



# Oundle Town Council

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## ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 17<sup>th</sup> December 2019 at 7.00pm at The Oundle Suite, Fletton House, Glaphorn Road, Oundle.

**Present:** Cllrs T Stagg, C Humphreys, P Peel, J Hutton, D Chapple, R Sparkes, N Oakes, S Oakes and V Chesser.

**Minutes:** Emma Baker

**Absent:** Cllr S Baker and M Glen

### 19.23. Apologies for Absence

Apologies received and accepted from Cllrs T Robinson, I Clark and D Fuller,

### 19.24. Minutes of the Previous Meetings

19.24.01 RESOLUTION: *'To approve and sign the minutes of the meeting of the Trustees held on 19<sup>th</sup> November 2019'.*

The minutes were approved.

**Proposed:** Cllr Hutton      **Seconded:** Cllr Stagg      **Resolved:** All in favour

### 19.25. Accounts and Financial Matters

19.25.01. To approve the balance sheets and monthly accounts for November 2019.

The accounts were approved.

**Proposed:** Cllr Stagg      **Seconded:** Cllr Peel      **Resolved:** All in favour

19.25.02. Payments for November 2019\*

RESOLUTION: *'That the monthly expenditure for November 2019 as presented at this item are paid in the amount of £1,969.05.'*

**Proposed:** Cllr Hutton      **Seconded:** Cllr Peel      **Resolved:** All in favour

19.25.03. To approve the quote of £3,035.83 to replace the pipe to the gas meter in the QVH and upgrade the meter as discussed previously.

The quote was approved

**Proposed:** Cllr S Oakes      **Seconded:** Cllr Peel      **Resolved:** All in favour

**19.26. To consider future meeting date schedule and agree dates for extra meetings if needed and to agree format going forward.**

Following a discussion about how best to deal with the QVH issues and management and how it is reported to the trust it was agreed that a meeting would be called every month from

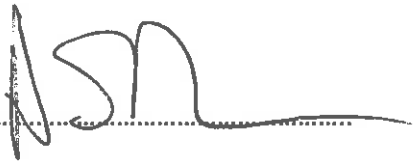
January 2020 to May 2020, providing there is business to be dealt with, at 7.00pm prior to the Full Council meeting.

A working party including Cllrs Hutton, Humphreys and Sparkes along with the Estates Officer will meet at the QVH in the New Year to inspect the facility and draw up a list of items that need addressing plus look at ways to improve the usage of the building.

**19.27. Any Other Matters for Report Only**

The Clerk informed the meeting that she has had reports that the sound system and microphones were not working properly in the QVH

There being no further business the meeting closed at 7.26 pm

Signed: 

Dated: 21<sup>st</sup> Jan 2020