



Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: admin@oundle.gov.uk Website: www.oundle.gov.uk

Minutes of the Town Council held on Tuesday 9th August 2016 at 7.30pm in The Oundle Suite, Fletton House, Fletton Way, Oundle.

Present: Cllrs Best, Butler, Chapple, Chesser, Daintier, Glen, Humphreys, Oakes, Peel and Sparkes

Minutes: Hanneke Soans

16.81. Apologies for Absence

- 16.81.01. To receive apologies for absence.
Cllr Ellis (personal) and Cllr Fuller (personal)
- 16.81.02. To accept apologies for absence.
Apologies accepted

16.82. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

- 16.82.01. To declare any Disclosable Pecuniary Interests.
None
- 16.82.02. To declare any Other Interests.
None
- 16.82.03. To consider any requests for Dispensation.
None
- 16.82.04. To report any gifts or hospitality accepted over the value of £50.00.
None
- 16.82.05. To report any inappropriate gifts or hospitality offered.
None

Representations from Interested Parties

Diana Watson Clerk to Ashton Parish Council made a representation about the proposed increase in speed limit to 40 mph to Station Road, Oundle.

There have been many objections and concerns raised about this and there is an online petition.

Ashton Parish Council object very strongly to this proposed increase and hope that OTC and Ashton can work together to prevent this increased speed limit.

UAE hesser
20.9.16.

Public Participation section for a minimum of 15 minutes in every Full Council Meeting;

Public question "At the last Full Council meeting no decision was made about the future of the Hospitality Officer when did Council meet again to make a decision to terminate his contract?"

Public question asked when the Council will be issuing a public statement ? Cllr Chesser advised it is in hand and it will be issued at some time in the future.

Public question when will the name of Debra Harper come off the website? This has been requested via NCALC to be removed from the web site.

16.83. Signing & Sealing

RESOLUTION: *'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'* (Standing Order 14b.)

Proposed: Cllr Chapple **Seconded:** Cllr Oakes **Resolved Unanimously**

16.84. Financial Matters

16.84.01 Payments for July 2016.

PROPOSITION: *'That the schedule of payments for July 2016 as presented at this item are paid in the amount of £43,175.97 and that all related documentation and cheques are signed'*.

Proposed: Cllr Sparkes **Seconded:** Cllr Dainter **Resolved Unanimously**

16.84.02 To approve the Balance Sheet– July 2016.

Cllr Sparkes gave an overview of our accounts.

16.85. Membership of Committees/Working Parties and Representations on Other Bodies

16.85.01. To elect the members of the following Committees and Working Parties:

Committee/Working Party	Membership
Planning Committee	Mayor and or Deputy and no more than 14 Councillors but not less than 6 in total
Estate Management Committee	Mayor and or Deputy plus 6 Councillors
Communications & Engagement Working Party	6 Councillors
Personnel Committee	Mayor, Deputy Mayor, Head of Estate Management, Head of Planning, Head of Communications plus 2 Councillors

*W.A. Chesser
20.9.16*

Finance and General Purposes Committee	Mayor, Deputy Mayor, Head of Estate Management, Head of Planning, Head of Communications & Engagement plus 2 Councillors
Oundle Museum Trust	Cllr Oakes & Cllr Sparkes
Oundle Church Clock Fund	Mayor & Deputy
Youth Counselling Service (CHAT)	Cllr Dainter & Cllr Humphreys
Parson Latham's Council representatives	No vacancies
Larger Council Partnership	Vacancy to be filled at a later date
Fairtrade	Cllr Sparkes
Association of Trade & Commerce	Cllr Peel & Cllr Sparkes
Volunteer Action representative	Cllr Butler
Oundle Twinning Association	Cllr Peel
Oundle Transition Town	Cllr Best & Cllr Humphreys

It was agreed that everyone would have 2 weeks to complete forms to state their preference of committee or working party.

