any gifts or hospitality accepted over the value of £50.00.
- 21.81.05. To report any inappropriate gifts or hospitality offered.

21.82. Minutes of Previous Meetings

- 21.82.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Full Council meeting held on 19th October 2021 as an accurate record.'* (*Standing Order 12*).

Proposed: Cllr King

Seconded: Cllr Chapple

Resolved: All in favour

21.83. Public Participation from Interested Parties or Members of the public

There were none

21.84. Consideration of Requests from Interested Parties

There were none

21.85. North Northants Council

- 21.85.01. To receive report from NNC Ward Councillor
Cllr Helen Harrison – Updated the council members on the following:
NN Climate 21 virtual conference. Live streamed on You Tube and is also available now via the NNC website or the NNC You Tube channel.
Chester House – has finally been delivered and has been open for 4 weeks.
Consistent Enforcement policy for NNC has been produced and adopted.
NNC have received funding for the Isham bypass.
Bus improvement policy has been produced and going to the executive committee next week.
Cllr Harrison has been keeping an eye on the contentious planning applications in the area.
There were questions about the Oundle Local Plan, how NNC are tackling the staffing issues in the planning department and is NNC finally being able to settle down and get on with their work.
Cllr Harrison was thanked for attending the meeting.

21.86. Town Matters

- 21.86.01. To consider consultation on admissions arrangements for North Northamptonshire schools for 2022/2023 academic year.
It was agreed to respond individually.
- 21.86.02. To agree a date to meet with the Save Fletton Field group to review the business plan and discuss the potential ownership model that might be used.
Cllr Chesser, Cllr Hutton and the Mayor agreed to co-ordinate with the Fletton Field group to arrange a meeting.
- 21.86.03. To consider purchasing Bleed Control kits to be accessible for people to use in an emergency.
It was agreed that the Clerk contact the first responders to ask for their views on the bleed control kits.
- 21.86.04. To consider proposal to install electric charging points in the Market Place.
It was agreed that the Mayor draft a response for the Clerk to send.
- 21.86.05. To consider proposed plan for zebra crossing on St Osyth's Lane.
The Council agreed that they supported the proposal.
- 21.86.06. To receive the minutes from the Jubilee Working Party meetings.
The minutes were received. Cllr King informed the meeting that the working party were liaising with the Fletton Field group to put together a plan for the day. The celebrations are to start in the Market Place and then move up to Fletton Field for the afternoon.
Cllr Arnold asked if the residents and staff at Abbott House could be involved. It was agreed that the residents in the area around Fletton House and the doctors surgery and library be involved.
- 21.86.07. To reconsider decision to allocate S106 funds to Fletton Field.



It was agreed that the decision to allocate the S106 funds to Fletton Field be reversed and the money be used to improve facilities in the War Memorial Field on New Road.

- 21.86.08. To consider application for variation of license 21/01481/LAPVAR Rose & Crown, Oundle
There were no objections to the application.

21.87. Council Matters (IC)

- 21.87.01. To receive the Mayor's report.
Received
- 21.87.02. To receive the Clerk's report.
Received
- 21.87.03. To approve Cllr Desbois and Cllr Arnold membership of the Planning Committee and Estates Management Committee.
It was approved that Cllr Desbois join the Estates Committee and Cllr Arnold join the Planning Committee.
- 21.87.04. To consider making an offer of some sort of concession to encourage new groups to use FH as recommended by the Estates Committee.
The proposal to make concessions for new groups hiring rooms in Fletton House were approved.
- 21.87.05. To consider the proposals in the most recent report from The Hub Working Party.
The Hub proposal was approved. It was agreed that quotes for a vending machine would be sought and added to the December full council meeting for approval.
- 21.87.06. To consider letter from resident regarding concerns with cyclists riding too fast in the town.
It was agreed that the Clerk ask Cllr Fuller to raise the issue at the next JAG meeting. The Clerk will respond to the resident.
- 21.87.08. To receive the Clerk's notes from the Strategic Town and Parish Forum meeting.
The notes were received.
- 21.87.09. To consider setting up a Climate Change Working Party.
It was agreed that a working party would be set up including Cllrs Jones, Clark, Hutton and Arnold.
- 21.87.10. To inform the Council that Cllr David Fuller has been invited to join the Board of Directors for Northants CALC.
Cllr Fuller was congratulated for his new position with Northants CALC.

21.88. Financial Matters

- 21.88.01. To approve the Bank Reconciliation, Balance Sheet and Budget for October 2021.

The monthly bank balance as of 31st October 2021 is as follows:

Unity Trust Bank £622,969.38

Proposed: Cllr Clark **Seconded:** Cllr Hutton **Resolved:** All in favour

21.88.02. Payments for October 2021.

PROPOSITION: 'That the schedule of payments for October 2021 as presented at this item are paid.'

The payment list was approved.

Proposed: Cllr King **Seconded:** Cllr Clark **Resolved:** All in favour

21.88.03. To receive the minutes from the Finance & General Purposes Committee and Personnel Committee meeting held on 9th November 2021.

