



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 19th June 2018 at 7.00pm at The Oundle Suite, Fletton House, Glapthorn Road, Oundle.

Present: Cllrs V Chesser, D Chapple, R Sparkes, J Hutton, T Robinson and I Clark.

Minutes: Emma Baker

Absent:

18.01. Apologies for Absence

Apologies received and accepted from Cllrs Fuller, Humphreys, Glen, N Oakes and S Oakes.

18.02. Minutes of the Previous Meetings

18.02.01 RESOLUTION: *'To approve and sign the minutes of the meeting of the Trustees held on 20th March 2018'.*

Proposed: Cllr Sparkes **Seconded:** Cllr Hutton **Resolved:** All in favour

18.03. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Trust.'*

Proposed: Cllr Sparkes **Seconded:** Cllr Chesser **Resolved:** All in favour

18.04. Accounts and Financial Matters

18.04.01. To approve the end of year accounts for the year ending 31st March 2018.
Approved.

Proposed: Cllr Chesser **Seconded:** Cllr Robinson **Resolved:** All in favour

18.04.02. To approve the Balance Sheets and Profit and Loss for April and May 2018.
The balance sheets and profit and loss for April and May were approved.

Proposed: Cllr Robinson **Seconded:** Cllr Sparkes **Resolved:** All in favour

18.04.03. Payments for March 2018

RESOLUTION: *'That the monthly expenditure for March 2018 as presented at this item are paid in the amount of £1,930.36.'*

Proposed: Cllr Robinson **Seconded:** Cllr Sparkes **Resolved:** All in favour

18.04.04. Payments for April 2018

RESOLUTION: *'That the monthly expenditure for April 2018 as presented at this item are paid in the amount of £3,306.59.'*

Proposed: Cllr Sparkes

Seconded: Cllr Robinson

Resolved All in favour

18.04.05. Payments for May 2018

RESOLUTION: *'That the monthly expenditure for May 2018 as presented at this item are paid in the amount of £2,129.16.'*

Proposed: Cllr Sparkes

Seconded: Cllr Robinson

Resolved All in favour

18.05. Any Other Matters for Report Only

The Clerk informed the meeting that a craft market would be starting in the QVH on the same day as the Farmers Market.

There being no further business the meeting closed at 7. 14pm

Signed:.....

Dated:.....

QVH Monthly Payments - July 2018

CHEQUES
514 Clean4shaw

Cheques dated 7th August
QVH Caretaking £ 1,170.00

Total Cheques £ 1,170.00

DIRECT DEBITS

Direct 365
SSE Swalec

Feminine Hygiene rental £ -
Electric £ 63.57

Total Direct Debits £ 63.57

Signed by 2 councillors

Grand Total £ 1,233.57


NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018



QVH Monthly Payments - October 2018

<u>CHEQUES</u>		Cheques dated 20th November	
525	Ableclean Contract Services Ltd	Carpet Clean	£ 153.60
526	Bluemoon	Monthly Broadband	£ 50.40
527	Clean4shaw	QVH Caretaking	£ 1,244.10
528	EN Council	Premises Licence	£ 180.00
529	RG & MF Sadler	Light repair	£ 225.05
530	RG & MF Sadler	Light repair	£ 80.51
		Total Cheques	£ 1,933.66
<u>DIRECT DEBITS</u>			
	Direct 365	Feminine Hygiene rental	£
	SSE Swalec	Electric	£ 1,071.55
		Total Direct Debits	£ 1,071.55
Signed by 2 councillors		Grand Total	£ 3,005.21

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018



QVH Monthly Payments - September 2018

CHEQUES
520 M Dainter
521 K Harrison
522 H Pendril
523 Bluemoon
524 Clean4shaw

Cheques dated 16th October
Refund of deposit invoice 2090 £ 125.00
Refund of deposit invoice 2003 £ 100.00
Refund of deposit invoice 1920/2109 £ 100.00
Monthly Broadband £ 50.40
QVH Caretaking £ 1,170.00
Total Cheques £ 1,545.40

DIRECT DEBITS

Direct 365
SSE Swalec

Feminine Hygiene rental £ -
Electric £ 65.94
Total Direct Debits £ 65.94

Signed by 2 councillors

Grand Total £ 1,611.34

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018



QVH Monthly Payments - August 2018

<u>CHEQUES</u>		<u>Cheques dated 18th September</u>	
515	Ruth Gibbs	Refund of deposit invoice 2082	£ 100.00
516	Oundle Town Council	Francesca Joseph - Transfer of Inv 2078 deposit	£ 100.00
517	Bluemoon	Monthly Broadband	£ 100.80
518	Clean4shaw	QVH Caretaking	£ 1,170.00
519	T Clarke	Boiler repairs	£ 700.68
		Total Cheques	£ 2,171.48
<u>DIRECT DEBITS</u>			
	Direct 365	Feminine Hygiene rental	£ 94.30
	SSE Swalec	Electric	£ 280.94
		Total Direct Debits	£ 375.24
Signed by 2 councillors		Grand Total	£ 2,546.72

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018



QVH Monthly Payments - June 2018

<u>CHEQUES</u>		<u>Cheques dated 17th July</u>	
510	Oundie Town Council	Hub takings paid to incorrect account (936)	£ 217.25
511	Oundie Town Council	FH paid to incorrect account (937)	£ 210.00
512	Clean4shaw	QVH Caretaking	£ 1,170.00
513	RG&MF Sadlers	R&M of lights	£ 528.74
		Total Cheques	£ 2,125.99
<u>DIRECT DEBITS</u>			
	Direct 365	Feminine Hygiene rental	£ 94.30
	SSE Swalec	Electric	£ 63.36
		Total Direct Debits	£ 157.66
	Signed by 2 councillors	Grand Total	£ 2,283.65

NB This figure is in addition to "Regular Monthly SO & DD payments 2018-19" agreed at FC June 2018

