



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council to be held on **Tuesday 17th November 2015** at **7.30pm** in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

AGENDA

15.131. Apologies for Absence

- 15.131.01. To receive apologies for absence.
- 15.131.02. To accept apologies for absence.

15.132. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)
(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 15.132.01. To declare any Disclosable Pecuniary Interests.
- 15.132.02. To declare any Other Interests.
- 15.132.03. To consider any requests for Dispensation.
- 15.132.04. To report any gifts or hospitality accepted over the value of £50.00.
- 15.132.05. To report any inappropriate gifts or hospitality offered.

15.133. Minutes of Previous Meetings – Full Council

- 15.133.01 PROPOSITION: *'To approve and sign the minutes of the Full Council meeting held on 20 October 2015 as an accurate record.'* (*Standing Order 10c*)

15.134. Review of Actions of the Previous Meetings – 20.10.2015

15.135. Representations from Interested Parties

15.136. Consideration of Requests from Interested Parties

15.137. Reports

- 15.137.01. Mayors Report
- 15.137.02. Police Report
- 15.137.03. District Councillors Report

15.138. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

15.139. Town Matters

- 15.139.01. To receive the report from the Events Officer and to consider and approve any recommendations.

15.140. Operations Management Matters

- 15.140.01. To approve the Balance Sheet and Budget Report – October 2015.
- 15.140.02. Payments for October 2015.
PROPOSITION: *'That the schedule of payments for October 2015 as presented at this item are paid in the amount of £39,620.24 and that all related documentation and cheques are signed'.*
RESOLUTION: *'that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw'* (Standing Order 3c)
- 15.140.03. To receive a verbal update on the final accounts for Fletton House.
- 15.140.04. To consider and agree the Council's Profile Level in accordance with the National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales and to amend the Town Clerk/RFO Grade accordingly.

15.141. Estate Matters

- 15.141.01. To consider the Business Plan for The Courthouse and to approve the recommendation from the Estate Management Committee.
- 15.141.02. To receive a report on an insurance claim relating to the Skateboard Park.
The meeting will be re-opened to the public following this agenda item.
- 15.141.03. To receive the minutes of the Estate Management Committee meeting held on 3rd November 2015.

15.142. Communications Working Party Matters

- 15.142.01. To receive the minutes of the Communications Working Party meeting held on 10th November 2015.
- 15.142.02. To receive a draft copy of the December 2015 Oracle and to consider the production timeline.

15.143. Neighbourhood Planning Working Party Matters

- 15.143.01. To receive a verbal update on the Neighbourhood Planning Scrutiny Committee membership and Policy Co-Ordinators and the proposed timeline of activities.

15.144. Planning Matters

- 15.144.01. To receive the minutes from the Planning Committee meeting held on 3rd November 2015.
- 15.144.02. To note a meeting held to discuss parking issues at Classic Reclaims Ltd resulting from Condition 28 in Planning Application EN/12/01051/FUL 66 East Road.

15.145. Meeting Reports

- 15.145.01. To receive reports on meetings held by members on behalf of the Council.
- 15.145.02. To receive reports on meetings due to be held by members on behalf of the Council.

15.146. Council Matters

- 15.146.01. To consider and agree the new Oundle Town Council logo.
- 15.146.02. To note plans for the official opening of Fletton House.
- 15.146.03. To note action regarding the Local Council Awards Scheme.
- 15.146.04. To receive a verbal update with progress on the marketing plan for Oundle.

15.147. Consultations, Conferences and Training

- 15.147.01 NCC Consultation: School Admissions arrangements for September 2017 - Consultation on Schools' Oversubscription Criteria and Published Admissions Numbers. Start Date: 10.11.2015 End Date: 31.12.2015 *Note: Consultation allocated to Cllrs Chesser and Chapple.*

15.148. Correspondence for Action

- 15.148.01. To consider concerns with the replacement street lighting in Mill Road.

15.149. Correspondence for Information

None.

15.150. Any Other Relevant Matters for Report



Debra Harper

Town Clerk

12 November 2015