



# Oundle Town Council

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## ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 15th March 2022 at 7.00pm in the Oundle Suite.

**Present:** Cllrs D Chapple, P King, R Reichhold, J Hutton, L Holland, L Jones, J Arnold and R Desbois.

**Minutes:** Emma Baker

**Absent:**

### 21.34. Apologies for Absence

The apologies from Cllrs Davis, Clark, Fuller and Chesser were accepted.

### 21.34. Minutes of the Previous Meetings

21.34.01 RESOLUTION: 'To approve and sign the minutes of the meeting of the Trustees held on 15<sup>th</sup> February 2022.

The minutes were approved.

**Proposed:** Cllr King

**Seconded:** Cllr Holland

**Resolved:** All in favour

### 21.35. Accounts and Financial Matters

21.35.01. To approve the accounts for February 2022

The accounts were approved.

**Proposed:** Cllr Hutton

**Seconded:** Cllr Holland

**Resolved:** All in favour

21.35.02. Payments for February 2022

RESOLUTION: 'That the monthly expenditure for as presented at this item are paid.

**Proposed:** Cllr Chapple

**Seconded:** Cllr King

**Resolved:** All in favour

21.36.03. To confirm if rent for CO use of the QVH is inclusive of VAT or not.

It was agreed that VAT was not included in the £20 monthly charge.

21.36.04. To approve quote of £495.00 to carry our fire risk assessment in the QVH by our fire maintenance contractor.

The quote to carry out the fire risk assessment of £495.00 was approved.

**21.37.** To consider what we should charge for people booking the whole facility for a function when CO are in the foyer and the room upstairs and what happens if people do not want CO in the building if they want to hire the whole facility.

It was agreed that the Clerk had the authority to charge accordingly when people ask to hire the whole facility and if people did not want anyone else in the building when they had an event on Creative Oundle would vacate the building for that period of time.

**21.38.** Any other business for report

The question was raised about how the purchase of new furniture for the foyer was progressing.

The meeting closed at 7.17pm

Signed'.......... Dated..... 21/6/22.....