The minutes were received.

21.88.04. To receive the internal control checklist for Quarter 3.

The checklist was received.

21.89. Planning Matters (DC)

21.89.01 To receive the minutes from the Planning Committee meeting held on 2nd November 2021.

The minutes were received.

Cotterstock road development response to the reserved matters was submitted to NNC. Cllr Chapple informed the meeting that he would circulate the response to any or the members who want to see it. Cllr Chapple has reviewed the planning guidance document and circulated it to the other members of the Planning Committee.

21.89.02. To consider proposal to form a Planning Sub-Committee.

It was agreed that having an advisory group to assist with certain planning applications might be useful, however it was felt that the group would be called upon on only when required. It was agreed that the Planning Committee arrange setting up the advisory group.

21.90. Estate Management Matters (PD)

21.90.01. To receive the minutes from the Estates Management Committee meeting held on 26th October 2021.

The minutes were received.

21.91. Correspondence for Information

21.91.01. Leader of NNC Update.

Received

21.91.02. Northamptonshire PFCC November Newsletter.

Received

21.91.03. Employment Law Update October 2021.

Received

21.91.04 Conserving War Memorials

Received.

Please note that in view of the special and/or confidential nature of the business about to

be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Clark

Seconded: Cllr Chapple

Resolved: All in favour

Meeting closed 9.10pm

Meeting opened 9.32pm

21.92. To consider legal advice on access to development from St Peter's Road.

It was agreed that the Clerk find out from Northants Highways if the strip of land is part of the highway.

21.87.07. To receive guidance from Northants CALC for Operation London Bridge and to consider OTC plan.

It was agreed that the Clerk, Cllr Desbois and Cllr Holland set out a plan for OTC. The Clerk agreed to contact the Church.

21.93. Any Other Relevant Matters for Report Only

Cllr Arnold asked who he would need to contact regarding a path outside a resident's property. Clerk agreed to send a contact name for someone in Highways to Cllr Arnold. Cllr Chapple suggested that the Council write to the British Legion to thank them for the Remembrance Day parade the Mayor informed the meeting that he had already thanked the British Legion on behalf of the Council.

Cllr Chesser reported that the public toilets lights were on when she returned home from the Remembrance Day parade even though the toilets were closed. The Clerk agreed to investigate.

The meeting closed at 9.36 pm.

Signature:.....

Dated:.....

OTC Monthly Payments - October 2021

Unity Bank Online payment date November 18th

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>	
	Total Salary	£	10,725.06
NCC Pension	Monthly Pension - November	£	1,572.19
All Under Cover	5M Santas Hat Marquee Balance	£	982.07
Anglotech	Monthly Photocopier printing costs	£	97.80
Aspiring Trees	Sutton Road Tree works	£	930.00
Anglian Water	Water Rates ER/SO/CH/Cemetery	£	1,004.61
Bluemoon	IT Support	£	417.34
Clean4Shaw	CH, FH, SO Cleaning Contract * 2	£	2,304.00
M Coleman	Work boots	£	32.99
Colemans	Stationery	£	67.44
DC Construction	OTC Bunting	£	500.00
E-On UK Plc	Un metered supplies	£	237.43
Hi Rise	CH Lift call out	£	180.00
ISA Cam	Christmas Road Closure staff	£	2,156.00
Keycraft	Christmas wrapping paper	£	252.87
Marlowe	Replace faulty devices	£	1,953.60
Kevin Mears	Monthly Litter Picking	£	200.00
A Mierau	Work boots	£	39.99
N Calc	Communications Course RW	£	38.00
North Northants Council	Christmas Bins	£	344.40
Pick Arthey	Fuel	£	167.96
Pumpkin Prints	Market signs	£	294.78
PWS Ireland	Speed Indication Device	£	2,808.00
QI Marketing	Love Oundle.Gov.Uk Quaterly fee	£	210.00
Smiths Fire	ER Fire extinguisher	£	69.00
Trade UK	Wheelbarrow & drill bits	£	144.87
Woodbine Reindeers	Christmas Reindeer	£	990.00
	Total	£	17,995.34
<u>Unity DIRECT DEBITS & Other Payments</u>			
Barton Telecom Services	Telephone monthly fee	£	272.50
Biffa	CH/FH Monthly wheelie bin service	£	167.71
Crown Gas	CH,ER,FH Electric	£	226.38
EDF Energy	FH Electric	£	539.53
Grenkele	Quarterly Photo copier rental	£	238.79
HMC&Revenue	P32 PAYE via Cottons	£	3,392.75
PostByPhone	Franking machine	£	100.00
Talk Talk	Broadband at Unit 7	£	41.94
Unity Bank Charges	Monthly Bank Charges	£	17.54
Unity Debit Card	All	£	896.06
	Total Direct Debits	£	5,893.20
	Total Payments	£	34,613.60

This figure is in addition to "Regular Monthly 2021-22 payments" agreed at FC May 2021