



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 21st June 2022 at 7.00pm in the Oundle Suite.

Present: Cllrs D Chapple, R Reichhold, L Holland, I Clark, D Fuller, R Desbois, V Chesser and J Arnold

Minutes: Emma Baker

Absent: Cllr P King

22.01. Apologies for Absence

The apologies from Cllrs Davis, Hutton and Jones were accepted.

22.02. Minutes of the Previous Meetings

21.02.01 RESOLUTION: 'To approve and sign the minutes of the meeting of the Trustees held on 15th March 2022.

The minutes were approved.

Proposed: Cllr Reichhold

Seconded: Cllr Clark

Resolved: All in favour

22.03. Accounts and Financial Matters

22.03.01. To approve the accounts for March, April and May 2022

The accounts were approved.

Proposed: Cllr Clark

Seconded: Cllr Holland

Resolved: All in favour

22.03.02. Payments for March, April and May 2022

RESOLUTION: 'That the monthly expenditure for March, April are retrospectively approved and May as presented at this item are paid.

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

22.03.03. To approve and sign the QVH Annual Financial Accounts for year-end 31st March 2022 report prior to submission to the Charities Commission.

The Annual Financial accounts were approved and signed.

Proposed: Cllr Fuller

Seconded: Cllr Clark

Resolved: All in favour

22.03.04. To approve the direct debits and Standing Orders for 2022 – 2023.

The direct debits and standing orders were approved.

Proposed: Cllr Clark

Seconded: Cllr Reichhold

Resolved: All in favour

22.03.05. To approve the quote to carry out remedial electrical works to the building.

The quote for £1,369.05 was approved.

Proposed: Cllr Fuller

Seconded: Cllr Desbois

Resolved: All in favour

22.03.06. To approve quote as per result of emergency lighting test in the QVH

It was agreed that they would be replaced like for like

Proposed: Cllr Clark

Seconded: Cllr Fuller

Resolved: All in favour

22.03.07. To receive the internal control checklist for January to March 2022.

The checklist was received.

22.04. To consider request from hall users to refurbish the kitchen.

It was agreed that the Clerk look into getting quotes to refurbish the kitchen and see if there was any funding available to help.

22.05. Any other business for report

There were none.

The meeting closed at 7.18 pm

Signed'.......... Dated.....18/10/22.....