



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

ON BEHALF OF THE QUEEN VICTORIA HALL TRUST

The minutes of a meeting of the Trustees of the Queen Victoria Hall Trust held on Tuesday 21st March 2017 at 7.00pm at The Oundle Suite, Fletton House, Glapthorn Road, Oundle.

Present: Cllrs V Chesser, D Chapple, M Dainter, S Oakes, C Best, N. Oakes, P Peel and R Sparkes

Minutes: Emma Baker

16.08. Apologies for Absence

Apologies received and accepted from Cllr Fuller, Humphreys, Glen and Ellis.

16.09. Minutes of the Previous Meetings

16.09.01. RESOLUTION: *'To approve and sign the minutes of the meeting of the Trustees held on 18th October 2016.'*

Proposed Cllr Sparkes **Seconded** Cllr Oakes **Resolved** 3 in favour, 2 absentions

16.10. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Trust.'*

Proposed: Cllr Sparkes **Seconded:** Cllr Oakes **Resolved Unanimously**

16.11. Accounts and Financial Matters

16.11.01. To approve the Balance Sheets and Budget Reports – October 2017 to February 2017.

Proposed Sparkes **Seconded** Oakes **Resolved** All in favour

16.11.02. Payments for October 2016

RESOLUTION: *'That the monthly expenditure for October 2016 as presented at this item are paid in the amount of £3,129.36.'*

Proposed: Cllr Sparkes **Seconded:** Cllr N Oakes **Resolved Unanimously**

16.11.03. Payments for November 2016

RESOLUTION: *'That the monthly expenditure for November 2016 as presented at this item are paid in the amount of £3,182.15.'*

Proposed: Cllr Sparkes **Seconded:** Cllr s Oakes **Resolved Unanimously**

16.11.04. Payments for December 2016

RESOLUTION: *'That the monthly expenditure for December 2016 as presented at this item are paid in the amount of £6,005.64.'*

Proposed: Cllr Sparkes **Seconded:** Cllr Dainter **Resolved Unanimously**

16.11.05. Payments for January 2017

RESOLUTION: *'That the monthly expenditure for January 2017 as presented at this item are paid in the amount of £2,431.28.'*

Proposed: Cllr Sparkes **Seconded:** Cllr Peel **Resolved Unanimously**

Cllr Peel arrived at the meeting 7.20pm.

Cllr Chapple arrived at the meeting 7.21pm

16.11.06. Payments for February 2017

RESOLUTION: *'That the monthly expenditure for February 2017 as presented at this item are paid in the amount of £5,412.89.'*

Proposed: Cllr Sparkes **Seconded:** Cllr Chapple **Resolved Unanimously**

Cllr Best arrived at the meeting 7.24pm

16.11.07 To agree to credit the OTC Management Charge of £15,000 on the QVH account.

It was agreed that the OTC Management Charge of £15,000 on the QVH account would be credited.

Proposed: Sparkes **Seconded:** N Oakes **Resolved Unanimously**

16.11.08 To approve the Bluemoon quote to install Wifi into Queen Victoria Hall. The quote from Bluemoon of £1,581.72 (Ex VAT) was approved.

Proposed: Cllr Sparkes **Seconded:** Cllr Chesser **Resolved Unanimously**

16.12. Correspondence

None.

16.13. Any Other Matters for Report Only

Cllr N Oakes enquired about the recent damp problem in the foyer. The Clerk informed him that it had been resolved.

Cllr Chesser asked if people could supply their own alcohol when holding functions at the Queen Victoria Hall. Clerk to confirm if alcohol can be brought in by people using the venue

There being no further business the meeting closed at 7.29pm



