



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Minutes of the Meeting of the Town Council held on Tuesday 21st March 2023 at 7.30pm in the Oundle Suite in Fletton House.

Members Present: Cllrs I Clark, J Arnold, V Chesser, J Hutton, D Fuller, M Schurer, J Wade, R Reichhold and L Jones

In attendance: Emma Baker – Town Clerk
2 members of the public.

22.149. Apologies for Absence

- 22.149.01. To receive apologies for absence.
Apologies were received from Cllrs Chapple, Desbois, Davis and Gray
- 22.149.01. To accept apologies for absence
Apologies were accepted from Cllrs Chapple, Desbois, Davis and Gray

22.150. Declarations of Interests

To receive and consider any declarations of interest from Members under Section 50 of the Local Government Act 2000 (*Standing Order 13*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 22.150.01. To declare any Disclosable Pecuniary Interests.
- 22.150.02. To declare any Other Interests.
Cllr Jones Item 22.156.04. Member of Royal Navy reserves.
- 22.150.03. To consider any requests for Dispensation.
- 22.150.04. To report any gifts or hospitality accepted over the value of £50.00.
- 22.150.05. To report any inappropriate gifts or hospitality offered.

22.151. Minutes of Previous Meetings

- 22.151.01. PROPOSITION: *'To approve and sign the minutes of the meeting of the Town Council held on 21st February 2023 as an accurate record.'* (*Standing Order 10c*)

The minutes were approved and signed.

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

22.152. Public Participation from Interested Parties or Members of the public

Member of the public requested to voice their concerns with the poor service they had received from the Oundle Doctors Surgery. They were thanked for their comments and informed that correspondence relating to the surgery would be discussed later in the meeting.

22.153. Consideration of Requests from Interested Parties

There were none.

21.154. North Northants Council

- 22.154.01. To receive report from NNC Ward Councillor
Apologies were received from Cllr Helen Harrison

22.155. Town Matters

- 22.155.01. To receive an update on Fletton Field.
It was agreed that this item would be discussed in closed session at the end of the meeting.
- 22.155.02. To receive the report from the Drug Dog Operation.
The report was received. It was agreed that the Clerk circulate the report to the surrounding parishes once it had been cleared by NNC.
- 22.155.03. To receive the notes from the meeting with Barclays Bank regarding the closure of the branch.
The notes were received. It was agreed that the Comms working party would circulate information from Barclays to the residents and that the Mayor would contact Barclays again and ask if they would share the times when the cash machine is used most frequently.
- 22.155.04. To receive the response from Tom Pursglove to the letter sent about Oundle Doctor's surgery.
The response was received and it was agreed that all we could do is keep raising concerns with the surgery and the ICB.
- 22.155.05. To receive a verbal feedback on the Transport Report consultation and responses so far.
The Mayor gave an update on the Transport study surgeries. The surgeries were well supported by members of the public who were generally positive about the results.

22.156. Council Matters

- 22.156.01. To receive the Mayor's report
The Mayor's report was received
- 22.156.02. To receive the Clerks report.
There was a discussion about the monthly crime figures and how relevant they were. It was agreed that we would continue reporting the crime figures but monitor the differences from month to month so see if there are any spikes in certain areas.
- 22.156.03. To receive the presentations from the Northants Larger Council's Partnership meeting.
The presentations were received.
- 22.156.04. To consider signing up to the Armed Forces Covenant.
It was agreed that we get more information on what the council the AFC



entailed before we could make a the decision to sign up.

22.156.05. To approve the agenda for the Annual Town Meeting to be held on 27th April 2023.

The agenda was approved although it was agreed that the agenda should not be too long and there should be enough time for questions from residents.

22.156.06. To consider request from Volunteer Action regarding use of pre-school space.

It was agreed that the use of the space needed to be discussed further before any decision would be made.

22.156.07. To consider request from representative from Waitrose to pick up food, they can no longer sell in store for people who visit Fletton House to collect.

The Mayor agreed to find out some more information as there were concerns raised regarding what resources we have to accommodate this and the use of Council facilities to dispose of unwanted food.

22.156.08. To agree to Community Payback group to come back on Sundays and paint the railings and gate at the Cemetery.

It was agreed that we would ask the group to paint the railings and gate at the Cemetery.

22.156.09. To receive an update on plans and progress for the Quiz Night.

The Mayor updated the councillors with the plans for the quiz night and thanked everyone for their help so far.

22.156.10. To receive the minutes from the St Peter's Church Clock Fund AGM.

The minutes were received.

