



Oundle Town Council

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Minutes of the meeting of the Town Council Operations Management Committee held on Thursday 10th April 2014 at 7.00pm in the Council Chamber, The Courthouse, Mill Road, Oundle.

Present: Cllrs Chapple, Fraser, King and Radcliffe, Paul Smith (Finance Officer).

Minutes: Debra Harper

OM13.86. Apologies for Absence

OM13.86.01. To receive any apologies for absence.

None. Cllr Stagg arrived at 7.30pm.

OM13.86.02. To accept any apologies for absence.

Not applicable.

OM13.87. Declarations of Interests

The following declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) were received:

OM13.87.01. To declare any Disclosable Pecuniary Interests.

None.

OM13.87.02. To declare any Other Interests.

None.

OM13.88. Minutes of the Previous Meetings – Operations Management Committee

PROPOSITION: *'that the minutes of the meeting held on 13th March 2014 are approved as an accurate record'*.

Proposed: Cllr Chapple **Seconded:** Cllr Fraser **Resolved Unanimously**

OM13.89. Review of Actions of the Previous Meetings

All actions were completed with the exception of the following:

Reference	Action	Responsibility	Due Date
OM/09.01.14/04.	Cllr Chapple to be informed of the Church Fund Meeting date	TB	18.04.2014
OM/09.01.14/08.	Develop a statement of intent relating to our investment policy.	NF	08.05.2014
OM/13.03.14/08.	Include consideration for a process for regular grants on a future agenda.	DH	08.05.2014

OM13.90. Representations from Interested Parties

None.

OM13.91. Consideration of Requests from Interested Parties

None.

OM13.92. Financial Matters

OM13.92.01. To review the year end budget performance and agree the distribution of the Council's reserves.

Cllr Chapple provided an overview of the accounts. Following a debate, it was agreed that the following amounts would be ring-fenced from the 2013/14 budget:

Fletton House - £ 13,500 plus £7,000

Neighbourhood Planning - £18,000

Community Garden Rock Road/Springfield Road - £2,000

Grants - £8,500

IT - £10,000

Professional Fees - £13,500

The Courthouse - £5,000

The above amounts total - £77,500 with a further £20,000 allocated to the 2014/15 budget.

The remainder will remain unallocated until after such time as the Annual Accounts for the year ending 31 March 2014.

It was noted that the expenditure less than expected and that the Council should be cautious with budget projections in future years.

OM13.92.02. To approve the updated Council Grants Policy.

PROPOSITION: *'that the updated Grants Policy is approved'*.

Proposed: Cllr Radcliffe **Seconded:** Cllr Chapple **Resolved Unanimously**

OM13.92.03. To note the date of the annual audit of accounts for the year ending 31 March 2014.

The date of 24.06.2014 was noted.

OM13.93. Correspondence for Action

None.

OM13.94. Correspondence for Information

None.

OM13.95. Any Other Relevant Matters for Report

There being no further business the meeting closed at 8.00pm.

Signed:..........

Date:..........