



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 19th April 2022 at 7.30pm in the Oundle Suite.

Members Present: Cllrs I Clark, D Chapple, L Holland, J Arnold, P King, D Fuller, V Chesser, L Jones, and R Reichhold.

In attendance: Emma Baker – Town Clerk
Cllr Helen Harrison - NNC ward Councillor for Oundle
1 member of the public

21.152. Apologies for Absence

- 21.152.01. To receive apologies for absence.
Apologies were received from Cllrs J Hutton, R Desbois and P Davis
- 21.152.02. To accept apologies for absence.
The apologies were accepted.

21.153. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 21.153.01. To declare any Disclosable Pecuniary Interests.
- 21.153.02. To declare any Other Interests.
- 21.153.03. To consider any requests for Dispensation.
- 21.153.04. To report any gifts or hospitality accepted over the value of £50.00.
- 21.153.05. To report any inappropriate gifts or hospitality offered.

21.154. Minutes of Previous Meetings

- 21.154.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Full Council meeting held on 15th March 2022 as an accurate record.'* (*Standing Order 12*).

Proposed: Cllr Chesser

Seconded: Cllr King

Resolved: All in favour

21.155. Public Participation from Interested Parties or Members of the public

There were none

21.156. Consideration of Requests from Interested Parties

There were none

21.157. North Northants Council

21.157.01. To receive report from NNC Ward Councillor

Cllr Harrison informed the meeting that she had been in contact with the planning officer dealing with the Stoke Doyle Road application but had not had a response yet so will chase this up.

NNC have made the decision to stop funding nurseries that they previously funded in North Northamptonshire. The decision was made after many consultations and a one-off grant had been given to each one.

A new Director of children services has been appointed. £500k has been allocated for grants for worse off families in the NN area.

Cllr Harrison has been involved in the scheme to help Ukrainian refugees in the NN area. 120 homes have been offered and matched with 270 guests from the Ukraine of these 51 have received visas.

Wellingborough waste collection and street cleansing has been brought in house.

The new Highway service contract will be determined by June this year.

Adult learning has been rated as Good by Ofsted.

Planning blueprint is up for consultation at present.

The transfer of the doctors surgery in Oundle to the Northamptonshire health service is still on track.

Grants to local organisations have been agreed for the next 2 years so VA will be receiving their grant.

NNC has no control over how the doctors surgery spend any S106 funding they receive so there is very little NNC can do to facilitate this although Cllr Harrison is keen to keep communication between the relevant parties and assist in any way she can.

Cllr Harrison informed the Council that any information we have from Cllr Arnold's correspondence with the Town Council in Poland regarding Ukrainian people wanting to come to the UK should be dealt with by the Home Office. Ukrainian people identified in Poland should register with the Home Office and with the scheme to match people with homes.

21.158. Town Matters

21.158.01. To receive an update on the Platinum Jubilee celebrations.

Cllr Fuller gave an update on the plans for the jubilee and the progress that has been made. The schedule had previously been circulated to the councillors.

21.158.02. To receive email regarding Triathlon event at Oundle School to raise funds for charity.

The Mayor briefed the councillors on the planned event and said that if anyone wants to volunteer to help they can contact the school or company that is organising it.

21.159. Council Matters

21.159.01. To receive the Mayor's report.

The report was received.

21.159.02. To receive the Clerk's report.

The report was received.



21.159.03. To consider request from Royal British Legion to decorate the War Memorial for the Queen's Platinum Jubilee.
It was agreed that they could go ahead with plans to decorate but the Councillors would like to see the plan first.

21.159.04. To consider request from resident to give a recognition award for people working in the community.
It was agreed that we have a Community Award once a year tied in with the Annual Town Meeting. Ask for nominations to come to the Council for consideration. It was agreed that the people receiving the award would be invited to attend the meeting next week.

