



Oundle Town Council

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Minutes of the meeting of the Town Council held on Thursday 20th March 2014 at 7.30pm in the Council Chamber, The Courthouse, Mill Road, Oundle.

Present: Cllrs Chapple, Chesser, Clarke, Elliot, Fitzgerald, Fraser, King, Stagg, N. Oakes and S. Oakes

Minutes: Hanneke Soans

13.223. Apologies for Absence

13.223.01. To receive apologies for absence.
Cllr Radcliffe maybe arriving late.

13.223.02. To accept apologies for absence.
Apologies not received or accepted from Cllr Rose. It is a summons to meeting's and without reasonable cause for non-attendance and where no apologies given it is not acceptable.

13.224. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

13.224.01. To declare any Disclosable Pecuniary Interests.
None

13.224.02. To declare any Other Interests.
13.232.01. Cllr King is a friend of the applicant.

13.224.03. To consider any requests for Dispensation.
None

13.224.04. To report any gifts or hospitality accepted over the value of £50.00.
None

13.224.05. To report any inappropriate gifts or hospitality offered.
None

13.225. Minutes of the Previous Meeting – Full Council Minutes 20/02/2014

13.225.01. PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20 February 2014 as an accurate record.'* (*Standing Order 10c*)

Cllr Stagg asked for clarification on the exact amount agreed for the women's tour as he was unclear on the final amount.

Cllr Elliot requested that estimated IT spend is amended to reflect between £5,000 to £8,000.

Proposed: Cllr Fraser Seconded: Cllr Chesser Resolved Unanimously

13.226. Review of Actions of the Previous Meeting

13.226.01. Review of actions arising from the meeting held on 20 February 2014.
Reviewed.

13.227. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda **at the Chairman's discretion.** (*Standing Order 3d and 3e*).

David Wood gave an overview of his report on proposed cycle parking locations in the town.

Also an update on the two further items that Transition Oundle wish to progress relating to cycle routes and school bus movements through the town.

13.228. Consideration of Requests from Interested Parties

Item 13.239.02 was brought forward for decision.

Proposed: Cllr Fraser Seconded: Cllr Chesser Resolved Unanimously

13.229. Reports

13.229.01. Mayors Report
Received.

13.229.02. Police Report
An update was given about the month's crime figures.

13.229.03. District Councillors Report
Cllr Reichhold and Cllr Stearn were in attendance and initially answered a question raised by Council about a central government grant which East Northants Council had agreed not to pass down to local town councils.
An update was given about the appeal won about the Lyveden Wind turbines.
Also that the next stage of the Greenway Cycle Route funded by the Wildlife Trust will be coming up the Stoke Doyle Road into Oundle and that the Town Council's input for this is requested.

13.230. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (*Standing Order 14b.*)

Proposed: Cllr N. Oakes Seconded: Cllr Stagg Resolved Unanimously

13.231. Financial Matters

13.231.01. To approve the Balance Sheet and Budget Report – February 2014.
Cllr Chapple gave an overview of this.

13.231.02. Payments for February 2014.



PROPOSITION: *'That the schedule of payments for February 2014 as presented at this item are paid in the amount of £27,201.12 and that all related documentation and cheques are signed'*.

Due to the schedule of payments not being available it was proposed that all payments are made and signed up to £27,201.12.

Proposed: Cllr Chapple **Seconded:** Cllr Fraser **Resolved Unanimously**

- 13.231.03. To consider any grant request received from the Queen Victoria Hall Trust for the ongoing provision of the community facility - Local Government Act (Misc Provisions Act 1976).

No grant request is required at this time, however it was requested that the Estates Committee look at any maintenance required and a future request may need to be considered.

13.232. Estate Matters

- 13.232.01. To consider a request for a headstone in the cemetery.

This headstone request does breach our existing cemetery regulations that request a single vertical headstone.

It was agreed to speak to the applicant and see if the design could be altered to fit in with regulations.

PROPOSITION: *'that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw.'*

Resolved Unanimously

- 13.232.02. To receive an update on the sale of the Rifle Ranges and agree terms.
13.232.03. To receive an update on the Amenity Land at Springfield Road.

See separate confidential minute.

13.233. Planning Matters

- 13.233.01. To receive the minutes of the Planning Committee meeting held on 6th March 2014.

Received.

- 13.233.02. To receive an update on the proposed street lighting replacement programme.

It was agreed that the Clerk should write to Councillor Heather Smith to request that Oundle retains its heritage style lighting in the Town Centre.

13.234. Communications & Engagement Working Party Matters

- 13.234.01. To approve proposals to upgrade the Council's IT infrastructure at a cost of up to £10,000 as recommended by the Operations Management Committee.