22.157. Financial Matters

22.157.01. To approve the Bank Reconciliation, Balance Sheet and Budget for February 2023.

The monthly bank balance as of 28th February 2023 is as follows:

Unity Trust Bank Account £57,657.51

Unity Trust Instant Access Savings Account £417,531.66

Proposed: Cllr Clark **Seconded:** Cllr Fuller **Resolved:** All in favour

22.127.02. Payments for February 2023

PROPOSITION: 'That the schedule of payments for February 2023 as presented at this item are paid.'

The payments were approved.

Proposed: Cllr Clark **Seconded:** Cllr Chesser **Resolved:** All in favour

22.157.03. To approve quote to move from server based document storage to icloud based system for OTC information.

The quote was approved and it was agreed that we would use the remaining funds from this years budget.

Proposed: Cllr Clark **Seconded:** Cllr Wade **Resolved:** All in favour



22.158. Highways Matters

- 22.158.01. To receive the SID report.
The report was received.

22.159. Planning Matters

- 22.159.01. To receive the minutes from the Planning Committee meeting held on 7th March 2023.
The minutes were received.

- 22.159.02. To receive the East Northants Local Plan Part 2 Proposed Modifications consultation and consider response.
It was agreed that it would be considered at the next planning meeting.

- 22.159.03 To receive the NNC Planning Service presentation
The presentation was received.

22.160. Estates Management Matters

- 22.160.01. To receive the minutes from the Estates Committee meeting held on 28th February 2023.
The minutes were received.

22.161. Communications Working Party

- 22.161.01. To receive the latest article for the Advertiser.
The article was received.

22.162. Correspondence for Information

- 22.162.01. To receive the Employment Law Update for February.
Received
- 22.162.02. To receive the letter of thanks from the Oundle Festival of Music and Drama.
Received

22.163. Any Other Relevant Matters for Report Only

Cllr Fuller informed the meeting that a Museum trustee is unwell and in hospital at the moment.

The Mayor informed the meeting that he had received a letter from a member of the public who was concerned about the road closure on Cotterstock road for resurfacing. Vistry Homes have been contacted and a revised letter has now been sent to residents.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

Meeting closed at 9.20pm

Meeting opened at 9.28pm



To receive an update on Fletton Field
The update was received.

The meeting closed 9.28pm

A handwritten signature in blue ink, appearing to be the initials 'JH'.

18/4/23

OTC Monthly Payments - February 2023

Unity Bank Online payment date March 23rd

<u>Payee</u>	<u>Reason</u>	<u>£(incl VAT)</u>
	Total Salary	£ 12,969.37
PKF Littlejohn	Annual audit fee	£ 1,560.00
Yarnbombing	Coronation Grant	£ 250.00
Crayfish Capers	Food Festival Refund - Duplicate payment	£ 190.00
NCC Pension	Monthly Pension - March	£ 1,683.84
Oundle Museum	50% of Town Trail Sales 1.4.22 to 31.03.23	£ 50.00
Alpha K9	Passive Drugs Search Team	£ 403.20
Anglotech	Monthly Photocopier printing costs	£ 61.08
Emma Baker	Travel expenses	£ 12.60
Bluemoon	IT Support Contract	£ 444.48
City Lock Service	CH Lock replacement	£ 180.00
DC Construction	Plumbing - Various sites	£ 550.00
E-On Energy Solutions	RG Light replacement	£ 61.97
Fox Directories	Oundle Advertiser Editorial Page	£ 161.00
Kedel	Bench Springfield Road Community Garden	£ 743.40
Marlowe	FH Alarms R&M	£ 615.00
Npower	Un metered supplies	£ 197.18
Oundle Tyre & Exhaust	AF16 DPK Tyres * 4	£ 384.00
Seatons	Rugby Club professional Fees	£ 2,892.00
SLCC	Membership LA	£ 236.00
UK Identity	ID Badge	£ 5.80
	Total	£ 10,681.55
<u>Unity DIRECT DEBITS & Other Payments</u>		
Aviva Pension	Monthly Pension February	£ 1,926.01
All Star	Monthly Fuel	£ 54.44
Barton Telecom Services	Telephone monthly fee	£ 224.53
Biffa	CH/FH Monthly wheelie bin service	£ 206.34
Crown Gas	CH,ER,FH Electric	£ 1,416.37
EDF Energy	FH Electric	£ 624.36
HMC&Revenue	P32 PAYE via Cottons	£ 3,818.15
Pozitiv Energy	CH,ER,SO Electric	£ 941.42
Talk Talk	Broadband at Unit 7	£ 44.94
Unity Debit Card	All	£ 1,539.51
	Total Direct Debits	£ 10,796.07
	Total Payments	£ 34,446.99

This figure is in addition to "Regular Monthly 2022-23 payments" agreed at FC May 2022