



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

OUNDLE TOWN COUNCIL – GRANTS TO GROUPS OR CHARITABLE ORGANISATIONS

Oundle Town Council invites applications for grant funding from local organisations in the Community Support and Arts & Crafts fields.

The Council's aim is to assist any groups or charitable organisations, within the parish of Oundle, with specific projects, items of equipment or patronage.

General Principles

1. Applications from organisations for grant will be considered by the Council at its Finance and General Purposes Committee meetings as and when received.
2. Budget limitations mean that grants made by the Council are an expression of support for organisations and are not at a level where, on their own, they can sustain the financial viability of a group;
3. The criteria for determination of grant applications is that organisations shall describe their local presence in the Oundle Town Council electoral area and demonstrate a benefit to some or all of the people living therein. This is called the 'local' criteria;

Budget Provision

4. Subject to Council approval, a budget for grants for local organisations will be included in the Grant Budget each year;

Applications

5. Applications will be addressed to the Town Clerk at the following address:

Oundle Town Council
Fletton House
Fletton Way
Oundle
PE8 4JA


to arrive no later than one calendar month before the Finance and General Purposes Committee meeting dates;

6. Applications should be submitted on the relevant Grant Application Form (either Community Grant or Arts Fund Grant) available from the Town Council and the website www.oundle.gov.uk;
7. A covering letter should be submitted including details of an organisation's 'local' activity;
8. All supporting documentation requested on the Grant Forms must be submitted;
9. All applications will be acknowledged upon receipt;
10. The Town Clerk will examine applications and is empowered to request any relevant additional information or explanations from organisations necessary for him/her to make

recommendations to the Council and for the application to be reviewed by the Finance and General Purposes Committee;

Determination of Grant Applications

11. Applications for grant will be determined by the Finance and General Purposes Committee in line with their delegated powers;
12. The Clerk will prepare a schedule of applications received within the prescribed timetable for consideration by the Finance and General Purposes Committee at its scheduled meetings;
13. The schedule of applications will indicate whether each grant is made under Section 137 of the Local Government Act 1972 or under any other spending power;
14. Grants approved under Section 137 of the Local Government Act 1972 will not exceed the permissible total calculated by multiplying the 'appropriate sum' (prescribed each year by government regulation) by the number of electors resident in the Council's area;
15. Following determination, Council decisions will be notified in writing to each organisation;
16. Payment of grants will be made by cheque at the Full Council meeting following approval, unless the payment has been approved as a matter of urgency.

Accepted at: Finance + General Purposes held on 12/12/17
Signed:  Dated: 19/12/17