



Oundle Town Council

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Minutes of the Meeting of the Town Council held on Tuesday 17th January 2023 at 7.30pm in the Oundle Suite in Fletton House.

Members Present: Cllrs I Clark, D Chapple, J Arnold, J Hutton, V Chesser, J Wade and M Schurer.

In attendance: Emma Baker – Town Clerk
3 members of the Fletton Field Association

Absent: Cllr L Jones

22.119. Apologies for Absence

22.119.01. To receive apologies for absence.
Apologies were received from Cllrs Fuller, Gray, Davis, Desbois and Reichhold

22.119.01. To accept apologies for absence
Apologies were accepted from Cllrs Fuller, Gray, Davis, Desbois and Reichhold

22.120. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

22.120.01. To declare any Disclosable Pecuniary Interests.

22.120.02. To declare any Other Interests.

22.120.03. To consider any requests for Dispensation.

22.120.04. To report any gifts or hospitality accepted over the value of £50.00.

22.120.05. To report any inappropriate gifts or hospitality offered.

22.121. Minutes of Previous Meetings

22.121.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Town Council held on 20th December 2022 as an accurate record.'* (*Standing Order 10c*)

The minutes were amended to show Cllr Hutton's declaration of interest and then signed.

Proposed: Cllr Clark

Seconded: Cllr Arnold

Resolved: All in favour

22.122. Public Participation from Interested Parties or Members of the public

The Chairman of the Fletton Field Association gave a presentation outlining the plan for Fletton Field and that they would like to put on an event on 8th July.

The Clerk confirmed that the Town Council were the only group who has expressed an interest in bidding for Fletton Field.

22.123. Consideration of Requests from Interested Parties

There were none.

21.124. North Northants Council

- 22.107.01. To receive report from NNC Ward Councillor
Apologies were received from Cllr Helen Harrison

22.125. Town Matters

- 22.125.01. To receive a report from the Ukraine Wraparound Support Group and consider further action.

The report was received. The Mayor agreed to write to the Oundle Ward Councillors for an explanation as to why the funding they have has not been spent.

- 22.125.02. To receive an update on the ACV process for Fletton Field.

The Clerk informed the meeting that OTC is the only organization that has shown an interest in bidding for Fletton Field.

- 22.125.03. To receive an update on the Vintage Car Event.

The Council agreed that the vintage car event was a good idea. However it was reported that the Party in the Wharf was happening on the same day and although this could be beneficial for both events it could cause a problem with traffic in the town. It was agreed that the Clerk inform the vintage car event organisers that the Party in the Wharf was happening on the same day.

22.126. Council Matters

- 22.126.01. To receive the Mayor's report

The Mayor's report was received. The Mayor informed the meeting that the meeting with the Lakeside Healthcare and Oundle Town Council has been arranged for 26th January on Teams.

- 22.126.02. To receive the Clerks report.

The Clerk's report was received.

- 22.126.03. To consider changing the time for the Christmas market for an earlier start.

It was agreed to hold the market from 10am until 5pm and to turn the lights on earlier in the afternoon.

- 22.126.04. To mark the Coronation of King Charles III on May 6th, OTC will make available up to £10,000 in grants in order to enable Oundle's wonderful community groups to commemorate the event.

The Coronation grant was approved subject to a reduction in the grant limit to a maximum to £2,000 and some small amendments to the wording.

Proposed: Cllr Clark

Seconded: Cllr Chapple

Resolved: All in favour



22.126.05. To elect Cllr Wade on to the Communications Working Party.
Councillor Wade was elected as a member of the Communications working party.

Proposed: Cllr Clark

Seconded: Cllr Chesser

Resolved: All in favour

22.126.06. To consider allowing the Trussell Trust to use an area in Fletton House for the food bank and Citizens Advice.

It was agreed that the Trussell Trust can use the pre-school area for the food bank and Citizens Advice. The Council asked that the Youth club are informed that they will be sharing the space with the food bank.

22.126.07. To consider Local Government Boundary Commission for England has asked North Northamptonshire Electoral Review consultation.

The consultation was noted. It was agreed that the council would not submit a formal response.

22.127. Financial Matters

22.127.01. To approve the Bank Reconciliation, Balance Sheet and Budget for December 2022.

The monthly bank balance as of 31st December 2022 is as follows:

Unity Trust Bank Account £44,833.90

Unity Trust Instant Access Savings Account £497,531.66

Proposed: Cllr Clark

Seconded: Cllr Hutton

Resolved: All in favour

22.127.02. Payments for December 2022

PROPOSITION: 'That the schedule of payments for December 2022 as presented at this item are paid.'