21.159.05. To receive the response to the letter sent to Poland Town Council regarding the Ukraine crisis.
Cllr Arnold updated the council on the progress so far. There has been a positive response so far. OTC is unable to hold the information due to GDPR. Cllr Arnold has spoken to the Red Cross who will give us a legally legitimate contact. Oundle School might be able to look at using the school during the summer in the future as it was not practical to get something organised for this summer. Cllr Arnold gave some examples of ideas for fundraising but welcomed any more from the council. It was agreed that the Council supports Cllr Arnold continuing the correspondence with the town council in Poland.

21.159.06. To approve the meeting schedule for 2022 – 2023.
The meeting schedule was approved

Proposed: Cllr Jones **Seconded:** Cllr Fuller **Resolved:** All in favour

21.159.07. To consider response from the Tennis Club to the request to pay half of the legal costs to vary their lease and agree actions.
It was agreed that the Clerk check whether it was explained to the tennis club that it was the fault of both OTC and the Tennis club if not then the Clerk would ask our solicitor to explain this to the club. It was agreed to defer to the next meeting.

21.160. Financial Matters

21.160.01. To approve the Bank Reconciliation, Balance Sheet and Budget for March 2022.
The monthly bank balance as of 31st March 2022 is as follows:
Unity Trust Bank £463,050.15 was approved.

21.160.02. Payments for March 2022.
PROPOSITION: 'That the schedule of payments for March 2022 as presented at this item are paid.'
The payment list was approved.

Proposed: Cllr Clark **Seconded:** Cllr King **Resolved:** All in favour

21.160.03. To approve the quote for maintenance cover for the boiler in Fletton House.

Proposed: Cllr Fuller **Seconded:** Cllr Arnold **Resolved:** All in favour

21.160.04. To consider grant application from the Oundle Community First Responders.
It was agreed that Cllr Clark speak to one of the members of the First Responders to get a more detailed breakdown of where the grant will be spent and invite them to attend the next meeting.

21.160.05. To consider grant application from Oundle Festival of Music and Drama.
The grant of £350.00 was approved although it was agreed that they could not rely on this grant every year as they had a considerable amount of reserves.

Proposed: Cllr Chapple **Seconded:** Cllr Fuller **Resolved:** All in favour

21.160.06. To consider carrying forward the underspend from the 2021-2022 budget to the next financial year for the Estates Committee to use.
It was agreed that £20,000 of the underspend from last years budget be carried forward to this years budget to be spent on repairing the churchyard walls.

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

21.160,07. To receive update regarding the move from Pension House to HSP Financial Planning.
The update was received.

21.161. Highways Matters

21.161.01. To receive report from the Speed Indicator Device.
The report was unable to be downloaded from the device or moved to the North Street location. Cllr King informed the meeting that he had received the Transport study report today and have briefly looked at it and there were some references to speeding in the town centre.

21.161.02. To consider amended proposal for the new zebra crossing on St Osyth's Lane.
It was agreed that we ask Northants Highways to delay the installation of the crossing until we have received the Transport Study and considered the proposals for improvements.

21.162. Planning Matters (DC)

21.162.01 To receive the minutes from the Planning Committee meeting held on 5th April 2022.
The minutes were received.

21.162.02. To consider North Northamptonshire Strategic Plan Scope and Issues Consultation.
It was agreed that Cllr Fuller ask NCALC for advice on the consultation and how to respond. It was also resolved that the Clerk contact the surrounding parishes and invite them to attend the next planning meeting where the response to the consultation would be considered in order for the Oundle area parishes to share

their responses.

- 21.162.03. To receive an update following the Local Plan part 2 examination.
Cllr Reichhold updated the meeting on the examination where he was able to speak on behalf of the town council and as a resident. Cllr Chapple informed the meeting that he would be putting an item on the next planning meeting agenda to form a resolution to prevent developments, that are listed in planning documents like the Local Plan part 2, getting permission before the document has been made. He had emphasised the need for infrastructure to accompany housing growth in Oundle, in particular the enlargement of the present Medical Practice. He had also expressed surprise that the law at present did not forbid the granting of planning permissions for individual sites in a Local Plan before the Plan had been declared by an Inspector as Sound.
Adoption of such a resolution would need a decision by central Government to change the present rule.

