



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW
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To: All members of Oundle Town Council

A meeting of the Town Council **Operations Management Committee** will be held on **Tuesday 11th November** at **7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

OM14.36. Apologies for Absence

OM14.37. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Committee at this meeting.)

OM14.37.01. To declare any Disclosable Pecuniary Interests.

OM14.37.02. To declare any Other Interests.

OM14.38. Minutes of the Previous Meetings – Operations Management Committee

To approve the minutes of the meeting held on 9th September 2014.

OM14.39. Review of Actions of the Previous Meetings

OM14.40. Representations from Interested Parties

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the Chairman's discretion.

(*Standing Order 3d and 3e*).

OM14.41. Consideration of Requests from Interested Parties

OM14.42. Personnel Matters

- OM14.42.01. An update on staffing matters, including the appraisal process.
- OM14.42.02. To report on the appraisal process and to consider actions arising.
- OM14.42.03. To review the 2014/15 Town Council work plan.
- OM14.42.04. To approve the next steps for the Council's 2015/19 Business Plan.
- OM14.42.05. To receive an update on the review of the Council's Policies and Procedures.

OM14.43. Financial Matters

- OM14.43.01. To consider Arts and Community Support Grant applications received totalling £1,700.
- OM14.43.02. PROPOSITION: *'that up to £2000 is approved to print and distribute the Neighbourhood Plan questionnaire required in order to meet the statutory requirements for community consultation'*.
- OM14.43.03. To receive an update on the 2014/15 half year accounts, reserves and end of year forecasts.
- OM14.43.04. To receive an update on the Buildings Charging Policy.
- OM14.43.05. To approve expenditure of £350.00 to progress plans to revise the layout of The Courthouse and to agree the marketing strategy.
- OM14.43.06. To consider and agree the strategy and process for the 2015/16 budget.

OM14.44. Correspondence for Action

None.

OM14.45. Correspondence for Information

None.

OM14.46. Any Other Relevant Matters for Report



Debra Harper
Town Clerk
6th November 2014