The payments were approved.

Proposed: Cllr Clark

Seconded: Cllr Wade

Resolved: All in favour

22.127.03. To approve increase of BACS payment limit from £20k to £50k for Oundle Town Council bank account.

The increase on the BACS payment limit to £50k was agreed.

Proposed: Cllr Clark

Seconded: Cllr Arnold

Resolved: All in favour

22.127.04. To appoint a signatory for the Unity Trust Bank accounts.

Cllr Arnold agreed to be a signatory.

22.128. Highways Matters

22.128.01. To receive a report from the OTC Transport Working Party regarding the final TPP Transport Report and consider further action.

The Mayor gave a presentation precisising the key points from the report. It was agreed that a series of surgeries would be held to inform the members of the public. An online form will be made available for residents to complete which will enable them to prioritise the options.

The report will be made available on the OTC website along with the form.

22.128.02. To receive the SID report.

The report was received and it was noted that the style of the report was



easier to read. The Mayor thanked the staff that had produced the report and also for the maintenance team who have been installing it in the areas approved.

22.129. Planning Matters

22.129.01. To receive the minutes from the Planning Committee meeting held on 3rd January 2023.

The minutes were received. The Pick Arthey development application was discussed and the concerns were raised by the committee. The application is going to be considered at the next planning committee meeting in February.

Cllr Schurer was elected onto the Planning Committee.

Proposed: Cllr Chapple

Seconded: Cllr Chesser

Resolved: All in favour

22.130. Estates Management Matters

No Items for discussion.

22.131. Communications Working Party

22.131.01. To receive the latest article for the Advertiser.

The article was received and approved.

22.131.02. To receive the Love Oundle Video and consider request to add the Love Oundle logo and link to all councillor and staff email signatures.

It was agreed that it would be a good idea to include on all Councillor and staff email signatures.

22.131.03. To agree dates and venues for Transport Study surgeries.

The following dates were agreed.

Friday 10th February 2-4pm at Fletton House

Saturday 11th February at the Farmers market

Thursday 16th February at Thursday Market

22.132. Correspondence for Information

22.132.01. Our News Newsletter – January 2023

Received.

22.132.02. Child Criminal Exploitation information

Received.

22.133. Any Other Relevant Matters for Report Only

Cllr Arnold informed the meeting that the Estates Committee had attended a site meeting at the workshop.

Cllr Desbois was congratulated on the birth of her baby girl.

The Clerk informed the meeting that Northants Highways have adopted the following roads in the Herne Road development: Red Kite Drive, School View and William Court.

The meeting closed 9.10pm



21/2/23

OTC Monthly Payments - December 2022

Unity Bank Online payment date January 19th

<u>Payee</u>	<u>Reason</u>	<u>Total Salary</u>	<u>£(incl VAT)</u>
		£	13,154.70
First Responders	Donation	£	250.00
Anglotech	Monthly Photocopier printing costs	£	61.18
Bluemoon	IT Support Contract	£	422.16
CHAT	Overpayment	£	28.00
Clean4Shaw	CH, FH, SO Cleaning Contract * 2	£	2,313.54
Colemans	Stationery	£	17.97
E-On Energy Solutions	Quarterly street lighting	£	77.75
Fox Directories	Oundle Advertiser Editorial Page	£	161.00
James Hallam Ltd	Insurance	£	17,672.91
Northants Calc	Winning Funding Bid Course EB/MH	£	66.00
N-Power	Monthly un-metered supplies	£	275.48
Weekenders	Christmas Fair Band in the QVH	£	300.00
	Total	£	21,645.99
<u>Unity DIRECT DEBITS & Other Payments</u>			
All Star	Monthly Fuel	£	191.46
Barton Telecom Services	Telephone monthly fee	£	220.69
Biffa	CH/FH Monthly wheelie bin service	£	886.39
Crown Gas	CH,ER,FH Electric	£	942.96
Direct 365	CH/FH Feminine hygiene	£	140.18
EDF Energy	FH Electric	£	615.65
HMC&Revenue	P32 PAYE via Cottons	£	7,595.84
Pozitiv Energy	CH,ER,SO Electric	£	755.09
Talk Talk	Broadband at Unit 7	£	44.94
Unity Bank Charges	Quarterly Bank Charges	£	18.00
Unity Bank Charges	Monthly Bank Charges	£	17.68
Unity Debit Card	All	£	1,684.74
	Total Direct Debits	£	13,113.62
	Total Payments	£	47,914.31

This figure is in addition to "Regular Monthly 2022-23 payments" agreed at FC May 2022