



# Oundle Town Council

The Courthouse - Mill Road - Oundle – Peterborough - PE8 4BW  
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**To: All members of Oundle Town Council**

You are hereby summoned to attend the annual meeting of the Town Council on **Tuesday 12<sup>th</sup> May 2015 at 7.30pm** in the Council Chamber, The Courthouse, Mill Road, Oundle.

The public shall be admitted to all meetings of the Council which may, however, temporarily exclude the public by means of resolution due to the confidential nature of the business to be transacted (*Standing Order 3c*).

## AGENDA

**15.01. Election of Mayor**

To vote on the election of Mayor and to receive the Declaration of Acceptance of Office.

**15.02. Election of Deputy Mayor**

To vote on the election of Deputy Mayor.

**15.03. Apologies for Absence**

**15.04. Councillor Vacancies**

To note the Councillor Vacancies and consider next steps.

**15.05. Declarations of Interests**

To receive and consider any declarations of interest from Members and Officers under Section 50 of the Local Government Act 2000 (*Standing Order 35*) (This requirement applies only in respect of matters, which are to be considered by the Council at this meeting.)

**Please note:** All Councillors should detail any declarations of interest on their personal register, ensuring this is signed at the meeting.

15.05.01. To declare any Disclosable Pecuniary Interests.

15.05.02. To declare any Other Interests.

15.05.03. To consider any requests for Dispensation.

15.05.04. To report any gifts or hospitality accepted over the value of £50.00.

15.05.05. To report any inappropriate gifts or hospitality offered.

**15.06. Representations from Interested Parties**

A period of no longer than 10 minutes will be allocated for members of the public to address the meeting about items on this agenda at the **Chairman's discretion**. (*Standing Order 3d and 3e*).

**15.07. Consideration of Requests from Interested Parties**

**15.08. Signing & Sealing**

RESOLUTION: *'that the Town Mayor, Deputy Town Mayor and Proper Officer may seal any document required by law to be issued under seal on behalf of the Council.'*  
(Standing Order 14b.)

**15.09. Membership of Committees/Working Parties and Representations on Other Bodies**

15.09.01. To elect the members of the following Committees and Working Parties:

<b>Planning Committee*</b>	<b>Estate Management Committee*</b>
7 Councillors, incl Mayor or Deputy Mayor	7 Councillors, incl Mayor or Deputy Mayor
<b>*Councillors must elect either Planning or Estate Management</b>	

<b>Neighbourhood Planning</b>	<b>Communications</b>	<b>Fletton House</b>
4 Councillors, two of whom must be on the Planning Committee	6 Councillors	Head of Estate Management plus 3 Councillors

<b>Operations Management</b>
Mayor, Deputy Mayor, Head of Estate Management, Head of Communications plus 2 other Councillors

**Please note:**

- Every Committee and Working Party shall at its first meeting before proceeding to any other business elect a chairman and vice chairman who shall hold office until the next annual meeting (Standing Order 23a and b);

15.09.02. To elect/confirm the Council representatives to the following bodies:

- 15.09.02.01 Oundle Museum Trust
- 15.09.02.02 Oundle Church Clock Fund
- 15.09.02.03 Youth Counselling Service (CHAT)
- 15.09.02.04 Parson Latham's Representative
- 15.09.02.05 Larger Council Partnership
- 15.09.02.06 Community Safety Partnership
- 15.09.02.07 Fairtrade
- 15.09.02.08 Association of Trade & Commerce
- 15.09.02.09 Volunteer Action (Representative)
- 15.09.02.10 Oundle Twinning Association
- 15.09.02.11 Oundle Transition Town

**15.10. Financial Matters**

- 15.10.01. To review and amend the signatories on the Council bank account to ensure that the bank mandate is updated to reflect the signatories of the Mayor, Deputy Mayor, Clerk and serving Councillors.

**15.11. Consultations, Conferences and Training**

**15.12. Correspondence for Action**

**15.13. Correspondence for Information**

**15.14. Any Other Relevant Matters for Report**

*pp. Irish Bowles*

**Debra Harper  
Town Clerk  
7<sup>th</sup> May 2015**