



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough, PE8 4JA

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To: All members of Oundle Town Council

You are hereby summoned to attend a meeting of the Town Council on **Tuesday 19th July 2016 at 7.30pm** in the Oundle Suite, Fletton House, Oundle.

Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or other special reasons. The public's exclusion from part or all of the meeting shall be by resolution which shall give the reason for their exclusion (Standing Order 3c).

Subject to standing order 3c above and at the discretion of the chairman of the meeting and at a convenient time in the transaction of business, members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda and the chairman will adjourn the meeting for this purpose (Standing Order 3d).

Photographing, recording, broadcasting or transmitting the proceedings of the meeting by any means is permitted without the Council's prior consent (Standing Order 3l).

Agenda

16.63. Apologies for Absence

- 16.63.01. To receive apologies for absence.
- 16.63.02. To accept apologies for absence.

16.64. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.64.01. To declare any Disclosable Pecuniary Interests.
- 16.64.02. To declare any Other Interests.
- 16.64.03. To consider any requests for Dispensation.
- 16.64.04. To report any gifts or hospitality accepted over the value of £50.00.
- 16.64.05. To report any inappropriate gifts or hospitality offered.

16.65. Minutes of Previous Meetings – Full Council

- 16.65.01 PROPOSITION: *‘To approve and sign the minutes of the Full Council meeting held on July 5th 2016 as an accurate record.’ (Standing Order 10c)*

16.66. Representations from Interested Parties

16.67. Consideration of Requests from Interested Parties

Public Participation section for a minimum of 15 minutes in every Full Council Meeting;

16.68. Reports

- 16.68.01. Mayors Report
16.68.02. Police Report
16.68.03. District Councillors Report

16.69. Signing & Sealing

RESOLUTION: *‘that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.’ (Standing Order 14b.)*

16.70. Financial Matters

- 16.70.01. To approve the Balance Sheet for June 2016.
16.70.02. Payments for June 2016.
PROPOSITION: *‘That the schedule of payments for June 2016 as presented at this item are paid in the amount of £59,403.53 and that all related documentation and cheques are signed’.*
16.70.03. To consider Arts and Community Support Grant applications received totalling £6,400.
16.70.04. To confirm that the Notice of Conclusion of Audit has been displayed on the notice board for at least 14 days and that the requisite information of Section 1 to 3 of the Annual return has been made available by appointment.

16.71. Estate Matters

- 16.71.01 To approve sign off of the defibrulators and agree arrangements for Heart start Training Sessions at Fletton House.
16.71.02 An update on the progress with the installation of cycle parking in the town.
16.71.03 An update on the progress with the installation of a WW1 Memorial Bench in the Market Place.
16.71.04 To arrange a date for the Council’s annual inspection of its estate.

16.72. Neighbourhood Plan

- 16.72.01 An update on the progress of the Neighbourhood Plan.

16.73. Planning Applications

Please note : Councillors are asked to review the Planning Applications before the meeting commences.

| Item | Reference | Details |
|----------|--------------|---|
| 16.73.01 | 16/01139/FUL | <u>4 The Old Quarry</u> Single storey side extension to create television filming studios. |
| 16.73.02 | 16/01330/TCA | <u>16 Mill Road</u> T1 – Golden cypress – remove due to proximity to wall T2 + 3 Eucalyptus – remove to increase light and remove problem with roots in drains T4 – Conifer remove to increase light levels T5 – Walnut – remove to increase light levels. |
| 16.73.03 | 16/01333/LBC | <u>44 West Street</u> To fit a conservation style roof window to front elevation pitched roof. |
| 16.73.04 | 16/01305/FUL | <u>28 Herne Road</u> Conversion of existing detached garage to living accommodation: single storey link building between house and detached garage. |
| 16.73.05 | 16/01285/FUL | <u>The Olive Grove, Oundle Road</u> Construction of opening canopy over plant display area joining existing buildings and extension to car parking. |
| 16.73.06 | 16/ | <u>Sports Hall, Milton Road</u> T1 to T4 Lime – pollard at 4.5 meters to match trees to north of Fisher House. |

16.73.02 Planning Outcomes

| Item | Reference | Outcome |
|-------------|---|---|
| 16.73.02.01 | <u>Land Between The Ship Inn and 90 South Road</u> New detached two bedroom dwelling. | Recommendation: No Objection Outcome: Granted |

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

16.74. Staffing Matters

- 16.74.01 To approve SLCC membership of £284.00 for the Interim Clerk.
- 16.74.02 To consider the outcome report of a staff appeal hearing.
- 16.74.03 To make a decision on auto enrolment for staff pensions.
- 16.74.04 Staff update

Following these agenda items the meeting will be re-opened to the public.

16.75. Correspondence for Action

- 16.75.01 To accept the offer of wheel hub from the Museum to be placed on the wall of Fletton House outside the Hub.

16.76. Correspondence for Information

- 16.76.01 To note an application from residents on South Road to the Highways Authority for yellow lines to restrict parking outside 110, 112, and 114 South Road.
- 16.76.02 To note a letter received from NCC advising that the application for the land at Fletton Field to become a village green has been contested by the landowner and will be subject to an inquiry in October/November 2016.

16.77. Any Other Relevant Matters for Report

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**Hanneke Soans
Interim Clerk
15th July 2016**