



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW

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A meeting of the Town Council Operations Management Committee will be held on Tuesday 9th February 2016 at 7.30pm in The Oundle Suite, Fletton House, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

OM15.46. Apologies for Absence

15.46.01. To receive apologies for absence.

15.46.02. To accept apologies for absence.

OM15.47. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

OM15.47.01. To declare any Disclosable Pecuniary Interests.

OM15.47.02. To declare any Other Interests.

OM15.48. Minutes of the Previous Meetings – Operations Management Committee

PROPOSITION: *'That the minutes of the meeting held on 8th December 2015 are approved as an accurate record'.*

OM15.49. Review of Actions of the Previous Meetings

- OM15.50. Representations from Interested Parties**
A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion.**
(Standing Order 3d and 3e).
- OM15.51. Consideration of Requests from Interested Parties**
- OM15.52. Operational Matters**
OM15.52.01. To receive an update on staffing matters.
OM15.52.02. Notice of Vacancy Oundle Town Council
- OM15.53. Financial Matters**
OM15.53.01. To confirm that Oundle Town Council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.
OM15.53.02 To receive a verbal report from the Finance Officer on any significant budget variances at the end of the third quarter.
OM15.53.03 To receive update on Nat West & Unity Bank
OM15.53.04. Transfer of budgeted £15,970.20 from OTC to QVH.
OM15.53.05. To consider grant applications received.
OM15.53.06. To progress invoicing system to replace Hallmaster
- OM15.54. Correspondence for Action**
None.
- OM15.55. Correspondence for Information**
None.
- OM15.56. Any Other Relevant Matters for Report**

Paul Smith
Finance Officer
5 February 2016