



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 15th November 2022 at 7.30pm in the Oundle Suite in Fletton House.

Members Present: Cllrs I Clark, D Chapple, R Reichhold, J Arnold and L Jones

In attendance: Emma Baker – Town Clerk
4 Representatives from Youth Unite.
NNC Cllr Helen Harrison
3 members of the public 2 of which were co-opted onto the Council.

Absent: Cllr Desbois

22.85. Apologies for Absence

- 22.85.01. To receive apologies for absence.
Apologies were received from Cllr Davis, Fuller, Hutton and Chesser
- 22.85.01. To accept apologies for absence
Apologies were accepted from Cllrs Davis, Fuller, Hutton and Chesser

22.86. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 22.86.01. To declare any Disclosable Pecuniary Interests.
- 22.86.02. To declare any Other Interests.
- 22.86.03. To consider any requests for Dispensation.
- 22.86.04. To report any gifts or hospitality accepted over the value of £50.00.
- 22.86.05. To report any inappropriate gifts or hospitality offered.

22.87. Minutes of Previous Meetings

- 22.87.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Town Council held on 18th October 2022 as an accurate record.'* (*Standing Order 10c*)

The minutes were approved.

Proposed: Cllr Reichhold **Seconded:** Cllr Arnold **Resolved:** 4 in favour

22.88. To consider and approve co-option of Councillors to Oundle Town Council.

It was resolved that Mr John Wade and Mr Kevin Schurer be co-opted on to the Council.

Proposed: Cllr Clark

Seconded: Cllr Chapple

Resolved: All in favour

22.89. Public Participation from Interested Parties or Members of the public

Representatives from Youth Unite attended the meeting to present the plan for the Oundle youth club. They will be affiliated with the Northamptonshire Association of Youth Clubs (NAYC) once they get go ahead. They hope to be able to take on the lease for the old pre-school rooms in the future. They would like to furnish the room themselves and start with 2 nights per week in December as a soft launch. The Clerk agreed to get with the insurance company to see if the youth club can have their furniture in the building. The Mayor thanked the members of Youth Unite for attending the meeting.

22.90. Consideration of Requests from Interested Parties

There were none.

21.91. North Northants Council

22.91.01. To receive report from NNC Ward Councillor

Cllr Helen Harrison attended the meeting and gave an overview of what is happening at NNC.

The NNC Climate change conference is on 17th November.

The Executive committee agreed to Fletton Field being surplus and marketed through the ACV process.

It has been agreed that there will be a charged for the collection of garden waste removal across NN area of £40.00. However, the areas that have already been paying will get it at a discounted rate to start with.

At the Executive committee meeting last week they agreed to invest in LED lighting for Northants Highways lights.

Integrated care system has been running since June. Community Wellbeing events were launched this week. At some stage OTC will be invited to join the local area partnerships as part of the new system.

A new Rural prosperity fund has been Introduced.

It was agreed by all that communication between NNC and OTC has improved.

22.92. Town Matters

22.92.01. To thank the Fletton Field Association for their recent event, and to receive further information about Fletton Field and decide action accordingly.

FFA were thanked for the successful Halloween event.

It was resolved that Oundle Town Council would submit an expression of interest for Fletton Field once the ACV process was started

Proposed: Cllr Chapple

Seconded: Cllr Clark

Resolved: All in favour

22.92.02. To consider signage on entrances to Oundle (inc market and twinning signs); signs at entrance to Fletton Way; and signs on East Road and decide further action.

It was agreed that the Clerk contact Northants Highways to ask about the new signage.

22.92.03. To report on cars driving into the marketplace when market traders are still packing away and concerns that council staff are having confrontations with drivers and consider what action can be taken.



It was agreed that the Clerk contact the traffic wardens and ask if they would be able to patrol the area and also ask the PCSO's. Also publish an article for the Advertiser about the dangers of people using the marketplace when traders are still dismantling stalls.

22.93. Council Matters

- 22.93.01. To receive the Mayor's report
The Mayor's report was received.
- 22.93.02. To receive the Clerks report.
The Clerk's report was received.
- 22.93.03. To discuss how best to support the Youth Unite group via flexible arrangements for the old Pre-School space at Fletton House over the next 3-6 months, and to decide further action including instructions to Estates regarding best future use of the space.
The council agreed that there was a need for a youth club in the town so resolved to allow the youth club to use the space on the ground floor of Fletton House for two nights per week.
- 22.93.04. To consider request from Blooming Oundle to install more flower planters in the town.
The Council supported the request for new planters in principle, however it was agreed that they would be subject to Northants highways approval.
- 22.93.05. To consider presentation on EVCP (Electric Vehicle Charging Points) and to consider taking part in a pilot project.
It was agreed that the Clerk complete the online form on behalf of Oundle Town Council.
- 22.93.06. To consider proposal to name a bench in the Recreation ground and to name the Mayor's award in memory of Cllr King.
It was agreed to have a new award called the Cllr King Award for services within the conservation area.
Proposed: Cllr Clark **Seconded:** Cllr Arnold **Resolved:** All in favour
- 22.93.07. To appoint a representative for the Museum Trust following the resignation of a Councillor.
Cllr Schurer volunteered to attend the next meeting and report back to the council before making a decision

22.794. Financial Matters

- 22.94.01. To approve the Bank Reconciliation, Balance Sheet and Budget for October 2022.
The monthly bank balance as of 31st October 2022 is as follows:
Unity Trust Bank Account £98,434.75
Unity Trust Instant Access Savings Account £550,764.05
Proposed: Cllr Clark **Seconded:** Cllr Chapple **Resolved:** All in favour



22.76.02. Payments for October 2022
PROPOSITION: 'That the schedule of payments for October 2022 as presented at this item are paid.'
The payments were approved.
Proposed: Cllr Clark **Seconded:** Cllr Chapple **Resolved:** All in favour

22.94.03. To receive the Finance and General Purposes Committee meeting minutes from the meeting held on 8th November.
The minutes from the Finance meeting were received.

