



# Oundle Town Council

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**Minutes of the Planning Committee Meeting held on Tuesday 2<sup>nd</sup> June 2015 at 7.30pm in the Council Chamber, The Courthouse, Mill Road, Oundle.**

**Present:** Cllrs Chapple, King, Murphy, N Oakes and S Oakes

**Minutes:** Trish Baker

**PC15.00. To receive and accept apologies for absence**  
Apologies for absence received from Cllr Menck.

**PC15.01. To Elect a Deputy Chair of the Planning Committee**  
It was proposed that Cllr Neville Oakes be elected to act as Deputy Chair  
**Proposed:** Cllr D Murphy **Seconded:** Cllr S Oakes **Resolved Unanimously**  
Cllr N Oakes accepted

**PC15.02. To accept Terms of Reference**  
These were accepted

**PC15.03. To Review the 5 year Council Business Plan in relation to Planning Matters**  
Due to a possible overlap with the Neighbourhood Plan this Item will be reviewed when the Neighbourhood Plan is in place and to be considered on the next Agenda for 7<sup>th</sup> July 2015 meeting.

**PC15.04. Minutes and Actions from the Previous Meeting**  
15.04.01 **Proposition:** *'To approve and sign minutes of the Planning Committee meeting held on 5<sup>th</sup> May 2015 as an accurate record' (Standing Order 10c)*  
**Proposed:** Cllr N Oakes **Seconded:** Cllr S Oakes **Resolved Unanimously**  
15.04.02 To review the Action Points from the meeting held on 5<sup>th</sup> May 2015.  
All actions complete.

**PC15.05. Declarations of Interests**  
To receive any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35 and 36*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

15.05.01. Disclosable Pecuniary Interests  
None

15.05.02. Other Interest  
Item 15.07.01.03 Cllr Chapple is a close friend of the planning applicant.

Item 15.07.01.08 Cllr King is a tenant at 9 Market Place and Item 15.07.01.05 planning applicant is a close friend of Cllr S Oakes.

**PC15.06. Representations from Interested Parties**

A period of no longer than 2 minutes will be allocated for members of the public to address the meeting about items on this agenda (*Standing Order 3f*).

None

**PC15.07. Planning Applications**

15.07.01. Planning Applications

Item	Reference	Outcome
15.07.01.01	EN/15/00893/TPO <b><u>13 Ashton Road</u></b> T40 Fell Sycamore, removal of lowest limb on T48e Corsican Pine, Crown Lift to 5-6 metres and T48B Sycamore remove overhanging branches	<b>No Objection</b>
15.07.01.02	EN/15/00909/TCA <b><u>25A East Road</u></b> T1 Lawson Cypress reduce 3 lower limbs on north side by up to 1m and remove lowest limb on north east side of tree.	<b>No Objection</b>
15.07.01.03	EN/15/00871/TCA <b><u>The Old Music School 49 West Street</u></b> T1 – remove Sycamore TG2 – remove self-set Sycamore and Ash	We would like to defer to the decision of the Tree Officer at East Northants Council
15.07.01.04	EN/15/00787/FUL <b><u>11 Vine Close</u></b> Raised Decking to rear and side of dwelling house, to increase level by 300mm maximum.	<b>No Objection</b>
15.07.01.05	EN/15/00841/OUT <b><u>38 West Street</u></b> Demolition of existing buildings and redevelopment for six town houses (only landscaping matters reserved)	<b>No Objection</b>
15.07.01.06	EN/15/00882/LBC <b><u>17-19 Market Place</u></b> Internal alterations to the first floor comprising removal of existing partitions and doors and addition of new partitions and doors. Removal of staircase from first to second floor.	<b>No Objection</b>
15.07.01.07	EN/15/00851/FUL <b><u>47 Rock Road</u></b> Two storey side extension and proposed drop kerb	<b>No Objection</b>

