



Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW
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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 17th March 2015 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

Representations from Interested Parties

At the Chairman's discretion, a period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda. The meeting will be adjourned for this purpose. (*Standing Order 3d and 3e*).

AGENDA

14.221. Apologies for Absence

- 14.221.01. To receive apologies for absence.
- 14.221.02. To accept apologies for absence.

14.222. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 14.222.01. To declare any Disclosable Pecuniary Interests.
- 14.222.02. To declare any Other Interests.
- 14.222.03. To consider any requests for Dispensation.
- 14.222.04. To report any gifts or hospitality accepted over the value of £50.00.
- 14.222.05. To report any inappropriate gifts or hospitality offered.

14.223. Minutes of Previous Meeting – Full Council

- 14.223.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 17 February 2015 as an accurate record.'* (*Standing Order 10c*)

14.224. Review of Actions of the Previous Meetings – 17.02.2015

14.225. Representations from Interested Parties

14.226. Consideration of Requests from Interested Parties

14.227. Reports

- 14.227.01. Mayors Report
- 14.227.02. Police Report
- 14.227.03. District Councillors Report

14.228. Signing & Sealing

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

14.229. Town Matters

- 14.229.01. To receive the report from the Events Officer and to consider and approve any recommendations.

14.230. Operations Management Matters

- 14.230.01. To consider and approve the grant request received from the Queen Victoria Hall Trust for the ongoing provision of the community facility - Local Government Act (Misc Provisions Act 1976).
- 14.230.02. To receive the minutes of the Operations Management Committee meeting held on 10 March 2015.
- 14.230.03. To approve the Budget Report & Balance Sheet – February 2015.
- 14.230.04. Payments for February 2015.
PROPOSITION: *'That the schedule of payments for February 2015 as presented at this item are paid in the amount of £236,183.17 and that all related documentation and cheques are signed'*.

14.231. Estate Matters

- 14.231.01. To receive the minutes from the Estate Management Committee meeting held on 10th February 2015.
- 14.231.02. PROPOSITION: *'That expenditure of £2627.54 is approved to enable the budgeted works to St Christopher Drive Play Area to be progressed'*.

14.232. Fletton House Acquisition Working Party Matters

- 14.232.01. To receive the minutes from the Fletton House Working Party meeting held on 9 March 2015.
- 14.232.02. To receive a verbal update on progress with Fletton House.
- 14.232.03. PROPOSITION: *'that a sum of £25,000 is allocated in the 2016/17 budget for the installation of photo voltaic panels on Fletton House subject to an assessment of energy savings that may be achieved once 6 months actual energy usage data is available'*.

14.233. Communications Working Party Matters

- 14.233.01. To receive the minutes from Communications Working Party meeting held on 16th February 2015 and a verbal report on the meeting held on 16th March 2015.

14.234. Neighbourhood Planning Working Party Matters

- 14.234.01. To receive the minutes of the Neighbourhood Planning Working Party meeting held on 24 February 2015.

14.235. Planning Matters

- 14.235.01 To receive the minutes from the Planning Committee meeting held on 3rd March 2015.

14.236. Meeting Reports

- 14.236.01. To receive reports on meetings held by members on behalf of the Council.
14.236.02. To receive reports on meetings due to be held by members on behalf of the Council.

14.237. Council Matters

- 14.237.01. To note the closing date of 4pm on Thursday 9th April 2015 for nominations to stand as an Oundle Town Councillor in the forthcoming elections.
14.237.02. To receive and accept the proposed membership criteria for the Committees and Working Parties in 2016/17 and the draft meeting schedule and to note any requirement to update the Council's Standing Orders.
14.237.03. To review and approve any updates to the Council's Risk Assessment and Financial Management policies.
14.237.04. To review and approve any updates to the Council's Effectiveness of the Internal Audit Policy and to confirm our ongoing provider.
14.237.05. To receive an update on progress with the Oundle Town Council 2015-19 Business Plan.

14.238. Consultations, Conferences and Training

- 14.238.01. To consider the draft responses to the following consultations:
- Northamptonshire County Council Bio-diversity Supplementary Planning Document allocated to Cllr Chesser and Pearson. Consultation end date: 23 March 2015.
 - Upper Nene Valley Gravel Pits Special Protection Area Supplementary Planning Document allocated to Cllrs Menck and N Oakes. Consultation end date: 23 March 2015.

14.239. Correspondence for Action

None.

14.240. Correspondence for Information

- 14.240.01. To note correspondence received from Mrs McKim regarding road safety.
14.240.02. Police and Crime Commissioner Update: 11.03.2015

14.241. Any Other Relevant Matters for Report



Debra Harper
Town Clerk
12 March 2015