



Oundle Town Council

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Minutes of the meeting of the Town Council Planning Committee held on Thursday 5th December 2013 at 7.30pm in the Council Chamber, The Courthouse, Mill Road, Oundle

Present: Cllrs Chapple, N Oakes and Radcliffe

Minutes: Trish Baker

PC13.51. Apologies for Absence

Apologies for absence were received from Cllr Chesser (personal) Cllr Durman (business) Cllr Fraser (business) Cllr Rose (personal).

RESOLUTION: *'That apologies for absence were accepted from Cllr Rose'*.

Resolved Unanimously

Note: A leave of absence has already been granted to Cllr Durman.

PC13.52. Minutes and Actions from the Previous Meeting

13.52.01. PROPOSITION: 'To approve and sign minutes of the Planning Committee meeting held on 7 November 2013 as an accurate record' (Standing Order 10c).

Proposed: Cllr N Oakes **Seconded:** Cllr Radcliffe **Resolved Unanimously**

13.52.02. To review the Action Points from the meeting held on 7 November 2013.

All actions were addressed or included on this agenda.

PC13.53. Declarations of Interests

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (Standing Order 35 and 36) were received:

13.53.01. Disclosable Pecuniary Interests

None

13.53.02. Other Interest

13.55.01.01: As Councillors we all declare an interest as owners of the adjoining car park.

13.55.02.02: Cllr Chapple declared an Other Interest. Reason: Mr Bateman is a close friend.

PC13.54. Representations from Interested Parties

None

PC13.55. Planning Applications**13.55.01. Planning Applications**

The following planning applications were considered:

Item	Reference	Details	Outcome
13.55.01.01	EN/13/01707/FUL	<u>Drill Hall House 1A Benefield Road</u> Change of use from commercial to residential to create no 8 two bedroom flats. Demolition of rear single storey hall, outbuildings and two storey rear element. Extension to rear of existing range of building with associated parking for 8 cars and one way system using existing access and creation of second vehicle access with increased visibility spays.	No Objection
13.55.01.02	EN/13/01871/FUL	<u>62 Glaphorn Road</u> Construction of new 2 bedroom dwelling accessed off Cotterstock Road and provision for off road parking to No 62 Glaphorn Road at front of premises.	No Objection
13.55.01.03	EN/13/01924/LBC	<u>14 West Street</u> Proposed damp proofing and re-plastering works.	No Objection
13.55.01.04	EN/13/01909/TCA	<u>12 West Street</u> T1 – Goat Willow, reduce by 50% to reduce rooting area (damage to footpath) and potential subsidence and damage to wall and adjacent roofs.	No Objection
13.55.01.05	EN13/01971/FUL	<u>12C Glaphorn Road</u> Replacement Garage.	No Objection

13.55.02. Planning Outcomes

The following planning outcomes were noted:

Item	Reference	Outcome
13.55.02.01	<u>EN/13/01427/FUL</u> Demolition of existing kitchen extension to be replaced with a part single, part double storey extension to the rear of the dwelling.	Recommendation: No Objection Outcome: Granted
13.55.02.02	<u>EN/13/01513/FUL</u> Demolition of existing detached double garage and reconstruction on new foundation to match existing.	Recommendation: No Objection Outcome: Granted

13.55.03. Planning Appeals

None.

13.56. Planning Matters**13.56.01. To receive an update on the Community Infrastructure Levy requirements list.**

To ensure all Councillors are up to date Cllr Chapple has requested

that all documents should be collated/reviewed and will ask Cllr Fraser to do this and reissue for the next planning meeting on 2nd January 2014.

13.56.02. To consider any updates to Oundle Town Council's Planning Guidance document.

No revisions have been requested. No comments received.

13.57. Consultations/Correspondence

13.57.01. Parish Boundary Review – Consultation on Recommendations. End date 02.02.2014.

Cllr Chapple would like to encourage each individual Councillor to respond to ENC on this document and to also encourage other parishioners to do the same. Before recommendations are made to ENC, this review is to be discussed at the Council meetings on 18th December 2013 and 11th January 2014. Display boards and rolling projector film to be utilised for giving information to parishioners and paper/pen provided to capture their comments.

13.57.02. Draft River Nene Integrated Catchment Management Plan – Survey close date Sunday 8th December 2013.

Cllr Oakes gave a presentation review of this document. Cllr Chapple is to ask Chair of Neighbourhood Planning Roger Sturman, if Cllr Oakes can give this presentation to their meeting as their comments would be most welcome.

13.57.03. To review a letter from Mr Edward Seymour to ENC concerning 11 Kings Road and 1 Vine Close - Infringements of Planning Consent.

It was agreed that Cllr Chapple would reply to Mr Seymour and Mrs Betts to acknowledge and advise on the points raised.

13.58. Any Other Relevant Matters for Report

None.

There being no further business the meeting closed at 8.45pm.

Signed..........

Dated:2 - 2 - 14.....

Action Points – Planning Committee Meeting – 05.12.2013

Reference	Action	Responsibility	Due Date
PC/05.12.13/01	All documents for the Community Infrastructure Levy requirements list to be collated/updated and re-issued for next PC Meeting	NF	02.01.14
PC/05.12.13/01	Display boards/Rolling Projector information to be made available to parishioners at Council Open Meeting QVH.	DC/NO	18.12.13 and 11.01.14
PC/05.12.13/01	All Councillors' to be encouraged to respond to ENC on the Parish Boundary Review Document.	DC	02.02.14
PC/05.12.13/02	Presentation Review of Draft River Nene Integrated Catchment Management Plan-Survey to be given to Neighbourhood Planning Meeting	DC/NO	23.01.14
PC/05.12.13/03	Reply to be sent to Mr. Seymour and Mrs Betts.	DC/TB	06.12.13

Z. Alford