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15.07.01.08	EN/15/00842/LBC <b>9 Market Place</b> Two fascia signs, one projecting sign and one internally illuminated full ATM surround (New update received)	<b>Objection:</b> We do not have sufficient information and colour drawings are needed to ensure we have absolute clarity on the changes proposed for this beautiful Georgian Building. We are happy to defer this item to the 7 <sup>th</sup> July Planning Committee Meeting.
15.07.01.09	EN/15/00807/LBC <b>94A West Street</b> Structural repair to South West elevation of Grade II Listed Building. Remove existing roof tiles, add further roof tiles, re-roof with existing tiles, fit new guttering and make good. Add new guttering, replace windows, doors, frames to West elevation, and fit new doors to existing opening on East elevation. Addition of internal domestic wood burning oven incorporating flue to East roof elevation and associated works.	<b>No Objection</b>
15.07.01.10	EN/15/00978/FUL <b>5 New Road</b> Take down existing single storey part of No. 5 New Road Oundle. Build new two storey addition to the property to provide living space to look after elderly parent.	<i>Awaiting comments from PC</i>
15.07.01.11	EN/15/00995/FUL <b>Land Adjacent 23 Herne Road</b> Erection of a single three bedroom dwelling house together with associated parking.	<i>Awaiting comments from PC end date 8.6.15</i>

15.07.02. Planning Outcomes

Item	Reference	Outcome
15.07.02.01	EN/15/00615/REM Arn Cottage Wood Lane Oundle	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.07.02.02	EN/15/00524/FUL 23 Laxton Drive	<b>Recommendation:</b> Ashton <b>Outcome:</b> Granted
15.07.02.03	EN/15/00417/FUL 76 St Peters Road	<b>Recommendation:</b> Objection <b>Outcome:</b> Granted

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15.07.02.04	EN/15/00497/FUL 36 New Road	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.07.02.05	EN/15/00741/AMD Chapel at Oundle Cemetery Stoke Doyle Road	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.07.02.06	EN/15/ 00631/FUL The Sycamores 34C Glapthorn Road	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.07.02.07	EN/15/00473/FUL and 00474/LBC 41 North Street	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted
15.07.02.08	EN/15/00018/FUL 30 Glapthorn Road	<b>Recommendation:</b> Objection <b>Outcome:</b> Refused
15.07.02.09	EN/15//00691/TCA The Great Hall New Street	<b>Recommendation:</b> No Objection <b>Outcome:</b> Granted

15.07.03 Planning Appeals  
None.

**15.08. Planning Matters**

- 15.08.01. To consider any Section 106 Agreements  
None
- 15.08.02. To consider any updates to Oundle Town Council's Planning Guidance Document.  
None but document to be reviewed and placed on the Agenda for the next Planning Committee Meeting.
- 15.08.03. To note any updates to guidelines from NCC/ENC concerning advertising banners.  
Noted. If no recent updates received by Town Clerk then letter to be sent regarding the long delay on receiving the guidelines to Cllr Heather Smith at NCC and all three District Councillors.
- 15.08.04. To note update to Planning Application at NCC 15/00024/CCDFUL Installation of temporary modular building complex at Prince William School Herne Road Oundle.  
Noted.
- 15.08.05. To note update to Planning Application at NCC 12/00093/MINFUL Establishment of a Building Stone Quarry at Stone Pits Quarry between Upper and Lower Benefield A427 Northamptonshire.  
Noted.

**15.09. Consultations/Correspondence**

- 15.09.01. To consider NCC Consultation on Minerals and Waste Local Plan Update – Issues and Options consultation.  
Cllrs Chapple and Murphy to liaise and produce a draft response for the 7<sup>th</sup> July Planning Committee Meeting.
- 15.09.02. To note the updated progress of the Draft Core Strategy Consultation from the NNJPU.  
Noted and we await future updates from the NNJPU Officer Thomas Shaw.
- 15.09.03. To note correspondence received from Tamsin Dennis concerning Tree Works at the SCITECH building Oundle 14/01077/FUL.  
Following a request for further information from the Tree Officer it was noted that after a site visit the mature Beech Tree is in the early stages of decline (recently losing a very large branch onto the path) does not have a TPO nor is it in the Conservation Area and therefore does not need planning permission for its removal. This tree is to be replaced this winter.  
The Birch Tree in front of the Great Hall is in the Conservation Area and has notable structural weaknesses in the upper crown and has already lost branches on the path below. It is being removed under the exemption for dead and dangerous trees to prevent further branch drop and will also be replaced.
- 15.09.04. To note confirmation of Representation at the next Planning Committee Meeting at 7pm on 7<sup>th</sup> July 2015 by Cross Keys Housing.  
Noted.

**15.10. Any Other Relevant Matters for Report**

Cllr King has requested that more detailed information is recorded for both the planning applications and outcomes as in previous minutes.

There being no further business the meeting closed at 8.55pm

Signed.......... Dated..........