



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Meeting of the Town Council held on Tuesday 18th January 2022 at 7.30pm in the Oundle Suite.

Members Present: Cllrs D Chapple, I Clark, L Holland, V Chesser, J Arnold, R Desbois, J Hutton, P King, R Reichhold, P Davis, D Fuller and L Jones

In attendance: Emma Baker – Town Clerk
Paul Eveleigh Clive Humphreys– Fletton Field Association

A short silence was held for the victim of the car accident on Glaphorn Road.

21.108. Apologies for Absence

- 21.108.01. To receive apologies for absence.
Apologies were received from NNC Cllr Harrison.
- 21.108.02. To accept apologies for absence.
The apologies were accepted.

21.109. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 21.109.01. To declare any Disclosable Pecuniary Interests.
21.109.02. To declare any Other Interests.
21.109.03. To consider any requests for Dispensation.
21.109.04. To report any gifts or hospitality accepted over the value of £50.00.
21.109.05. To report any inappropriate gifts or hospitality offered.

21.110. Minutes of Previous Meetings

- 21.110.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Full Council meeting held on 21st December 2021 as an accurate record.'*
(*Standing Order 12*).

Proposed: Cllr Clark

Seconded: Cllr Holland

Resolved: All in favour

21.111. Public Participation from Interested Parties or Members of the public

Jubilee working party gave a presentation on the events that were planned for the 4th of June.

21.112. Consideration of Requests from Interested Parties

There were none

21.113. North Northants Council

21.113.01. To receive report from NNC Ward Councillor
Cllr Harrison was unable to attend the meeting.

21.114.Town Matters

21.114.01. To consider the plan for the Platinum Jubilee celebrations and agree the format.
The format as set out in the report from Cllr King was approved. It was agreed that the Council would not support the sports day as it would be better for the sports clubs in the town to run it themselves.

Proposed: Cllr King **Seconded:** Cllr Chapple **Resolved:** 11 in favour
1 against

21.114.02. To receive an update on the proposed Transport Study.
Cllr King gave a brief overview of what had been included in the proposal. It was agreed that the working party have a meeting with the company carrying out the survey as there were some queries that needed confirming before the work would be carried out. It was agreed that Cllr King arranged a Zoom meeting.

21.115. Council Matters (IC)

21.115.01. To receive the Mayor’s report.
Received

21.115.02. To receive the Clerk’s report.
Received

21.115.03. To consider holding regular meetings with Library periodically with a view to extending it to other organisations neighbouring Fletton House.
It was agreed that holding regular meeting with the organisations neighbouring Fletton House would be part of the role for the new Hub Manger.

21.115.04. To approve the Planning Advisory Panel Terms of Reference
The terms of reference were approved.

Proposed: Cllr Chapple **Seconded:** Cllr Chesser **Resolved:** All in favour

21.115.05. To consider the request from JAG meeting member to be considered by the Rural Coordination Group.
Cllr Chapple informed the meeting about the concerns that the JAG meetings may be side lined and replaced with another style of meeting by NNC.
It was agreed that the Clerk contact members of the RCG to find out if they would like to continue to meet.

21.116. Financial Matters

21.116.01. To approve the Bank Reconciliation, Balance Sheet and Budget for December 2021.
The monthly bank balance as of 31st December 2021 is as follows:
Unity Trust Bank £554,323.34.
Proposed: Cllr Clark **Seconded:** Cllr fuller **Resolved:** All in favour

21.116.02. Payments for December 2021.
PROPOSITION: 'That the schedule of payments for December 2021 as presented at this item are paid.'
The payment list was approved.

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

21.116.03. To approve the upgrade of the phone system in Fletton House to VoIP to avoid the price increase of the analogue lines.
The upgrade was approved

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

21.116.04. To approve the quote to conduct periodic electrical test in the Courthouse.
It was agreed that the Clerk and Estates Officer try to get a comparison quote but if this was not feasible by the end of January the amount up to £2,700 was approved.

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

21.116.05. To approve upgrade of the phone line for the alarm in the Workshop.
The upgrade was approved.

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

21.116.06. To approve the quote for asbestos inspection of the Joan Strong Centre.
The quote for £285.00 was approved.

Proposed: Cllr Davis **Seconded:** Cllr Clark **Resolved:** All in favour

21.117. Planning Matters (DC)

21.117.01 To receive the minutes from the Planning Committee meeting held on 4th January 2022.
The minutes were received.