21.163. Estates Matters (PD)

- 21.163.01. To receive the minutes from the Estates Committee meeting held on 22nd March 2022.
The minutes were received. Cllr Holland updated the councillors on the progression of the Hub Manager vacancy, and it was agreed that we should re-advertise the position.
- 21.163.02. To receive an update on the plans for the new skatepark.
A meeting has been arranged with Maverick to discuss the planned scheme and how to progress the project. The Clerk and Mayor will be attending the meeting.

21.164. Communications Working Party (IC)

- 21.164.01. To approve the presentation for the Annual Town Meeting.
The presentation was approved with the addition of information to be included on the number of planning applications that we have had during the year, OTC comments and NNC decisions. It was also agreed that the presentation would end with the Platinum Jubilee celebrations.
- 21.164.02. To receive update on Walking Tour App.
Information on how to get the Walking Tour App has been advertised in the Oundle Advertiser.

21.165. Correspondence for Information

- 21.165.01. Employment Law Update March 2022
Noted
- 21.165.02. Northamptonshire ACRE March Bulletin.
Noted
- 21.165.03. To receive Oundle Football Club Community Grant report.
Noted

21.166. Any Other Relevant Matters for Report Only



The meeting closed at 9.00pm.

Signature:.....

Dated:.....17/5/22.

OTC Monthly Payments - March 2022

Unity Bank Online payment date April 21st

<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£(incl VAT)</u>	
			£	12,312.11
Anglotech	Monthly Photocopier printing costs	£	112.10	
Chistmas Plus Ltd	Bunting Jubilee Union Flag Design	£	506.52	
Clean4Shaw	CH, FH, SO Cleaning Contract	£	2,304.00	
Colemans	Stationery	£	22.99	
Coast & Counties	Fill Pot Holes entrance to FH Car Park	£	2,800.00	
County Life	Advertising Nene Valley News	£	234.00	
Bluemoon	IT Support Contract	£	1,373.70	
DF Stewart	FH & SO Plumbing repairs	£	1,026.00	
E-On Energy Solutions	Replace lanterns SO Car Park	£	648.00	
E-On Energy Solutions	Quarterly Street Lighting Maintenance	£	77.75	
Fox Directories	Oundle Advertiser Editorial Page	£	500.00	
Hi Rise Lifts	FH Lift & Telephone repairs	£	1,308.00	
Mailing Room	Ink Cartridge	£	57.54	
Kevin Mears	Monthly Litter Picking	£	200.00	
Npower	Un metered supplies January to March	£	1,077.94	
North Northants Council	Annual Gambling Fee	£	20.00	
Pumpkin Signs	Play Equipment/ Mens-Ladies Toilet Signage	£	103.08	
Transport Planning	Traffic Survey	£	2,423.88	
Wave	Chapel Water Rates	£	9.04	
	Total	£	14,804.54	
<u>Unity DIRECT DEBITS & Other Payments</u>				
Aviva Pension	Monthly Pension (Oct & Nov)	£	1,787.98	
Barton Telecom Services	Telephone monthly fee	£	396.10	
Biffa	CH/FH Monthly wheelie bin service	£	692.08	
Crown Gas	CH,ER,FH Electric	£	1,357.88	
Direct 365	CH/FH Feminine hygiene	£	185.18	
EDF Energy	FH Electric	£	701.74	
HMC&Revenue	P32 PAYE via Cottons	£	3,359.15	
PostByPhone	Franking machine	£	400.00	
Pozitiv Energy	CH,ER,SO Electric	£	1,035.32	
Talk Talk	Broadband at Unit 7	£	41.94	
Unity Bank Charges	Service Charge	£	18.00	
Unity Bank Charges	Monthly Bank Charges	£	17.54	
Unity Debit Card	All	£	838.80	
	Total Direct Debits	£	10,831.71	
	Total Payments	£	37,948.36	

This figure is in addition to "Regular Monthly 2021-22 payments" agreed at FC May 2021