



Oundle Town Council

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Minutes of the Town Council Neighbourhood Plan Policy Scrutiny Committee held on Tuesday 26th January 2016 at 7.30pm in the Oundle Suite, Fletton House, Oundle.

Present: Cllrs Davis, Fitzgerald, Menck, Piercy-Hughes, Talbot and Stagg
In Attendance: Mark Felton, Neil Fraser and Cllr Phil Stearn
Guests: Cllrs King, Chapple, N Oakes, Tony Hoyle, and David Wood

Minutes: Trish Baker

SC15.15. Apologies for Absence

- SC15.15.01. To receive apologies for absence.
Roger Sturman (personal) Richard Tremellen (Business)
- SC15.15.02. To accept apologies for absence.
To accept Cllr Murphy's non-attendance.
Accepted

SC15.16. Declarations of Interests

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (Standing Order 35) were received:

- SC15.16.01. To declare any Disclosable Pecuniary Interests.
None.
- SC15.16.02. To declare any Other Interests.
Neil Fraser is employed by Paul Bancroft Architects and Richard Tremellen by Oundle School. Other guests as residents of Oundle.
- SC15.16.03. To declare the involvement of the individuals in the production of the proposed Neighbourhood Plan Policies.
Neil Fraser stated that no policy was under review but to note that he was a member of the previous Neighbourhood Plan Committee. Mark Felton and Cllr Stearn have formed the paperwork for this meeting. Cllr Davis lives in close proximity to Area 12 of the housing plan.

SC15.17. Minutes of the Previous Meetings – Neighbourhood Plan Policy Scrutiny Committee

SC15.17.01 PROPOSITION: *'To approve and sign the minutes of the Scrutiny Committee meeting held on the 22 December 2015 as an accurate record'* (Standing Order 10c)

Proposed: Cllr Stagg **Seconded:** Cllr Davis **Resolved Unanimously**

SC15.18. Review of Actions of the Previous Meetings

None

SC15.19. Representations from Interested Parties

None

SC15.20. Consideration of Requests from Interested Parties

None

SC15.21. Housing and Green Space

Presentation of Response to the Objective Review Panel Report: Housing

The report was presented to all in advance of the meeting and a second version was received at 17.45pm on the evening of the meeting. The lateness of this submission was questioned by Cllr Stagg who asked if the document included any updates up to and including 25th January 2016 as this would affect the outcome. Assurance was received that only the titling has been changed slightly, not the text and the document is to be treated the same as the previous one.

The meeting was then closed at 19.40pm so the Scrutiny Committee could leave the room and take advice on which way to steer forward and respond to this late submission. The meeting then re-opened at 19.48pm.

Cllr Stagg said the report was dense and very good and that in future it should be received earlier with an explanation noting any changes made. Reassurance was given that this would not happen again.

After much discussion it was concluded that the submitted paper did not provide a clear response to the objective set. The Housing sub-committee were asked to review and revise their submitted report so that the objective of the meeting is met. The evidence base is available, whether the recommendations have been approved or not and any other suggestions or routes taken need to be written down clearly, and the report to conclude with a summary of clarified recommendations which is necessary for public viewing. Cllr Stagg suggested one element be summarised and sent to the Council for their response and agreement before the next meeting. The housing sub-committee were not aware that the Scrutiny Committee wanted this much detail and agreed to hold another meeting on Monday 1st February 2016 to move this process on, now that they have a clear brief.

SC15.22. Declaration of Assurance

Agree Actions to be taken as above:

- a. Review response for Housing and Green Spaces.
- b. Outcome on Housing (including allocation of sites)
- c. Outcome on Green Spaces.

SC15.23. Other Factors Affecting Oundle

None

SC15.24. To confirm the Policies for consideration at the next meeting

Housing and Green Space

SC15.25. Correspondence for Consideration and Information

None

SC15.26. Any Other Relevant Matters for Report

Date and Time of Next Meeting – 23rd February 2016 at 7.30pm

There being no further business the meeting closed at 9.10pm

Signed **Dated**