16.86. Planning Applications

16.86.01

Item	Reference	Details
	16/01469/TCA	<u>65 West Street, PE8 4EJ</u> T1 – Laburnham – Reduce by 30% back to previous cuts. No Objection
	16/01420/TPO	<u>101 Glaphorn Road, PE8 4PT</u> T1 + T2 Lime – crown lift to gutter height including epicormic growth (4.5m) and prune T1 to give 2m clearance to roof. No Objection

W. A. Chesser

20.9.16

16/01356/FUL	<p><u>Land at Pavilion Drive, Oundle</u></p> <p>Demolition of existing residential properties and the construction of Eight macadam tennis courts with perimeter fencing.</p> <p>No Objection however we wish to place a condition on about access to the site. Suggesting timings for demolition on site are restricted to outside of Oundle and State school terms to protect children using Glaphorn Road from large lorries.</p> <p>Engage with Oundle School and discuss issues.</p> <p>Were consulted originally on the master plan two years ago.</p>
16/01330/TCA	<p><u>16 Mill Road, PE8 4BW</u></p> <p>T1 – Golden cypress – remove due to proximity to wall T2 + 3 Eucalyptus – remove to increase light and remove problem with roots in drains T4 – conifer remove to increase light levels T5 – Walnut – remove to increase light levels.</p>
16/01333/LBC	<p><u>44 West Street, PE8 4EF</u></p> <p>To fit a conservation style roof window to front elevation pitched roof.</p>
16/00889/LBC	<p><u>12 New Street, PE8 4EA</u></p> <p>Discharge of conditions pursuant to 16/00889/LBC:</p> <p>Removal of internal ground floor walls, three replacement windows and replacement of window with French doors. Condition 3 - Window and joinery details. 16/01501/CND.</p> <p>No Objection</p>
16/01184/FUL	<p><u>81 West Street, PE8 4EJ</u></p> <p>Addition of windows and roof lights to existing dwelling.</p>

WAC letter
20.9.16.

Item	Reference	Outcome
16.59.02.01	<p><u>The Great Hall, New Street</u></p> <p>Installation of acoustic insulation and destratification fans to internal roof structure to both the Grade 11 Great Hall and the East wing. Upgrade to lighting and upgrade to interior finish.</p>	<p>Recommendation:</p> <p>No Objection</p> <p>Outcome:</p> <p>Granted</p>

16.87. Highways

16.87.01 Discuss the recent discovery that the highways agency have proposed to up the speed limit on Station Rd up to 40mph. OTC's view and actions required.

Cllr Chapple proposed that OTC support Ashton Parish Council and object to a 40 mph on Station Road.

Cllr Vowles gave background on how this proposal came about and how the committee have reached their decision and how the appeal process will work and following a discussion it was agreed.

PROPOSITION 'that OTC construct a letter of objection to the proposed increase to the speed limit on Station Road to 40 mph together with Ashton Parish Council'

Proposed: Cllr Dainter **Seconded:** Cllr Humphreys **Resolved Unanimously**

16.87.02 Maintenance of verges and hedgerows on Glaphorn Rd! Currently the footpath is unusable due to the overgrowth on the footpath. This is a safety risk to pedestrians who have to walk on the road.

Cllr Dainter requested that we write to the landowner to ask them to cut back the hedge which is growing across the ditch onto the footpath. It was also suggested that Glaphorn Parish Council make the same request.

16.88 Training

16.88.01 Roles and Responsibilities for all Town Councillors.

16.88.02 Code of Conduct training

16.88.03 On-going training schedule for all councillors and employees to support the updates from government on roles and responsibilities of councils.

Cllr Dainter requested a change to amend standing orders so that councillor training is monitored and kept on record.

Cllr Chapple advised changes to standing orders can be proposed, tabled and then discussed for possible amendment at the next meeting of the council.

Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).

Proposed: Cllr Chesser

W Chesser

20.9.16

Staff Matters

This item is on a separate confidential minute.

After this section the meeting was re-opened to the public.

16.89. Any Other Relevant Matters for Report

Clr Daintier asked what our new communication strategy is in relation to the Hub and that we need to confirm the message that The Hub is open for business and that we publicise this in the Oundle Advertiser. This advertising spend was proposed for next month’s agenda.

Clr Chesser advised that she had a call about the traffic on West Street from a resident next to the QVH that it is very noisy at night. This has previously been raised with highways and the police.

There being no further business the meeting closed at 22.02pm

Signature:.....W. Chesser.....

Dated:.....20.9.16.....