22.94.04. To consider the draft budget for 2023 – 2024.
The budget was considered and it was agreed that we incorporate the change for the balancing grant for the QVH and keep to the 5% increase. The amended budget will be presented at the next Finance meeting on 13th December. It was agreed that the Clerk ask the Estates Officer to put consideration of new premises for Maintenance workshop and storage at Fletton House on the Estates agenda for the next meeting.

22.94.05. To approve costs of £330.00 for the Clerk to attend the SLCC Practitioners conference in February 2023.
The cost of £330.00 to attend the SLCC Practitioners conference was approved.
Proposed: Cllr Chapple **Seconded:** Cllr Clark **Resolved:** All in favour

22.94.06. To appoint a Verification Councillor to carry out the internal control checks for the Council.
Cllr Wade agreed to be appointed as the Verification Councillor.

22.95. Highways Matters

22.95.01. To receive verbal report from Transport WP and consider next steps include adoption of advisory 20mph in town centre.
The working party have been in contact with TPP and have asked if they can have all the data. Once the data has been considered a final report will be drafted and shared with members of the Oundle Business Association for consideration. Once it has been finalised it can be presented to the residents at the next Town meeting before being sent to Northants Highways.
The Mayor will contact Northants Highways to asked about installing advisory 20mph signage.

22.96. Planning Matters

22.96.01. To receive the minutes from the Planning Committee meeting held on 1st November 2022.
A copy of the draft minutes had not been received in time to circulate to the councillors so Cllr Chapple gave a verbal report from the meeting held on 1st November.

22.96.02. To receive notification that planning application NE/22/01282/PNT has been withdrawn.



The notification was received.

22.97. Estates Management Matters

- 22.97.01. To receive the minutes from the Estates Committee meeting held on 25th October 2022.
The minutes were received.

22.98. Communications Working Party

- 22.98.01. To receive the latest article for the Advertiser.
The article was received.

22.99. Correspondence for Information

- 22.99.01. The Police Fire and Crime Commissioner Newsletter – November 2022.
Noted.
- 22.99.02. Employment Law Update – September 2022.
Noted.
- 22.99.03. Employment Law Update – October 2022.
Noted.
- 22.99.04. Supporting Independence Programme – Public Health Northamptonshire & North and West Northants.
Noted.

22.100. AOB for report only

Cllr Chapple asked if someone from the British Legion can attend a meeting before the next ceremony to explain what is required of the councillors.
Mayor asked for volunteers to help put up the Christmas tree.

The meeting closed 9.15pm



20/12/22.

OTC Monthly Payments - October 2022

Unity Bank Online payment date November 17th

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>	
		<u>Total Salary</u>	<u>£</u>
			12,147.18
Kedel	Plastic Garden Bench * 2	£	1,101.76
NCC Pension	Monthly Pension - November	£	2,367.80
Blooming Oundle	Grant	£	800.00
Oundle Rowing Club	Grant	£	1,000.00
All Under Cover	5M Santas Hat Marquee Balance	£	1,076.03
Anglotech	Monthly Photocopier printing costs	£	76.25
Aspiring Trees	Various Tree works	£	3,060.00
Anglian Water	Water Rates ER/SO/CH/Cemetery	£	1,596.00
Bluemoon	IT Support	£	453.84
Clean4Shaw	CH, FH, SO Cleaning Contract	£	2,304.00
Clive Humphreys	Queens Jubilee Fuel	£	15.50
Colemans	Stationery	£	34.46
Fox Directories	Oundle Advertiser	£	161.00
S Garret Harvey	Grass Cutting - Final for the year	£	2,166.00
Gutter Solutions	FH Gutter repair and clearing	£	1,116.00
R Harding	Grave Digging	£	60.00
Hi Rise Lifts	FH & CH Lift Services	£	420.00
N-Power	Un-metered supplies	£	289.84
PHS	CH Hand Dryers Annual Fee	£	568.49
Pumpkin Prints	Overlay stickers Dates / Times	£	61.80
PWM Training	Staff MS Training day	£	714.00
QI Marketing	Love Oundle.Gov.Uk Quarterly fee	£	240.00
Sadlers	CH Repairs & Maintenance to hair dryers	£	979.08
Smiths Fire	ER Fire extinguisher	£	66.00
T Clarke	FH Heating R&M	£	176.40
Weldon Stone	St Peters Church Wall repairs	£	8,607.25
Woodbine Farms	Christmas Reindeer Balance	£	1,035.00
	Total	£	30,546.50
<u>Unity DIRECT DEBITS & Other Payments</u>			
Aviva Pension	Monthly Pension October	£	1,753.87
Barton Telecom Services	Telephone monthly fee	£	221.73
Biffa	CH/FH Monthly wheelie bin service	£	138.72
Crown Gas	CH,ER,FH Electric	£	295.36
EDF Energy	FH Electric	£	591.30
Grenkele	Quarterly Photo copier rental	£	238.79
HMC&Revenue	P32 PAYE via Cottons	£	3,462.04
Pozitiv Energy	CH,ER,SO Electric	£	611.45
Talk Talk	Broadband at Unit 7	£	44.94
Unity Bank Charges	Monthly Bank Charges	£	17.68
Unity Debit Card	All	£	924.50
	Total Direct Debits	£	8,300.38
	Total Payments	£	50,994.06

This figure is in addition to "Regular Monthly 2022-23 payments" agreed at FC May 2022