



Oundle Town Council

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ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 19th March 2019 at 7.00pm at The Oundle Suite, Fletton House, Glapthorn Road, Oundle.

Present: Cllrs V Chesser, J Hutton, T Robinson, P Peel, C Humphreys, D Chapple and R Sparkes
Minutes: Emma Baker

18.11. Apologies for Absence

Apologies received and accepted from Cllrs Stagg, Glen, Fuller, Clarke, N Oakes and S Oakes.

18.12. Minutes of the Previous Meetings

18.02.01 RESOLUTION: *'To approve and sign the minutes of the meeting of the Trustees held on 20th November 2018'.*

Proposed: Cllr Robinson Seconded: Cllr Chesser Resolved: All in favour

18.13. Accounts and Financial Matters

18.13.01 To approve the Balance Sheets and Profit and Loss for November and December 2018 and January and February 2019.

The Balance sheets were approved. The Clerk was asked to find out what Purchase tax account means on the balance sheet.

Proposed: Cllr Chapple Seconded: Cllr Robinson Resolved: All in favour

18.13.02. Payments for November 2018

RESOLUTION: *'That the monthly expenditure for November 2018 as presented at this item are paid in the amount of £2,273.26.'*

18.13.03. Payments for December 2018

RESOLUTION: *'That the monthly expenditure for December 2018 as presented at this item are paid in the amount of £1,938.96.'*

18.13.04. Payments for January 2019

RESOLUTION: *'That the monthly expenditure for January 2019 as presented at this item are paid in the amount of £1,815.37.'*

18.13.05. Payments for February 2019

RESOLUTION: *'That the monthly expenditure for February 2019 as presented at this item are paid in the amount of £2,151.67.'*

Proposed: Cllr Robinson **Seconded:** Cllr Chapple **Resolved:** 5 in favour

Cllr Sparkes arrived at the meeting at 7.09pm.

18.14. To discuss the long-term plan for the Queen Victoria Hall and to consider how to increase the income.

There was a discussion regarding the financial liability for managing the QVH what we could do to improve the income. It was agreed that the Clerk provide a list of bookings for the QVH.

18.15. To approve change of Natwest bank account from an Unincorporated Account to a Non-Personal Trust Account and amend the Trust Mandate accordingly.

The new account was approved.

Proposed: Cllr Chapple **Seconded:** Cllr Robinson **Resolved:** All in favour

18.16. To approve an application for a debit card for Queen Victoria Hall Barclays Account.

The debit card was approved.

Proposed: Cllr Chapple **Seconded:** Cllr Robinson **Resolved:** All in favour

18.17. Any Other Matters for Report Only

There being no further business the meeting closed at 7.30pm

Signed: 

Dated: 