Cllr Elliot gave an overview on the paper that was approved by Operations Management.

Proposed: Cllr Fraser Seconded: Cllr King Resolved Unanimously

13.234.02. To receive an update on the new oundle.gov.uk website.
The Council's existing website will be switched off on 31st March and the new one will go live. A thank you was given to Cllr Elliot and Clerk for all their work on this.

13.234.03. To agree the plans for the Annual Town Meeting to be held on 24th April 2014.

It was agreed that the Communications Working Party need to meet in the next week to start work on the presentation side. Councillor Fraser agreed to organise this.

13.235. Neighbourhood Planning Working Party Matters

13.235.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 27th February 2014.
Received.

13.235.02. To receive an update on the Neighbourhood Plan.
Due to time constraints it was agreed no up-date was required

13.236. Fletton House Acquisition Working Party Matters

13.236.01. To receive the minutes of the Fletton House Working Party meeting held on 10th March 2014.

13.237. Operations Management Matters

13.237.01. To approve updates to the Council's Risk Assessment and Financial Management polices as recommended by the Operations Management Committee.

Proposed: Cllr Fraser Seconded: Cllr Chesser Resolved Unanimously

13.237.02. To approve updates to the Council's Effectiveness of the Internal Audit Policy as recommended by the Operations Management Committee.

Proposed: Cllr Fraser Seconded: Cllr Chesser Resolved Unanimously

13.238. Woman's Tour

To receive an update on plans for the Women's Tour.

It has been agreed to call the activities on 6th May the Women's Tour Festival.

There was a request made that the Council offices close on Wednesday 7th May as the office need to be involved. This was agreed and an emergency number would be published.

13.239. Town Matters

13.239.01. To receive an update on 20mph/one way system consultation.
Due to IT issues a verbal update was given by the Clerk. The final spaces and layout has been agreed and it will allow for 27 spaces with 5 extra spaces being gained with extra spaces outside Smith's at No 4.



- 13.239.02. To agree to proceed with the introduction of cycle parking facilities at the proposed locations and to progress the next stages. *Note: The s106 funds from Land off Creed Road, Oundle - 09/00611/FUL have now been claimed).*

This was discussed under item 13.228 earlier on the agenda.

13.240. Meeting Reports

- 13.240.01. To receive reports on meetings held by members on behalf of the Council.
Received.
- 13.240.02. To receive reports on meetings due to be held by members on behalf of the Council.

13.241. Council Matters

- 13.241.01. To receive and agree the Council Meeting Schedule for 2014/15.
It was noted that the May meetings are affected by the Women's Tour and Bank Holidays.
- 13.241.02. To provide an update on the Council's Five Year Strategy 2014-19 document and to agree next steps.
Cllr Fraser would like this plan to be a central part of the Annual Town Meeting and will arrange a meeting of the Comms Working Party to plan the Annual Town Meeting.
- 13.241.03. To note the current position regarding the Councillor vacancies.
Having filled one vacancy with Moria Clarke there are two vacancies left one to be filled by election the other by co – option.

13.242. Consultations, Conferences and Training

- 13.242.01. To approve the Council's response to the NCC Consultation on the principles of changing the structure of education provision in Oundle, Thrapston, Kings Cliffe and surrounding area of East Northamptonshire.
The Council's response will focus on the impact on the town's infrastructure in terms of additional traffic rather than education side.

13.243. Correspondence for Action

- 13.243.01. Action for Market Towns: To approve the membership renewal at a cost of £175.00.

Proposed: Cllr Fraser **Seconded:** Cllr N. Oakes **Resolved Unanimously**

13.244. Correspondence for Information

- 13.244.01. ENC Monitoring Officer Briefing: Community Facilities Fund, New Data Requirements and New Planning Guidance.
Noted.
- 13.244.02. ENC Monitoring Officer Briefing: Nene Valley News, Precept Limits, Joint Standards Committee and Farm Crime Survey.
Noted that there is a threat of capping by larger councils and would

this include the Town Councils.


13.244.03. Christian Aid Week 2014: To note that house to house collections will be conducted from 11th to 17th May 2014.

Noted.

13.245. Any Other Relevant Matters for Report

Cllr King spotted a 4x4 Rav 4 parked on York Stone having driven between the bollards and has taken photographs. Cllr Chapple requested that the Clerk write to Minister and advise that East Northants Council did not pass on the Central Government grant money and has this also happened in other areas.

There being no further business the meeting closed at 9.55pm.

Signed:  Dated: 17.04.2014.