

FLETTON HOUSE ACQUISITION WORKING PARTY

Minutes of the meeting held at the Courthouse on 12/01/2015

Present: Ann Fitzgerald; Debra Harper; Paul King; Brian Pearson; Terry Stagg

1) Apologies – David Chapple; Roy Sparkes.

2) Minutes of previous meeting

c/f item on naming rooms to be forwarded to Comms. for action **AF 9/2/2015**

Courthouse – no interest yet in lettings.

Removal plan to be formulated

PK 9/2/2015

3) Construction Report.

Currently 25 days behind schedule but JW say they will make this up.

Report tabled. This shows that the £18k contingency has been used already.

Easement for electrical works to be chased by F&G (Darren)

AF/DH

9/2/2015

Agreed to have LED lighting throughout at a cost of £5k if money can be found within existing budget.

4) Lifts

FH – Agreed to accept quote from HI-Rise for refurbished lift. Order to be progressed.

DH/AF

21/2/2015

Courthouse – Agreed to recommend to Ops. Management that Option 1 of the quote from Hi Rise for repair of existing lift incl. tanking, which is not in the quote. BP to get tanking quote.

BP 21/2/2015

A figure of £5k is to be proposed to Ops..

5) Solar Energy Proposal

Quotes to be sought.

BP 9/2/2015

Are grants available ?

TS 9/2/2015

Transition Oundle have a proposal for this item and BP & TS are meeting them on 14 Jan.

6) Courthouse

With Southams but no lettings as yet.

7) Operational Issues

Police have confirmed 5 year lease.

Existing expressions of interest to be progressed by DH

AF/DH

9/2/2015

There has been limited interest in taking on the running of the Hospitality

Area . More information is needed on the costs and income before deciding whether to outsource. It was agreed to propose to Ops. Management that OTC do it for a fixed term, and then reassess.

Proposal to be drawn up for meeting on 13th Jan.

DH/TS

8) AOB

None

Date of next meeting 9/2/2015 at 7:30 at the Courthouse