



# Oundle Town Council

Fletton House, Fletton Way, Oundle, Peterborough PE8 4JA

Telephone: 01832 272055

Email: [admin@oundle.gov.uk](mailto:admin@oundle.gov.uk) Website: [www.oundle.gov.uk](http://www.oundle.gov.uk)

---

## To: All members of Oundle Town Council

You are hereby summoned to attend the Meeting of the Town Council on **Tuesday 19<sup>th</sup> September 2017 at 7.30pm** in the Oundle Suite, Fletton House, Fletton Way, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

### 17.76. Apologies for Absence

17.76.01. To receive apologies for absence.

17.76.02. To accept apologies for absence.

### 17.77. Declarations of Interests

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*)

(This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

17.77.01. To declare any Disclosable Pecuniary Interests.

17.77.02. To declare any Other Interests.

17.77.03. To consider any requests for Dispensation.

17.77.04. To report any gifts or hospitality accepted over the value of £50.00.

17.77.05. To report any inappropriate gifts or hospitality offered.

### 17.78. Minutes of Previous Meetings

17.78.01 PROPOSITION: *'To approve and sign the minutes of the Full Council Meeting held on 18<sup>th</sup> July 2017 as an accurate record.'* (*Standing Order 10c*). \*

17.78.02 PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 1st August 2017 as an accurate record.'* (*Standing Order 10c*). \*

17.78.03 PROPOSITION: *'To approve and sign the minutes of the Extraordinary meeting held on 22<sup>nd</sup> August 2017 as an accurate record.'* (*Standing Order 10c*). \*

17.78.04 PROPOSITION: *'To approve and sign the minutes of the Neighbourhood Plan Full Council meeting held on 5<sup>th</sup> September 2017 as an accurate record.'* (*Standing Order 10c*). \*

**17.79. Public Participation from Interested Parties or Members of the public**  
*For a maximum of 15 minutes.*

**17.80. Consideration of Requests from Interested Parties**

**17.81. Reports**

- 17.81.01. Mayor's Report
- 17.81.02. Police Report
- 17.81.03. District Councillors Report

**17.82. Signing & Sealing**

*RESOLUTION: 'that any two Councillors and the Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.' (Standing Order 14b.)*

**17.83. Town Matters**

- 17.83.01. To report on the Notice of Decision from Northamptonshire County Council following the Fletton Field inquiry. \*

**17.84. Council Matters**

- 17.84.01 To report on the resignation of the Deputy Town Mayor and to consider whether to elect a new Deputy Town Mayor for the remainder of the term of office.
- 17.84.02. To elect a new Deputy Town Mayor.
- 17.84.03. To elect a representative for the Oundle Transition Town
- 17.84.04 To elect a member for the Estates Management Committee and the Communications and Marketing Working Group.
- 17.84.05. To receive the Clerks monthly report. \*
- 17.84.06. To receive the invitation to the Northants CALC AGM on 7<sup>th</sup> October 2017 and to agree the delegates to attend the AGM. \*
- 17.84.07. To approve the new Model Publication Scheme from the Information Commissioner's Office and to review the Council General Information. \*
- 17.84.08. To approve an expenditure of up to £200 to improve the fitting of the Mayoral Chain.

**17.85. Financial Matters**

- 17.85.01. To approve the Bank Reconciliation, Balance Sheet, Budget Report and Hub trading account for July and August 2017\*
- 17.85.02. Payments for August 2017\*  
*PROPOSITION: 'That the schedule of payments for August 2017 as presented at this item are paid up and that all related documentation and cheques are signed'.*
- 17.85.03. To approve the purchase of 3 mobile phones for staff to you when out on Council business.
- 17.85.04 To approve the expenditure for the Local Council Review magazine subscription. \*

**17.86. Planning Matters**

- 17.86.01. To receive the minutes from the Planning Committee meeting held on 1<sup>st</sup> August 2017. \*
- 17.86.02. To receive the minutes from the Planning Committee meeting held on 5<sup>th</sup> September 2017. \*

**17.87. Neighbourhood Plan**

- 17.87.01. To receive an update on the Neighbourhood Plan and to report on the proposals for the way forward.
- 17.87.02. To approve response to Glapthorn Neighbourhood Plan Regulation 14 consultation.

**17.88. Estate Matters**

- 17.88.01. To receive the minutes from the Estate Committee meeting held on 25<sup>th</sup> July 2017. \*
- 17.88.02. To discuss the marketing brochures for Fletton House and the Queen Victoria Hall and to agree to print.

**17.89. Correspondence for Action**

- 17.89.01. To report on concerns from resident regarding the delay by Northamptonshire Highways to paint double yellow lines on Cotterstock Road. \*

**17.90. Correspondence for Information**

- 17.90.01. East Northants (North) Joint Action Group Newsletter Summer / Autumn 2017.\*

*Please note that in view of the special and/or confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (Standing Order 3c).*

**17.91. Finance and Personnel Matters**

- 17.91.01. To receive the minutes from the Finance and General Purposes and Personnel Committee meeting held on 12<sup>th</sup> September 2017. \*
- 17.91.02. To consider the accounting procedures review report and agree the proposals for the way forward. \*
- 17.91.03. To approve additional expenditure for the Personnel Consultant.
- 17.91.03. To discuss the proposal to take on a maintenance apprentice.
- 17.91.04. To discuss arrangements for a Staff Christmas party.

**17.92. Any Other Relevant Matters for Report Only**



Emma Baker  
Town Clerk 14.09.2017

\* Documents attached