21.117.02. To receive an update following the meeting with David Wilson Homes to discuss the Stoke Doyle Road development.
Cllr Chapple gave an update following the meeting with David Wilson Homes. Items, such as, the Stoke Doyle Road bridge, concerns with flooding and the proposed footpath from the new site to Clifton Drive were discussed as well as the proposed cemetery extension. David Wilson homes will be presenting the revised plans to NNC at the end of the month.

Cllr Reichhold declared a non-pecuniary interest.

It was agreed that the Clerk contact the landowners to see if they would be interested in gifting the land to the Town Council outside of the planning

development.

21.118. Correspondence for Information

21.118.01. Employment Law Update December 2021

Received.

21.118.02. PFCC Newsletter – January 2022.

Received

21.119. Any Other Relevant Matters for Report Only

Cllr Holland gave a brief update from the Hub Working party.

Cllr Chapple asked that the letter received from the resident of Glapthorn Road following the accident should be included on the next agenda. The Mayor read out a letter that he had received from Northants Highways about their involvement with the investigation. Cllr Chapple informed the meeting that he had been approached by one of the candidates putting their name forward for the by election in February about overdevelopment in Oundle and how they will be able to help. He responded to the email and circulated to the members of the Council. He read out the response from the candidate.

Cllr King informed the meeting that he thought Christmas market had been a great event and thought the Christmas lights were very festive. He reported that the light in foyer in Courthouse was on very early this morning and was concerned that they might be a problem. The Clerk agreed to check if there was an issue.

Cllr Clark informed the meeting that Waitrose was ram raided on Monday evening.

The meeting closed at 9.14 pm.

Signature:..........

Dated:.....15/2/22.....

OTC Monthly Payments - December 2021

Unity Bank Online payment date January 20th

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>
	Total Salary	£ 10,725.06
CHAT	Refund of overpayment	£ 20.00
Helen Mortimer	Christmas Market Refund	£ 80.00
GRANT	Creative Oundle	£ 1,800.00
Light Media Display	Queens Jubilee Concert Screen Deposit	£ 897.84
NCC Pension	Monthly Pension - January	£ 1,572.19
Amps	Mayors drinks	£ 102.00
Anglotech	Monthly Photocopier printing costs	£ 54.00
Aspiring Trees	Creed Road Tree works	£ 450.00
Bluemoon	IT Support Contract	£ 411.62
Clean4Shaw	CH, FH, SO Cleaning Contract * 2	£ 2,304.00
Cllr Clarke	Mayoral Expenses	£ 58.77
E-On Energy Solutions	Quarterly street lighting	£ 77.75
Fox Directories	Oundle Advertiser Editorial Page	£ 200.00
Hi Rise Lifts	CH Lifts Quarterly Servicing	£ 420.00
James Hallam Ltd	Insurance	£ 16,478.95
Kevin Mears	Monthly Litter Picking	£ 200.00
MPS	FH Dance Studio Electrical works	£ 540.00
North Northants Council	Uncontested Election Charge	£ 205.15
RPM Ltd	RG Basketball Court upgrade	£ 3,960.00
Sadlers RG & MF	FH Dance Studio Electrical works	£ 60.00
Pick Arthey	Fuel	£ 224.36
Trade UK	Maintenance Cable Ties	£ 90.91
UK Identity	Cllr Name Badges	£ 10.60
West Northants Council	West Street to North Street Closure	£ 355.00
	Total	£ 30,573.14
<u>Unity DIRECT DEBITS & Other Payments</u>		
Aviva Pension	Monthly Pension (Oct & Nov)	£ 1,537.00
Barton Telecom Services	Telephone monthly fee	£ 277.91
Biffa	CH/FH Monthly wheelie bin service	£ 737.08
Crown Gas	CH,ER,FH Electric	£ 1,052.85
Direct 365	CH/FH Feminine hygiene	£ 132.88
EDF Energy	FH Electric	£ 669.28
HMC&Revenue	P32 PAYE via Cottons	£ 3,392.55
PostByPhone	Franking machine	£ 400.00
Pozitiv Energy	CH,ER,SO Electric	£ 937.86
PWLB	QVH Loan repayment	£ 11,396.60
Talk Talk	Broadband at Unit 7	£ 41.94
Unity Bank Charges	Quarterly Bank Charges	£ 18.00
Unity Bank Charges	Monthly Bank Charges	£ 17.54
Unity Debit Card	All	£ 248.50
	Total Direct Debits	£ 20,859.99
	Total Payments	£ 62,158.19

This figure is in addition to "Regular Monthly 2021-22 payments" agreed at FC May 2021

DL/Accounts/Accounts Monthly

